

 <p><b>Redmond</b> WASHINGTON</p>	<p style="text-align: center;"><b>REDMOND CITY COUNCIL COMMITTEE OF THE WHOLE – FINANCE, ADMINISTRATION, AND COMMUNICATIONS MEETING SUMMARY</b></p> <p style="text-align: center;">October 10, 2023, 4:30 p.m.</p>
	<p style="text-align: center;">Current and past meeting agendas and materials: <a href="https://redmond.legistar.com/Calendar.aspx">https://redmond.legistar.com/Calendar.aspx</a></p>

Presiding Officer Jessica Forsythe called the meeting to order, reviewed attendance, and overviewed the agenda. The meeting was held in Redmond City Hall Council Chambers.

Committee Members present and establishing a quorum:

- ☒ Jeralee Anderson
- ☒ David Carson
- ☐ Steve Fields
- ☒ Jessica Forsythe
- ☐ Varisha Khan
- ☒ Vanessa Kritzer
- ☒ Melissa Stuart

### 1. Community Strategic Plan Review

*Department: Executive*

*Action: Consent, November 6th*

Malisa Files, Chief Operating Officer, reported to the Members of the Committee:

- Overview.

Discussion ensued regarding: Council leadership input; DEI Program; community satisfaction rating; deficit-based language used; hate free zone language; metrics; vision zero; inclusion of alternative crisis response in the executive summary; and dates that reflect progression.

### 2. 2024 Business License Ordinance

*Department: Finance*

*Action: Consent, October 17th*

Kelley Cochran, Finance Director, and Haritha Narra, Finance Manager, reported to the Members of the Committee:

- Update 2024 Business License fee; and
- 6.5% increase from \$132 in 2023 to \$141 in 2024.

Discussion ensued regarding: Transportation benefit district; last review of how much a business can earn to be exempt.

**3. City of Redmond-PPF AMLI Redmond Way LLC Lease Agreement**

*Department: Finance*

*Action: Consent, October 17th*

Kelley Cochran, Finance Director, and Terry Marpert, Real Property Manager, reported to the Members of the Committee:

- Lease details;
- Terms: 2-years at \$4,000.00 per month, with a possible 1-year extension;
- Benefits of the lease;
- Building demolition; and
- 90-day termination period.

Discussion ensued regarding: renewal details; potential adverse possession; parcel history; revenue goes into real property fund; and confirmation that the revenue placement is a proposal, not a legal requirement.

**4. New Telecommunications Lease with Crown Castle GT Company LLC at City of Redmond Fire Station 14.**

*Department: Finance*

*Action: Consent, October 17th*

Kelley Cochran, Finance Director, David Amble, Senior Planner, reported to the Members of the Committee:

- Lease renewal details.

Discussion ensued regarding: revenue use and placement; fee structure; and inflation increases.

**5. New Telecommunications Lease with DISH Wireless LLC at City of Redmond Fire Station 14.**

*Department: Finance*

*Action: Consent, October 17th*

Kelley Cochran, Finance Director, and David Amble, Senior Planner, reported to the Members of the Committee:

- Lease details and structure.

**6. Approval of Emergency Management Performance Grants (EMPG)**

*Department: Fire*

*Action: Consent, October 17th*

Lisa Figueroa, Emergency Preparedness Manager, reported to the Members of the Committee:

- Grant details; and
- Retroactive approval.

Discussion ensued regarding: the change that prompted the need for retroactive Council approval; specifics of the grants and what they are being used for; emergency

volunteer program and impact on how the funds will be used; current vision for volunteer program; training; and clarification on grant details.

Meeting adjourned at 5:12 p.m.