



# City of Redmond

15670 NE 85th Street  
Redmond, WA

## Memorandum

**Date:** 9/19/2023  
**Meeting of:** City Council

**File No.** AM No. 23-130  
**Type:** Consent Item

**TO:** Members of the City Council  
**FROM:** Mayor Angela Birney  
**DEPARTMENT DIRECTOR CONTACT(S):**

Executive	Malisa Files	425-556-2166
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**DEPARTMENT STAFF:**

Executive	Cheryl Xanthos	City Clerk
Executive	Kalli Biegel	Deputy City Clerk

**TITLE:**

Confirmation of Appointments of New Board and Commission Members

**OVERVIEW STATEMENT:**

There is currently a vacancy on the Landmark Commission, due to the term expiration of Dr. James Petts.

The press release advertising this opening was posted on January 31, 2023, and can be viewed at: [City Seeks Volunteer for Landmark Commission \(govdelivery.com\) <https://content.govdelivery.com/bulletins/gd/WAREDMOND-345d0ac?wgt\\_ref=WAREDMOND\\_WIDGET\\_2>](https://content.govdelivery.com/bulletins/gd/WAREDMOND-345d0ac?wgt_ref=WAREDMOND_WIDGET_2). Five applications were received and reviewed. Ms. Doman was selected to move forward, and interviewed with Mayor Birney on June 15, 2023 and City Council on September 12, 2023.

There is currently an opening on the Parks, Trails, and Recreation Commission, due to the resignation of Jennifer Brun.

The press release advertising this opening was posted on May 31, 2023, and can be viewed at: [News Release: City Seeks New Parks, Trails, and Recreation Commissioner and Youth Advocates \(govdelivery.com\) <https://content.govdelivery.com/bulletins/gd/WAREDMOND-35cbeba?wgt\\_ref=WAREDMOND\\_WIDGET\\_2>](https://content.govdelivery.com/bulletins/gd/WAREDMOND-35cbeba?wgt_ref=WAREDMOND_WIDGET_2). Mr. Gregory Laird was selected to move forward, and interviewed with Mayor Birney on August 22, 2023 and City Council on September 12, 2023.

There is currently an opening on the Library Board of Trustees, due to the resignation of Paul Rojas.

The press release advertising this opening was posted on May 30, 2023, and can be viewed at: [News Release: City Accepting Applications for the Library Board of Trustees \(govdelivery.com\) <https://content.govdelivery.com/bulletins/gd/WAREDMOND-35bfff9?wgt\\_ref=WAREDMOND\\_WIDGET\\_2>](https://content.govdelivery.com/bulletins/gd/WAREDMOND-35bfff9?wgt_ref=WAREDMOND_WIDGET_2). Three applications were received and reviewed. The Library Board Chair, Kara Simon, and Deputy Parks Director, Zach Houvener, interviewed candidates on August 14, 2023, and selected Aaron Halabe to move forward. Mr. Halabe was interviewed by Mayor Birney on August 29, 2023 and City Council on September 12, 2023.

They have been nominated for appointment, subject to Council confirmation.

☐ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☐ Receive Information      ☐ Provide Direction      ☒ Approve

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
N/A
- **Required:**  
Council confirmation is required for Commission Member mayoral appointments.  
  
RMC: 4.33.040(B)  
RMC: 4.40.010(A)  
RMC: 4.35.010(A)
- **Council Request:**  
N/A
- **Other Key Facts:**  
N/A

**OUTCOMES:**

If appointment is confirmed by Council, the new board and commission members would serve until the term expirations below:

**Landmark Commission**

Margaret Doman      First Term to Expire: March 31, 2027

**Parks, Trails, and Recreation Commission**

Gregory Laird      First Term to Expire: March 31, 2024

**Library Board of Trustees**

Aaron Halabe      First Term to Expire: March 31, 2024

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**

N/A

- **Outreach Methods and Results:**

These openings were advertised, and all completed applications were reviewed.

- **Feedback Summary:**

N/A

**BUDGET IMPACT:**

**Total Cost:**

N/A

**Approved in current biennial budget:**

☐ Yes

☐ No

☒ N/A

**Budget Offer Number:**

N/A

**Budget Priority:**

N/A

**Other budget impacts or additional costs:**

☐ Yes

☐ No

☒ N/A

*If yes, explain:*

N/A

**Funding source(s):**

N/A

**Budget/Funding Constraints:**

N/A

☐ Additional budget details attached

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
9/12/2023	Special Meeting	Receive Information

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

**Time Constraints:**

These positions are currently open.

**ANTICIPATED RESULT IF NOT APPROVED:**

If Council decides not to confirm appointment, recruitment efforts would need to continue.

**ATTACHMENTS:**

None.