



Memorandum

Date: 9/17/2024  
Meeting of: City Council

File No. AM No. 24-127  
Type: Consent Item

TO: Members of the City Council  
FROM: Mayor Angela Birney  
DEPARTMENT DIRECTOR CONTACT(S):

|              |            |              |
|--------------|------------|--------------|
| Public Works | Aaron Bert | 425-556-2786 |
|--------------|------------|--------------|

DEPARTMENT STAFF:

|              |                 |                                      |
|--------------|-----------------|--------------------------------------|
| Public Works | Mike Haley      | Project Manager                      |
| Public Works | Matt Stefansson | Utility Engineer                     |
| Public Works | Steve Gibbs     | Capital Projects Division<br>Manager |
| Public Works | Vangie Garcia   | Deputy Public Works Director         |

TITLE:

Approval of a Consultant Agreement with BHC Consultants, in the Amount of \$374,770, for the Lift Station Equipment Upgrades Phase 2

OVERVIEW STATEMENT:

The Lift Station Equipment Upgrades Project will replace obsolete wastewater pumps that are beginning to fail at lift stations 17, 51, 52, and 53. The project scope includes selecting and procuring replacement pumps for stations 17 and 51, final design development and preparation of bid documents for pump installation for lift stations 17 and 51 and the pumps previously procured for lift stations 52 and 53.

This consultant agreement with BHC Consultants in the amount of \$374,770 is for design services for the Lift Station Equipment Upgrades Phase 2 (Project No. 2408). Future supplemental agreements will be for the construction phase and may include construction engineering support, construction management, inspection, and special inspection services.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information       Provide Direction       Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**  
Community Strategic Plan - Objective #1: Invest in infrastructure preservation and replacement across the City to maintain the current level of service, the reliability of capital assets, and provide timely and cost-effective

replacement.

- **Required:**  
Council approval is required to award an architectural and engineering services agreement that exceeds \$50,000 (2018 City Resolution 1503)
- **Council Request:**  
N/A
- **Other Key Facts:**  
N/A

**OUTCOMES:**

Approving this action keeps the City on the path to completing Lift Station Upgrades Phase 2 Project, which will reduce the risk of failure, improve the safety and reliability of the wastewater lift station system, and ensure stations have equipment that meets industry standard with readily available parts.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
N/A
- **Outreach Methods and Results:**  
N/A
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**  
\$374,770

**Approved in current biennial budget:**       **Yes**       **No**       **N/A**

**Budget Offer Number:**  
CIP

**Budget Priority:**  
Healthy and Sustainable

**Other budget impacts or additional costs:**       **Yes**       **No**       **N/A**  
**If yes, explain:**  
N/A

**Funding source(s):**  
Wastewater CIP

**Budget/Funding Constraints:**

N/A

Additional budget details attached.

**COUNCIL REVIEW:**

**Previous Contact(s)**

| Date     | Meeting  | Requested Action  |
|----------|--|-------------------|
| 9/3/2024 | Committee of the Whole - Planning and Public Works | Provide Direction |

**Proposed Upcoming Contact(s)**

| Date | Meeting                    | Requested Action |
|------|----------------------------|------------------|
| N/A  | None proposed at this time | N/A              |

**Time Constraints:**

N/A

**ANTICIPATED RESULT IF NOT APPROVED:**

Not approving agreement will result in delaying project design, increasing the cost to complete the project.

**ATTACHMENTS:**

Attachment A: Lift Station Equipment Upgrades Phase 2 Project Information Sheet

Attachment B: Consultant Agreement