



## Memorandum

**Date:** 7/25/2023

**Meeting of:** Committee of the Whole - Parks and Environmental Sustainability

**File No.** CM 23-393

**Type:** Committee Memo

**TO:** Committee of the Whole - Parks and Environmental Sustainability

**FROM:** Mayor Angela Birney

**DEPARTMENT DIRECTOR CONTACT(S):**

Fire	Adrian Sheppard	425-556-2201
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**DEPARTMENT STAFF:**

Fire	Lisa Figueroa	Emergency Manager
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**TITLE:**

Update of Comprehensive Emergency Management Plan

**OVERVIEW STATEMENT:**

The Comprehensive Emergency Management Plan (CEMP) is one of a family of plans created to support the City of Redmond during emergencies and disasters. The CEMP, along with supporting plans and emergency support functions, provides a comprehensive framework for preparedness, response, recovery, and mitigation activities.

☒ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☐ **Receive Information**

☒ **Provide Direction**

☐ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
Previous Comprehensive Emergency Management Plan, 2015
- **Required:**  
N/A
- **Council Request:**  
N/A
- **Other Key Facts:**  
N/A

**OUTCOMES:**

Completion of CEMP complies with state and federal requirements and provides a framework of roles and responsibilities for emergency response. This plan better addresses the needs of the most vulnerable in the City of Redmond.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
N/A
- **Outreach Methods and Results:**  
N/A
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**

None

**Approved in current biennial budget:**

☐ Yes

☐ No

☒ N/A

**Budget Offer Number:**

0000016

**Budget Priority:**

Safe and Resilient

**Other budget impacts or additional costs:**

☐ Yes

☐ No

☒ N/A

***If yes, explain:***

N/A

**Funding source(s):**

General Fund

**Budget/Funding Constraints:**

N/A

☐ Additional budget details attached

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
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**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
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8/2/2023	Business Meeting	Approve
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**Time Constraints:**

N/A

**ANTICIPATED RESULT IF NOT APPROVED:**

An update of CEMP every five years is mandated by state and federal policies. An extension had been granted due to COVID-19 constraints but otherwise should have been completed in 2020. This new CEMP includes changes in the City, County, State, and Federal policies, and trends to better serve the residents and visitors of Redmond.

**ATTACHMENTS:**

Attachment A - CoR CEMP Updated DRAFT July 2023