



City of Redmond

15670 NE 85th Street
Redmond, WA

Memorandum

Date: 2/1/2022
Meeting of: City Council

File No. AM No. 22-010
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol Helland	425-556-2107
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DEPARTMENT STAFF:

Planning and Community Development	Tisza Rutherford	Homeless Outreach Administrator
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TITLE:

Adoption of a Resolution Approving the City's Participation in the Emergency Housing Voucher Program through a Memorandum of Agreement (MOA)

- a. Resolution No. 1552: A Resolution of the City Council of the City of Redmond, Washington, Authorizing the City of Redmond to Enter Into a Memorandum of Agreement with the King County Regional Homeless Authority to Distribute Emergency Housing Vouchers to Homeless and Individuals At Risk Of Homelessness who are Engaged in Services Through the City of Redmond Homeless Outreach Program

The King County Regional Homelessness Authority (KCRHA) has been administering the distribution of Emergency Housing Vouchers through non-profit partners and outreach staff.

City Council is requested to take the following action:

Adopt a resolution (Attachment C) authorizing the City of Redmond to enter into a Memorandum of Agreement with the King County Regional Homelessness Authority to distribute emergency housing vouchers to homeless and individuals at risk of homelessness who are engaged in services through the City of Redmond Homeless Outreach Program.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Human Services Strategic Plan
- **Required:**
Resolution 1503 establishes guidelines for procurement, including intergovernmental agreements. The City Council approval is required to provide authorization for the Mayor to enter into interlocal and interagency agreements even when there is no monetary impact.
- **Council Request:**

N/A

- **Other Key Facts:**

The City's Homeless Outreach Administrator accesses a variety of resources and public benefits to help clients achieve greater stability. Participation in this Emergency Housing Voucher program requires applicants to be homeless or at risk of homelessness with special consideration toward individuals aged 18-26, individuals of the BIPOC community, individuals who are fleeing domestic violence or dating violence, and individuals at disproportionate risk of COVID-19 or other serious illness. Homeless Outreach would be responsible for assisting individuals with their application to Housing Authorities, housing navigation, and routine case management for a minimum of one year as outlined in Attachment A.

OUTCOMES:

Emergency Housing Vouchers will help clients achieve their housing goals by providing a significant subsidy toward the cost of their housing.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**

N/A

- **Outreach Methods and Results:**

N/A

- **Feedback Summary:**

N/A

BUDGET IMPACT:

Total Cost:

N/A

Approved in current biennial budget:

☐ Yes

☐ No

☒ N/A

Budget Offer Number:

000248

Budget Priority:

Vibrant and Connected

Other budget impacts or additional costs:

☐ Yes

☐ No

☒ N/A

If yes, explain:

The cost of staff time to administer the voucher program is funded through the adopted budget.

Funding source(s):

General Fund

Budget/Funding Constraints:

N/A

☐ **Additional budget details attached**

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
01/18/2022	Committee of the Whole - Public Safety and Human Services	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
	None proposed at this time	N/A

Time Constraints:

Timely authorization will ensure access to available vouchers.

ANTICIPATED RESULT IF NOT APPROVED:

Loss of opportunity to provide new housing resources to clients.

ATTACHMENTS:

Attachment A: Emergency Housing Voucher Partner Agreement

Attachment B: Emergency Housing Voucher FAQs

Attachment C: Resolution