



## Memorandum

**Date:** 11/6/2023  
**Meeting of:** City Council

**File No.** AM No. 23-162  
**Type:** Consent Item

**TO:** Members of the City Council  
**FROM:** Mayor Angela Birney  
**DEPARTMENT DIRECTOR CONTACT(S):**

Parks	Loreen Hamilton	425-556-2336
Planning and Community Development	Carol Helland	425-556-2107

**DEPARTMENT STAFF:**

Parks	Caroline Chapman	Parks Planning Manager
Planning and Community Development	Glenn Coil	Senior Planner

**TITLE:**

Approval of the 2023 Parks, Arts, Recreation, Culture, and Conservation (PARCC) Plan and Updated PARCC Element

- a. Ordinance No. 3132: An Ordinance of the City of Redmond, Washington, Amending the Redmond Comprehensive Plan by Repealing the 2017 Parks, Arts, Recreation, Culture, and Conservation (PARCC) Plan, Adopting The 2023 PARCC Plan; Repealing the Existing PARCC Element; Adopting a New PARCC Element; Providing for Preparation of the Final Document; Providing for Severability, and Establishing an Effective Date

**OVERVIEW STATEMENT:**

The Redmond Parks, Trails, and Recreation Commission and the Planning Commission have recommended these for approval by Council.

The PARCC element of the Comprehensive Plan has been updated as part of the Redmond 2050 periodic review. The update entailed restructuring and consolidating from 65 policies to 17 policies and four framework policies that will provide more clarity and direction on the long-term vision for the PARCCs functional area. Policies have also been reviewed and updated to align with Redmond 2050 goals. The PARCC element is also intended to provide long-term policy support for the PARCC functional plan.

Development of the PARCC Plan included three main pillars: the community needs assessment; analysis of current system performance; and the development of future project lists. Council has received information about the community outreach results that support our community needs assessment, an evaluation of the current level of service that is being provided our community, and an overview of how this analysis has led to recommended future Parks Department projects at previous study sessions.

☒ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☐ Receive Information      ☐ Provide Direction      ☒ Approve

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
Redmond Comprehensive Plan, PARCC Plan; Redmond 2050 comprehensive plan update; Washington State Growth Management Act; Facilities Strategic Plan; Community Strategic Plan.
- **Required:**  
N/A
- **Council Request:**  
N/A
- **Other Key Facts:**

The PARCC Plan is updated every six years to remain in compliance with the Washington State Recreation and Conservation Office (RCO). The PARCC Plan update will be brought forward for adoption on November 6, 2023, along with the Redmond 2050 PARCC Element update. The PARCC element is required to be reviewed and updated at least every ten years as part of the comprehensive plan periodic review.

**OUTCOMES:**

The PARCC Element provides the long-term policy support for the City's parks system and programs. This element provides the overall direction and vision to support the PARCC Plan and its supporting strategies and actions.

The PARCC Plan sets the direction and work plan for the Parks and Recreation Department for the next six years. The Capital Improvements Plan will be updated based on the PARCC Plan and is used to guide budget decisions. Specific proposals will be further developed for individual, planned park projects that are identified in the plan.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
March 25, 2022 - May 16, 2022 survey & online questionnaire  
May 2 - July 9 2022 Intercept events at parks, local businesses, and events  
May -August 2022 Stakeholder Group Interviews  
June 1, 2022 Community Meeting  
October 5, 2022 Community Meeting  
June 14, 2023 Public Hearing at Redmond Planning Commission  
For the PARCC element, The Planning Commission held the following study session and public hearings - June 8, Oct. 26, 2022; Mar. 22, June 14 (including public hearing), and June 28, 2023.
- **Outreach Methods and Results:**  
Feedback from the more than 2,000 community touch points will be incorporated into the PARCC Plan. Continuous engagement with the Parks, Trails, and Recreation Commission for the development and refinement of the plan. Feedback received from both the PARCC Plan engagement process as well as Redmond 2050 engagement was incorporated into the PARCC element.
- **Feedback Summary:**  
Feedback has been incorporated throughout the PARCC Plan draft and is a focus of Chapter 2 of the plan.

**BUDGET IMPACT:**

**Total Cost:**

\$126,000 is budgeted for a consultant to help with the PARCC Plan update.

**Approved in current biennial budget:** ☒ Yes ☐ No ☐ N/A

**Budget Offer Number:**

0000009 - Parks, Trails and Open Space

0000040 - Community and Economic Development

**Budget Priority:**

Healthy and Sustainable

Vibrant and Connected

**Other budget impacts or additional costs:** ☒ Yes ☐ No ☐ N/A

***If yes, explain:***

If not approved, the City of Redmond would be ineligible for grant funding from the State of Washington.

**Funding source(s):**

General Fund

**Budget/Funding Constraints:**

N/A

☐ Additional budget details attached

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
7/6/2021	Committee of the Whole - Parks and Human Services	Receive Information
11/1/2021	Committee of the Whole - Parks and Human Services	Provide Direction
12/7/2021	Business Meeting	Approve
3/22/2022	Committee of the Whole - Parks and Human Services	Receive Information
6/14/2022	Study Session	Receive Information
8/9/2022	Study Session	Receive Information
3/7/2023	Study Session	Receive Information
9/5/2023	Business Meeting	Provide Direction
9/26/2023	Study Session	Receive Information

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

**Time Constraints:**

Adoption of the PARCC Plan before 2024 is needed to keep the City in compliance with the Recreation Conservation Office (RCO) and potential future grant funding from the State of Washington.

**ANTICIPATED RESULT IF NOT APPROVED:**

Opportunities for grant funding through the Washington State Recreation and Conservation Office will not be available to the City.

**ATTACHMENTS:**

- A. Ordinance repealing existing PARCC element and plan and adopting updated element and plan
- B. PARCC Element and PARCC Plan Issues Matrix