



## Memorandum

**Date:** 8/16/2022  
**Meeting of:** City Council

**File No.** AM No. 22-123  
**Type:** Consent Item

**TO:** Members of the City Council  
**FROM:** Mayor Angela Birney  
**DEPARTMENT DIRECTOR CONTACT(S):**

Executive	Lisa Maher	425-556-2427
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**DEPARTMENT STAFF:**

Executive	Cheryl Xanthos	City Clerk
Executive	Kalli Biegel	Deputy City Clerk

**TITLE:**

Confirmation of Appointment of New Library Board of Trustees Member

**OVERVIEW STATEMENT:**

There is currently an opening on the Library Board of Trustees, due to the resignation of Clara Yuan.

The press release advertising this opening was posted on June 30, 2022, and can be viewed at: [News Release: City Accepting Applications for the Library Board of Trustees \(govdelivery.com\)](https://content.govdelivery.com/bulletins/gd/WAREDMOND-31df85c?wgt_ref=WAREDMOND_WIDGET_2) [https://content.govdelivery.com/bulletins/gd/WAREDMOND-31df85c?wgt\\_ref=WAREDMOND\\_WIDGET\\_2](https://content.govdelivery.com/bulletins/gd/WAREDMOND-31df85c?wgt_ref=WAREDMOND_WIDGET_2). Five applications were received and reviewed. The Library Board Chairperson and City Staff interviewed select candidates on August 4, 2022, and selected Alice Zeng to move forward. Ms. Zeng was interviewed by Mayor Birney on August 11, 2022.

Alice Zeng has been nominated for appointment, subject to Council confirmation.

☐ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☐ **Receive Information**      ☐ **Provide Direction**      ☒ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
N/A
- **Required:**  
Council confirmation on a nomination made by the mayor may occur only at a special meeting called for the purpose of considering the appointment, or the next regular meeting following the meeting at which the interview took place.

RMC: 4.10.030(A)

- **Council Request:**  
N/A
- **Other Key Facts:**  
N/A

**OUTCOMES:**

If confirmed, the new Library Board of Trustees Member would serve until the term expiration below:

**Library Board of Trustees**

Alice Zeng                      First Term to Expire: March 31, 2026

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
N/A
- **Outreach Methods and Results:**  
N/A
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**  
N/A

**Approved in current biennial budget:**            ☐ Yes            ☐ No            ☒ N/A

**Budget Offer Number:**  
N/A

**Budget Priority:**  
N/A

**Other budget impacts or additional costs:**            ☐ Yes            ☐ No            ☒ N/A

*If yes, explain:*  
N/A

**Funding source(s):**  
N/A

**Budget/Funding Constraints:**  
N/A

☐ **Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
8/16/2022	Special Meeting	Receive Information

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

**Time Constraints:**

The position is currently open.

**ANTICIPATED RESULT IF NOT APPROVED:**

If not approved, the seat will remain open, recruitment efforts will need to continue, and the Library Board may have quorum issues for future meetings.

**ATTACHMENTS:**

None.