

## Council Agenda Questions

<b>FEBRUARY 11, 2020, TUESDAY</b>		
<b>4:30 p.m.</b>	<b>Planning and Public Works Committee of the Whole</b>	

I.	<b>Draft Interlocal Agreement for Lake Sammamish Watershed Investigations and Kokanee Salmon Recovery Actions</b>	Public Works
<b><u>Councilmember</u></b>	<b><u>Question</u></b>	<b><u>Staff Response</u></b>
Forsythe	1. Fiscal impact: is it \$10,200 or \$10,015? Both are stated in the memo. Is money budgeted?	\$10,015 is the correct amount. Funds to support payments into this ILA were budgeted in the 2018-2019 biennial budget and will be paid for using Stormwater Utility funds.

II.	<b>Appoint Council President Tanika Padhye and Councilmember Vanessa Kritzer to the Board of Supervisors for Community Facility Districts (CFD) No. 2014-1 and 2016-1</b>	Finance
<b><u>Councilmember</u></b>	<b><u>Question</u></b>	<b><u>City Attorney Response</u></b>
Forsythe	1. Is there a potential for Ms Kritzer to have to recuse herself from any conversations since Microsoft is her employer? What is the city's and/or her personal liability in this situation?	<p>As a general rule, Ms. Kritzer would not have to recuse herself from conversations because Microsoft is her employer. In fact, Microsoft already has two members on the board of supervisors for the CFD – Jim Stanton, who is a Microsoft employee, and Don Marcy, who is Microsoft's lawyer. Both of them are on the board because the CFD statute requires that the board have two members who represent the property owners in the CFD, one of whom can be a qualified professional. So, the board by law already has Microsoft representatives on it and I do not see that, as a general rule, a councilmember who is a Microsoft employee would create an issue.</p> <p>The only circumstance where I could see where there might be an issue is if a contract between the CFD and Microsoft came before the board or the council. It could be argued that Ms. Kritzer might have to recuse herself under RCW 42.23, which prohibits contracts with entities in whom a municipal officer has</p>

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		<p>a beneficial interest. If that statute applies, Ms. Kritzer would possibly have what is called a remote interest in the contract as a Microsoft employee. All that means is that if a contract with Microsoft comes up, she may be required to recuse herself from voting on it. It does not mean she can't serve on the board otherwise and make decisions to approve invoices from Sound Transit or others, or enter into contracts with other entities.</p> <p>With respect to liability, the City has insurance for any acts, errors, or omissions of Ms. Kritzer undertaken in her capacity as a councilmember or board member and Ms. Kritzer is covered under that insurance. The City also indemnifies its councilmembers and employees under RMC 2.06 for any acts, errors, or omissions not covered by insurance as long as those acts, errors or omissions are undertaken in good faith. I do not see either personal liability or city liability arising from Ms. Kritzer's activities as a board member. There is a \$500 penalty for any councilmember who violates the contracting provisions of RCW 42.23, but as long as Ms. Kritzer does not vote on any contracts with Microsoft, that is not an issue.</p>
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III.	<b>Informational Update Regarding the Lodging Tax Advisory Committee Recommendation for the 2020 Tourism Fund Matching Grants, Totaling \$150,500 and the Community Events and Arts Programs Allocations, Totaling \$205,824</b>	Planning
<b><u>Councilmember</u></b>	<b><u>Question</u></b>	<b><u>Staff Response</u></b>
Forsythe	1. How many hotel rooms are there in Redmond?	<p>There are currently 1,558 hotel rooms available within the City. This total does not include the Hilton Garden Inn property that is set to open in 2020.</p> <p><b>Additional Information:</b></p>

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		Hilton Garden Inn will add 150 additional rooms to the City's hotel room inventory.
Forsythe	2. Is this funding from taxes that were already collected in 2019 or to be collected in 2020?	The funding is from lodging tax revenue that will be collected in 2020.
Kritzer	3. Can you please provide the criteria for the matching grant funding, an explanation for why the one event did not meet the criteria, and more detail on how funding amounts were determined per event? I would especially like detail on the events over \$10,000 in allocation, in particular the Crossfire event that is proposed to receive \$45,000.	<p>The funding for LTAC Tourism Grants are made available through the Lodging Tax generated by hotel stays within Redmond. When LTAC is considering a grant application, they take into account attendance, hotel stays and how it promotes the City or expands the tourism program. This practice ensures that there is a good nexus between the businesses that are taxed and benefits they receive from the investments the city makes in tourism grants. This was important to the Redmond hoteliers when the tax was imposed.</p> <p>Guidelines for application are:  minimum award is \$1,000  no award of funds will exceed 50% of the cost of the event/activity  the award will be contingent upon the applicant's demonstration of other funding sources.</p> <p>Criteria for award:</p> <ol style="list-style-type: none"> <li>1. Tourism Promotion: Does the project/event meet the basic state requirements for tourism promotion? Promote a positive image for the City? Does this project/event promote the City as a destination place? Attract visitors, build new audiences, and encourage tourist expansion? Increase awareness of the City's amenities, history, facilities, and natural environment? Does it support regional tourism planning?</li> <li>2. Evidence of Partnership: What kind and degree of partnership does the project/event exhibit? Volunteer involvement, inter-jurisdictional, corporate, business and/or civic organization support?</li> </ol>

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		<p>3. Benefit to the Community: How will this project/event benefit the citizens of Redmond? Does this project benefit the overall community, rather than specific segment or interest?</p> <p>4. Other Funding Sources: What other revenue sources will be used to support this project/event?</p> <p>5. Innovation: Is this project/event unusual or unique? Does it move an existing program in a new direction?</p> <p>6. Previous and Replacement Funding: Is this funding request for a new project/event or to continue or expand on-going project/event?</p> <p>7. Community Support: Does the project/event have broad-based community appeal or support? What is the evidence of need for this project/event in the City?</p> <p>8. Scale of Project: Is the project of a scale suitable for this funding program?</p> <p>Application not recommended by LTAC for funding: The one application that was not recommended for funding did not demonstrate how they attract visitors to Redmond or expand tourism activities. Their event anticipates no hotel stays and projects a very small overall attendance. The event description noted that it is aimed predominately for “persons around the neighborhood” rather than to draw external visitors in, expanding business activity and promotion of the City.</p> <p>Crossfire Grant Recommendation The Crossfire tournament has been a reoccurring event at 60 acres. The event projects 2020 attendance in excess of 26,000 people and 7,200 hotel stays over the ten-day period. They have been able to confirm attendance and hotel stays through partnerships with the host facility and hoteliers. Due to the event’s growth each year and continued presence at 60 acres, expansion and renovation efforts at the site are being made possible, thus creating the ability to further grow events within the City.</p>
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Kritzer	4. Can you also provide information on how much funding each organization requested? Does the fact that these are called matching grants mean that we are matching the amount each organization is putting in? If that is the case that may answer my question above about how amounts are determined. However, if we only are giving a percentage of their funding request, I would like to see how it compares.	An updated table showing the requested amounts and LTAC's recommendation is attached. The Tourism Grant is a matching grant. Applications may not request in excess of 50% of the total event cost and all funding sources must be verified prior to reimbursement.
Kritzer	5. Is there a reason we do not have detail on the community events and arts funding allocation breakdown similar to the exhibit for on the tourism fund matching grants? I only see an attachment detailing the matching grants, but it would be good to know the breakdown for all the funding we are approving. If you can share detail on this, I would appreciate it.	The Parks Department submits an application and completion survey annually. The funding allocation for the Community Events and Arts was adopted by council as part of the Lodging Tax and was considered as part of the adopted biannual-budget for the Park's Department. As a result, a detailed breakdown for Redmond community events and arts funding is not prepared as part of the LTAC grant application review process.

IV.	<b>Informational Update Regarding the Full Closure of 40th Street for 520 Trail Grade Separation Project Construction at 40th Street</b>	Planning
<u>Councilmember</u>	<u>Question</u>	<u>Staff Response</u>
	No questions	

V.	<b>Informational Briefing regarding the 152nd Avenue Main Street Project</b>	Planning
<u>Councilmember</u>	<u>Question</u>	<u>Staff Response</u>
	No questions	

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VI.	<b>Informational Update regarding the Downtown Parking Management Strategic Plan Existing Conditions Staff Report</b>	Planning
<b><u>Councilmember</u></b>	<b><u>Question</u></b>	<b><u>Staff Response</u></b>
	No questions	

VII.	<b>Sound Transit Light Rail Briefing</b>	Planning
<b><u>Councilmember</u></b>	<b><u>Question</u></b>	<b><u>Staff Response</u></b>
	No questions	

VIII.	<b>2020 Draft Committee Work Plan</b>	Presiding Officer
<b><u>Councilmember</u></b>	<b><u>Question</u></b>	<b><u>Staff Response</u></b>
	No questions	