



Memorandum

Date: 11/15/2022
Meeting of: City Council

File No. AM No. 22-172
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol Helland	425-556-2107
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DEPARTMENT STAFF:

Planning and Community Development	Seraphie Allen	Deputy Director
Planning and Community Development	Jeff Churchill	Long Range Planning Manager

TITLE:
Acceptance of a Grant for the Periodic Comprehensive Plan Update

OVERVIEW STATEMENT:

Staff recommends that the City Council accept a grant from the Washington State Department of Commerce for the periodic update of the Comprehensive Plan (aka Redmond 2050) for \$175,000, and authorize the Mayor to enter into a grant contract with the Department of Commerce, substantially as shown in Attachment A. Commerce is dividing the award between two state fiscal years, with \$87,500 awarded for the state’s fiscal year ending June 30, 2023 and the remainder awarded for the state’s fiscal year ending June 30, 2024.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

- Receive Information
- Provide Direction
- Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
RCW 36.70A.130 requires that Redmond complete a periodic review and update of its comprehensive plan by December 31, 2024.
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

Accepting the grant funds supports the City’s ability to complete the required periodic update of the Redmond Comprehensive Plan by December 31, 2024. Specifically, the Mayor’s budget proposes a service enhancement for Redmond 2050 for focused outreach to those who traditionally have not participated in community planning efforts, and for economic analyses of zoning incentive packages to support the community’s vision for Redmond. Accepting the grant funds would free-up local funds to support the service enhancement.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
The periodic update, known as “Redmond 2050,” has a wide-ranging community involvement plan reviewed and approved by the Council in late 2020.
- **Outreach Methods and Results:**
Redmond 2050 outreach methods are detailed in the Community Involvement Plan. Summaries of such work are regularly posted to www.redmond.gov/1495/Engagement-Summaries.
- **Feedback Summary:**
Community feedback is summarized in engagement summaries at the linked provided above.

BUDGET IMPACT:

Total Cost:

The grant has a total value of \$175,000; there is no cost to the City.

Approved in current biennial budget: Yes No N/A

Budget Offer Number:

000250

Budget Priority:

Vibrant and Connected

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

N/A

Funding source(s):

Washington State Department of Commerce grant in amount of \$175,000

Budget/Funding Constraints:

Grant funds must be spent on the periodic update of the Redmond Comprehensive Plan and implementing regulations.

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
11/1/2022	Committee of the Whole - Planning and Public Works	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
	None proposed at this time	N/A

Time Constraints:

The first half of the grant must be expended by June 30, 2023; the second half must be expended by June 30, 2024.

ANTICIPATED RESULT IF NOT APPROVED:

If not approved, the Redmond 2050 project would not benefit from the \$175,000 in grant funds.

ATTACHMENTS:

Attachment A: Interagency Agreement between Department of Commerce and City of Redmond
Attachment B: Award Letter