



Memorandum

Date: 8/16/2022
Meeting of: City Council

File No. AM No. 22-122
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Executive	Lisa Maher	425-556-2427
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DEPARTMENT STAFF:

Executive	Cheryl Xanthos	City Clerk
Executive	Kalli Biegel	Deputy City Clerk

TITLE:

Confirmation of Appointment of New Human Services Commission Member

OVERVIEW STATEMENT:

There is currently one opening on the Human Services Commission, due to the resignation of Kristen Muscott.

The press release advertising this opening was posted on June 16, 2022, and can be viewed at: [News Release: Human Services Commission Seeks New Member \(govdelivery.com\)](https://content.govdelivery.com/bulletins/gd/WAREDMOND-31c59ac?wgt_ref=WAREDMOND_WIDGET_2)

[<https://content.govdelivery.com/bulletins/gd/WAREDMOND-31c59ac?wgt_ref=WAREDMOND_WIDGET_2>](https://content.govdelivery.com/bulletins/gd/WAREDMOND-31c59ac?wgt_ref=WAREDMOND_WIDGET_2).

Applications were received and reviewed, and Jung Lee was selected to move forward. Ms. Lee interviewed with Council on August 9, 2022.

Jung Lee would fill this opening.

☐ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
Council confirmation is required for Commission Member appointments.
RMC: 4.30.050(A)

Council confirmation on a nomination made by the mayor may occur only at a special meeting called for the

purpose of considering the appointment, or the next regular meeting following the meeting at which the interview took place.
RMC: 4.10.030(A)

- **Council Request:**
N/A
- **Other Key Facts:**
Ms. Lee has successfully passed the City of Redmond background check.

OUTCOMES:

If appointment is confirmed by Council, Jung Lee will fill this seat until the term expiration listed below:

Human Services Commission

Jung Lee First Term to Expire: March 31, 2025

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
This opening was advertised, and all completed applications were reviewed and considered.
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
N/A

Approved in current biennial budget: ☐ Yes ☐ No ☒ N/A

Budget Offer Number:
N/A

Budget Priority:
N/A

Other budget impacts or additional costs: ☐ Yes ☐ No ☒ N/A
If yes, explain:
N/A

Funding source(s):
N/A

Budget/Funding Constraints:

N/A

☐ Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
8/9/2022	Special Meeting	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

This position is currently open.

ANTICIPATED RESULT IF NOT APPROVED:

If not approved, the seat will remain open and recruitment efforts would need to continue.

ATTACHMENTS:

None.