



## Memorandum

**Date:** 8/9/2022

**Meeting of:** City Council Study Session

**File No.** SS 22-055

**Type:** Study Session

**TO:** Members of the City Council

**FROM:** Mayor Angela Birney

**DEPARTMENT DIRECTOR CONTACT(S):**

Parks	Loreen Hamilton	425-556-2336
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**DEPARTMENT STAFF:**

Parks	Jeff Aken	Park Planning Manager
Parks	Caroline Chapman	Senior Park Planner
Planning and Community Development	Glenn Coil	Senior Planner

**TITLE:**

Parks, Arts, Recreation, Culture, and Conservation (PARCC) Plan - Current Conditions and PARCC Element Policies

**OVERVIEW STATEMENT:**

Development of the PARCC Plan includes three main pillars: the community needs assessment; analysis of current system performance; and the development of future project lists. At the previous study session on June 14, council received information about the community outreach methods and results that support our community needs assessment. For this study session, staff will focus on providing council information on the current conditions of our parks and recreation system with an evaluation of the current level of service that is being provided to our community. This session will give an overview of how our current system is performing and set the stage for discussions on the development of future project lists.

Long Range Planning staff will join the discussion to provide an update on the first draft of the Parks, Arts, Recreation, Culture, and Conservation (PARCC) Element policies as part of the Redmond 2050 Comprehensive Plan Update (Attachment D). A Parks and Recreation element of a city's comprehensive plan is required under the Growth Management Act and must be consistent with the city's capital facilities plan as it relates to park and recreation facilities. Through the PARCC Element, these requirements are met in the PARCC Plan, which provides specific implementation strategies to carry out the PARCC Element requirements and policies.

☒ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☒ **Receive Information**

☐ **Provide Direction**

☐ **Approve**

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**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
PARCC Plan; Redmond 2050; Washington State Growth Management Act; Facilities Strategic Plan; Community Strategic Plan; Comprehensive Plan.
- **Required:**  
N/A
- **Council Request:**  
N/A
- **Other Key Facts:**  
The PARCC Plan is updated every six years to remain in compliance with the Washington State Recreation and Conservation Office (RCO). The PARCC Plan update will be brought forward for adoption in Q1 of 2023.

The PARCC Element is updated at least every ten years as part of the Comprehensive Plan periodic update, and amended as needed, usually in conjunction with a PARCC Plan update.

**OUTCOMES:**

An initial Level of Service summary will be presented at the meeting that shows how the City of Redmond Parks and Recreation offerings are performing against criteria of geography, quality, and quantity. The geographic distribution of Redmond's Parks and Trails has been evaluated against our goals of providing convenient access to parks and trails. Today, 54% of households are within a 10-minute walk of a developed park, and 70% of households are within a 10-minute walk of a trail access point. The quality of our individual facilities was completed with a full inventory assessment of Redmond's Parks and Trails. A summary of these results will be shared at the meeting, with the full report attached. Overall, the conditions of Redmond's Park amenities and facilities are rated highly. Benchmarks on quantity have also been developed to compare Redmond's delivery of specific park amenities compared to national averages of similar sized jurisdictions. All this data will help inform the development of future amenities and parks projects which can then be adopted in the PARCC Plan as near-, mid- or long-term projects. From the last PARCC Plan, 83% of the identified near-term projects were developed since plan adoption, with three additional projects being completed ahead of schedule.

For the PARCC Element draft policies, staff is seeking Council feedback and input that will be used for a second draft this fall.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**
  - March 25, 2022 - May 16, 2022, survey & online questionnaire
  - May 2, 2022 - July 9, 2022, Intercept events at parks, local businesses, and events
  - May 6, 2022 -August 2022, Stakeholder Group Interviews
  - June 1, 2022, Community Meeting
- **Outreach Methods and Results:**  
Robust community feedback from the online and statistically valid survey with more than 1,200 responses in 4 languages was received and presented to council in June. Community members were given the opportunity to

provide more focused feedback on the types of amenities, recreation programs, and events they would like to see via intercept events. That feedback will be incorporated into the PARCC Plan and as part of the project evaluation criteria.

- **Feedback Summary:**  
See attachment E.

**BUDGET IMPACT:**

**Total Cost:**

\$126,000 is budgeted for a consultant to help with the PARCC Plan update.

**Approved in current biennial budget:** ☒ Yes ☐ No ☐ N/A

**Budget Offer Number:**

00247-Parks, Trails and Open Space

**Budget Priority:**

Healthy and Sustainable

**Other budget impacts or additional costs:** ☒ Yes ☐ No ☐ N/A

***If yes, explain:***

Significant staff time will be part of this effort.

**Funding source(s):**

General Fund

**Budget/Funding Constraints:**

N/A

☐ **Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
6/14/2022	Study Session	Receive Information
3/22/2022	Committee of the Whole - Parks and Environmental Sustainability	Receive Information
12/7/2021	Business Meeting	Approve
11/1/2021	Committee of the Whole - Parks and Human Services	Provide Direction
7/6/2021	Committee of the Whole - Parks and Human Services	Receive Information

**Proposed Upcoming Contact(s)**

**Time Constraints:**

The current PARCC Plan needs to be updated with the Recreation and Conservation Office by March of 2023. Staff is targeting City Council approval in Winter 2023. The Comprehensive Plan updates are the current PARCC Plan needs to be updated with the Recreation and Conservation Office by March of 2023. Staff is targeting City Council approval in Winter 2023. The Comprehensive Plan updates are required to be approved no later than Dec. 31, 2024, and the PARCC Element is coordinated to be adopted in 2023 with the PARCC Plan.

**ANTICIPATED RESULT IF NOT APPROVED:**

Opportunities for grant funding through the Washington State Recreation and Conservation Office will not be available to the city.

City will not be in compliance with State laws related to Comprehensive Plans.

**ATTACHMENTS:**

Attachment A: PARCC Plan Map Sets  
Attachment B: PARCC Plan Inventory Summary  
Attachment C: PARCC Policies DRAFT 1.0 - Policy Guide  
Attachment D: PARCC Plan Outreach Summary