



## Memorandum

**Date:** 10/24/2023

**Meeting of:** Committee of the Whole - Parks and Environmental Sustainability

**File No.** CM 23-579

**Type:** Committee Memo

**TO:** Committee of the Whole - Parks and Environmental Sustainability

**FROM:** Mayor Angela Birney

**DEPARTMENT DIRECTOR CONTACT(S):**

Parks	Loreen Hamilton	425-556-2336
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**DEPARTMENT STAFF:**

Parks	Nicole McDonald	Marketing and Events Supervisor
Parks	Zach Houvener	Deputy Director

**TITLE:**

Events Recap 2023

**OVERVIEW STATEMENT:**

Staff will share highlights, data, and recap Derby Days in addition to providing an overview of the 2023 special event permitting season.

☐ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☒ **Receive Information**

☐ **Provide Direction**

☐ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
PARCC Plan, Cost of Service Methodology
- **Required:**  
N/A
- **Council Request:**  
N/A
- **Other Key Facts:**  
N/A

**OUTCOMES:**

N/A

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**

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N/A

- Outreach Methods and Results:

N/A

- Feedback Summary:

N/A

**BUDGET IMPACT:**

**Total Cost:**

N/A

Approved in current biennial budget:

☐ Yes

☐ No

☒ N/A

**Budget Offer Number:**

0000138

**Budget Priority:**

Vibrant & Connected

Other budget impacts or additional costs:

☐ Yes

☐ No

☒ N/A

*If yes, explain:*

N/A

**Funding source(s):**

N/A

**Budget/Funding Constraints:**

N/A

☐ Additional budget details attached

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

**Time Constraints:**

N/A

**ANTICIPATED RESULT IF NOT APPROVED:**

N/A

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**ATTACHMENTS:**

Attachment A: Events Recap 2023