



Memorandum

Date: 11/19/2024
Meeting of: City Council

File No. AM No. 24-171
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

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DEPARTMENT STAFF:

Planning and Community Development	Michael Hintze	Transportation Planning Manager
Planning and Community Development	Francesca Liburdy	Senior Transportation Planner
Planning and Community Development	Kim Keeling	Program Administrator

TITLE:

Approval of a Resolution Updating the Bike and Scooter Share Permit Fees

- a. Resolution No. 1596: A Resolution of the City Council of the City of Redmond, Washington, Adding New User Fees and Costs to the City Public Works Department Schedule of Fees Charges and Penalties Associated with Planning Department Bicycle and Scooter Sharing Authorized Under Chapter 12.08 of the Redmond Municipal Code Amending the User Fees Schedule for Public Works, Effective January 1, 2025

OVERVIEW STATEMENT:

After launching in the summer of 2019, the micromobility pilot program (also known as the bike and scooter-share program) has been a successful first-last mile mobility option for City of Redmond community members from 2019 through 2024. In 2023, City staff received direction from the City Council to transition from a pilot to a permanent program with enhanced requirements. In 2024, City staff took that feedback and completed a Request for Qualifications (RFQ) process and identified the vendor to manage the permanent program. The permanent program is set to begin on January 1, 2025. As part of the permanent program contract, staff have identified additional fees to be added to the Bike and Scooter Share Permit Fees Schedule. We are seeking approval of a Resolution to incorporate the additional per-trip and per-vehicle fees that will offset staff time for program management.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

- Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
 - **Redmond 2050, FW-TR-1:** Plan, design, build, operate, and maintain a safe transportation system that advances an equitable, inclusive, sustainable, and resilient community by providing for the mobility and access needs of all.
 - **Redmond 2050, FW-TR-2:** Maintain the transportation system in a state of good repair for all users
 - **Redmond 2050, FW-TR-3:** Complete the accessible and active transportation, transit, freight, and street networks identified in the Transportation Master Plan in support of an integrated and connected transportation system.
 - **Redmond 2050, FW-TR-4:** Plan, design, build, operate, and maintain a transportation system that supports the City’s sustainability principles.
 - **Redmond 2050, FW-TR-5:** Influence regional transportation decisions and leverage regional transportation investments in support of Redmond’s transportation policy objectives.
 - **Redmond 2050, FW-EV-2:** Support policies that contribute to a high quality of life in Redmond, such as career and education opportunities, housing, transportation, and recreation choices, as well as a healthy natural environment.
 - **Redmond 2050, FW-LU-2:** Ensure that the land use pattern in Redmond meets the following objectives:
 - Reflects the community values of sustainability, resilience, and equity and inclusion;
 - Advances sustainable land development and best management practices and a high-quality natural environment;
 - Promotes development sufficiently away from environmentally critical areas;
 - Encourages a mix of uses that create complete neighborhoods ;
 - Maintains and enhances an extensive system of parks, trails, and open space;
 - Supports and encourages flexible places for a resilient and adaptive economy that includes a mix of research, retail, health, technology, and manufacturing uses;
 - Ensure the siting and delivery of public infrastructure and community services to support preferred land use pattern; and
 - Promotes sufficient density for development pattern and urban design that enable people to readily use a variety of accessible and active forms of travel including but not limited to walking, rolling, bicycling, transit.
 - **Redmond 2050, FW-CR-1:** Develop partnerships and programs to rapidly and equitably reduce greenhouse gas emissions and create a thriving, climate resilient community.
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

A successful micromobility program advances the City’s goals by addressing mobility, climate, equity, and safety. The program advances a viable first-last mile mode that is available for all in the City of Redmond. This supports the Transportation Master Plan strategy to improve travel choices by reducing drive-alone trips.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
Spring 2018 - Public Questionnaire
Fall 2019 - Let's Connect Questionnaire
- **Feedback Summary:**
Council initiated discussion of bike share in 2018 and decided in 2019 to allow bike and scooter share as a permitted right-of-way use during a pilot project period. Lime applied to operate scooter share and was permitted effected July 30, 2019.

Following the mid-pilot evaluation in Fall 2019, Council directed staff to return with a set of proposed program revisions that could improve scooter share use and community support.

Staff returned to Council for feedback on the future of the pilot program Fall 2023. Council directed staff to proceed with a permanent program.

BUDGET IMPACT:

Total Cost:

The Shared Micromobility (Bike and scooter share) program is provided by a private vendor via a right-of-way use permit. Staff working on this program are funded through the adopted budget.

Approved in current biennial budget: **Yes** **No** **N/A**

Budget Offer Number:

0000034 Mobility of People and Goods

Budget Priority:

Vibrant and Connected

Other budget impacts or additional costs: **Yes** **No** **N/A**

If yes, explain:

N/A

Funding source(s):

General Fund

Budget/Funding Constraints:

N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
1/4/2020	Committee of the Whole - Planning and Public Works	Receive Information
2/18/2020	Business Meeting	Receive Information
3/10/2020	Study Session	Provide Direction
6/8/2021	Committee of the Whole - Planning and Public Works	Receive Information
6/15/2021	Business Meeting	Receive Information
7/20/2021	Committee of the Whole - Public Safety and Human Services	Receive Information
7/25/2023	Study Session	Receive Information
9/5/2023	Business Meeting	Provide Direction
11/4/2024	Committee of the Whole - Planning and Public Works	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
	Nothing proposed at this time	N/A

Time Constraints:

The Micromobility Permit is transitioning from a pilot to a permanent program. By transitioning from a pilot program to a permanent program, the City of Redmond can receive revenue from the City's chosen vendor. In its current pilot program state, the City is not able to collect fees from its micromobility vendor. The program is anticipated to begin January 1, 2025.

ANTICIPATED RESULT IF NOT APPROVED:

If the additional per-trip and per-vehicle fees are not approved, the program will not be able to collect ongoing revenue from the vendor to offset staff time costs.

ATTACHMENTS:

- Attachment A - Draft Resolution
- Attachment B - Permit Contract