

**TO:** Members of the City Council  
**FROM:** Councilmembers Stuart, Nuevacamina, and Kritzer

**ASSISTING DEPARTMENT STAFF:**

Executive	Cheryl Xanthos	City Clerk
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**TITLE:**

Approval of the 8<sup>th</sup> Amendment to the Council Rules of Procedure

**OVERVIEW STATEMENT:**

Per Council direction in December 2025, Councilmembers Stuart, Nuevacamina, and Kritzer worked with the Clerk’s office to prepare amendments to the rules of procedure on selected topics. The approved topics included issues of attendance, subcommittee management, and procedures for filling Council vacancies.

**Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

**Receive Information**                       **Provide Direction**                       **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
Council Rules of Procedure
- **Required:**  
Council approval is required to amend the Council Rules of Procedure
- **Council Request:**  
December 9, 2025 study session – Council Talk Time
- **Other Key Facts:**  
At the February 24, 2026 study session, Council reviewed a matrix of the proposed changes. The decisions made during that conversation are reflected in the attached and updated matrix. Council gave direction at the March 3, 2026 Committee of the Whole meeting to advance issue items 1-6 to consent. Additional proposed updates, including those proposed on the matrix can be revisited at a later date.

**OUTCOMES:**

The intent of these amendments is to integrate improvements to Council management and accountability, including the subcommittee management which Council provided direction for at its February 2025 retreat.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
N/A
- **Outreach Methods and Results:**  
N/A
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**

N/A

**Approved in current biennial budget:**       Yes       No       N/A

**Budget Offer Number:**

N/A

**Budget Priority:**

N/A

**Other budget impacts or additional costs:**       Yes       No       N/A

*If yes, explain:*

N/A

**Funding source(s):**

N/A

**Budget/Funding Constraints:**

N/A

**Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
2/10/2026	Committee of the Whole - Finance, Administration, and Communications	Provide Direction
2/24/2026	Study Session	Provide Direction
3/3/2026	Committee of the Whole - Planning and Public Works	Provide Direction

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
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N/A	None proposed at this time	N/A
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**Time Constraints:**

N/A

**ANTICIPATED RESULT IF NOT APPROVED:**

N/A

**ATTACHMENTS:**

Attachment A: Matrix

Attachment B: 8<sup>th</sup> Amendment to the Council Rules of Procedure