



Memorandum

Date: 11/19/2024
Meeting of: City Council

File No. AM No. 24-173
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Finance	Kelley Cochran	425-556-2748
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DEPARTMENT STAFF:

Finance	Haritha Narra	Deputy Finance Director
Finance	Hailey Zurcher	Interim Financial Planning Manager

TITLE:

Adoption of an Ordinance for the 2023-2024 Budget Adjustment #5

- a. Ordinance No. 3180: An Ordinance of the City Council of the City of Redmond, Washington, Amending Ordinance Nos. 3110, 3129, 3130, 3135, and 3164 by Making Adjustments to the City’s 2023-2024 Biennial Budget, in Exhibit 1

OVERVIEW STATEMENT:

An Ordinance amending Ordinance Nos. 3110, 3129, 3130, 3135, and 3164 by adjusting the City’s 2023-2024 Biennial Budget to recognize new and increased revenue sources, appropriate funds for projects and programs previously approved by Council, and make minor corrections identified throughout the biennium.

General Fund (100): \$508,214

a) Port of Seattle Grant - \$60,000

On May 21, 2024 (AM No. 24-067), Council approved a grant from the Port of Seattle to finance Economic Development programs including the Startup425 Program, an Eastside Made small business market in the Overlake Intercultural District, and the Innovation Triangle.

b) Department of Commerce Climate Planning Grant - \$200,000

On May 7, 2024 (AM No. 24-059), Council approved a Climate Planning grant from the Department of Commerce to support the evaluation of resilient stormwater infrastructure design, regional electrification planning efforts, and support public electric vehicle infrastructure planning. While the awarded amount is \$350,000, \$150,000 will be included in the proposed 2025-2026 budget, making the impact for 2023-2024 \$200,000.

c) Office of Public Defense SPAR Funding - \$24,000

On October 9, 2024, the Planning Department was awarded \$24,000 in SPAR funding from the Washington State Office of Public Defense. The funding is to be used to reimburse Redmond's eligible expenses related to public

defense services for indigent adults facing charges under RCW 69.50.4011(1)(b) or (c), 69.50.4013, 69.50.4014, or 69.41.030(1), or under local ordinances involving allegations of possession or public use of a controlled substance, counterfeit substance, or legend drug.

d) Urban Search and Rescue Reimbursement - \$224,214

The Fire Department received reimbursement for its participation in Washington State Task Force 1 (WA-TF1), a FEMA Urban Search and Rescue (USAR) team that responds to major disasters across the country. FEMA covers deployment costs such as overtime, equipment, travel, and logistics. In August 2023, the Fire Department responded to the wildfires in Maui, Hawaii, and received a reimbursement from FEMA totaling \$224,214.

Fire Equipment Reserve Fund (020): \$87,000

e) Private Donation from Williams Energy Company - \$87,000

The Fire Department received donations from Williams Energy Company, Amazon.com, and a private donor, to support the purchase of an electric fire engine to support Redmond's vision for carbon neutrality.

Advanced Life Support (ALS) Fund (122): \$224,000

f) Stryker Contract - \$224,000

On November 6, 2023 (AM No. 23-160), Council approved a six-year lease agreement between Stryker and the City of Redmond to replace critical equipment in the Fire Department. The cost of the contract will be reimbursed by Advanced Life Support revenues. \$224,000 is the 2024 cost.

Transportation Benefit District Fund (150): \$640,000

g) Electric Street Sweeper Purchase - \$640,000

The Public Works Streets Division aims to acquire an Electric Street Sweeper to enhance its fleet. This purchase supports the City's objective of incorporating more electric vehicles while boosting the overall capacity of the street sweeping program. Additionally, the sweeper operates much more quietly, allowing for use in downtown areas during off-peak hours. The estimated cost of the electric sweeper is \$640,000.

General Government Capital (319): \$72,478

h) Fire Station 12 EV Charging Station - \$72,478

As preparations for the electric fire engine continue, the installation of an EV charging station is underway. This initiative is essential for ensuring that our new electric apparatus can be efficiently charged and maintained. To support this project, a portion of the funding will come from the Fire Apparatus Fund (020), which will be used to install a dedicated EV charging station at the Fire Station 12 facility.

Stormwater Operating Fund (405): \$80,000

i) Department of Ecology Grant - \$80,000

On December 5, 2023 (AM No. 23-176), the Council approved a grant from the Washington Department of Ecology to support Municipal Stormwater Permit implementation. The total grant amount is \$130,000, with \$50,000 already included in the 2023-2024 budget, so the impact of this request is \$80,000.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

- Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Fiscal Policies
- **Required:**
RCW 35A.33.120 Funds-Limitations on expenditures-Transfers and adjustments.
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

This budget adjustment is necessary to align city financial records to account for Council decisions and corrections to the existing budget.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost: \$971,692

Approved in current biennial budget: Yes No N/A

Budget Offer Number:

N/A

Budget Priority:

N/A

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

N/A

Funding source(s):

N/A

Budget/Funding Constraints:

N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
11/12/2024	Committee of the Whole - Finance, Administration, and Communications	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

All budget adjustments for the 2023-2024 biennium must be approved no later than December 31, 2024.

ANTICIPATED RESULT IF NOT APPROVED:

The adopted budget would not align city financial records with decisions made and corrections in budgeted funds.

ATTACHMENTS:

Attachment A: Ordinance - 2023-2024 Budget Adjustment #5

Attachment B: Summary of 2023-2024 Budget Adjustments #1-5