



Memorandum

Date: 5/17/2022
Meeting of: City Council

File No. AM No. 22-071
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol Helland	425-556-2107
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DEPARTMENT STAFF:

Planning and Community Development	Sarah Pyle	Manager
Planning and Community Development	Seraphie Allen	Deputy Director

TITLE:

Approval of the 2022-23 Annual ORCA Contract Renewal

OVERVIEW STATEMENT:

Execute a renewal agreement with King County for ORCA Business Passport transit services (ORCA cards) and vanpool services for distribution to City of Redmond employees as an element of the City Employee Commute Trip Reduction Program.

☐ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
City Employee Commute Trip Reduction Program, Washington Clean Air Act, City Comprehensive Plan, Community Strategic Plan, Transportation Master Plan
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**
 - King County Metro launched the pay-as-you-go payment structure in the summer of 2020.
 - We have paid a total of \$4629.34 in monthly invoices under the current contract.
 - Due to internal staff changes and ensuring this contract is renewed on time, we are bringing the contract

renewal forward before the contract expiration date of 7/31/22.

- This contract renewal is very similar to the previous contract since the commute climate hadn't advanced as we anticipated it would last year due to the Covid-19 pandemic.

OUTCOMES:

This agreement allows the City of Redmond to continue to purchase and distribute ORCA cards to City employees for transit services provided by the participating transit agencies, thereby helping reduce traffic congestion, energy consumption, air pollution and vehicle miles traveled.

Since there were no vanpool fares collected during the 2021-22 contract. King County Metro will use this new contract to calculate our usage and determine our cost upon the 2023-24 contract renewal. If we decide to continue with the vanpool program, they will use this same procedure going forward. The landscape needs and demands are ever-evolving right now. This approach will allow more flexibility for us to offer options to employees.

Some benefits of renewing this contract include:

- Unlimited trips on all services other than Washington State Ferries. Includes: transit, rail, and streetcar.
- Guaranteed ride home
- Pay as we go monthly payment model reduces our annual costs during the continuing pandemic.
- Streamlined process that more easily helps employees use alternatives to driving alone.
- Compliance with both State Community Trip Reduction (CTR) laws and the city's Transit Management Plan (TMP) goals.
- Vanpool fares for employees would be fully covered.
- Vanpools will only require two riders to start a van as opposed to the previous minimum of five persons.

This renewal would ensure a transportation benefit for employees commuting to work and other staff members as they return to riding transit.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

The total cost of the services is forecasted not to exceed a maximum of \$18,000. The ORCA contract renewal was included within the adopted budget for \$220,449.

Approved in current biennial budget: ☒ Yes ☐ No ☐ N/A

Budget Offer Number:

343

Budget Priority:

Vibrant and Connected

Other budget impacts or additional costs: ☐ Yes ☒ No ☐ N/A

If yes, explain:

N/A

Funding source(s):

100

Budget/Funding Constraints:

N/A

☐ Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
5/3/2022	Committee of the Whole - Planning and Public Works	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

Our current contract expires on July 31, 2022. Due to City staff changes, we are moving this contract forward earlier than normal to ensure its timeliness.

ANTICIPATED RESULT IF NOT APPROVED:

If this agreement is not approved, we would need to seek alternatives to comply with the approved City Commute Trip Reduction Plan and the Transportation Management Plan commitments. With the continued pay-as-you-go model, the City would meet CTR compliance while only paying for the transit rides taken by staff.

ATTACHMENTS:

Attachment A-ORCA Business Passport Agreement