



Memorandum

Date: 4/14/2026

File No. CM 26-221

Meeting of: Committee of the Whole - Finance, Administration, and Communications

Type: Committee Memo

TO: Committee of the Whole - Finance, Administration, and Communications

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Executive	Lisa Maher - Assistant COO - Executive Department	425-556-2427
Executive	Zach Houvener - Deputy of Equity & Strategic Services - Executive Department	425-556-2306

DEPARTMENT STAFF:

Executive	Lauren Thompson	Grant Supervisor
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TITLE:

2025 Grants Management Overview

OVERVIEW STATEMENT:

Staff will provide Council with a comprehensive 2025 grant overview to establish a baseline for future reporting, covering applications submitted, awards received, revenue generated, and key program accomplishments, with semi-annual updates continuing from this point forward.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information

Provide Direction

Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

This work strengthens transparency, improves alignment of resources, and helps the City secure and manage grant funding more effectively to support strategic priorities.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
none

Approved in current biennial budget: Yes No N/A

Budget Offer Number:
0000304

Budget Priority:
Strategic and Responsive

Other budget impacts or additional costs: Yes No N/A

If yes, explain:
N/A

Funding source(s):
N/A

Budget/Funding Constraints:
N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
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12/9/2025	Committee of the Whole - Finance, Administration, and Communications	Receive Information
2/10/2026	Committee of the Whole - Finance, Administration, and Communications	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

N/A

ATTACHMENTS:

Attachment A: 2025 Grants Management Overview