



Memorandum

Date: 3/19/2024
Meeting of: City Council

File No. AM No. 24-037
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol Helland	425-556-2107
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DEPARTMENT STAFF:

Planning and Community Development	Seraphie Allen	Deputy Director
Planning and Community Development	Jeff Churchill	Long Range Planning Manager
Planning and Community Development	Odra Cardenas	Planner

TITLE:

Approval to Set a Public Hearing for the Rose Hill (NE 97th Street) Annexation Petition

OVERVIEW STATEMENT:

Staff recommends that Council set a public hearing for April 16, 2024, to accept testimony concerning the proposed annexation of the Rose Hill (NE 97th street) Potential Annexation Area as described in Attachment A, in accordance with RCW 35A.14.130 and .140. The City Council may adopt an ordinance annexing the territory at the conclusion of the hearing.

The City Council accepted the Notice of Intent to commence annexation proceedings on September 5, 2023. Since then, proponents have gathered the signatures of owners of more than 60%, by assessed value, of the territory for which the annexation is petitioned. The petition has been certified as sufficient by the King County Assessor. City staff transmitted materials to the Washington State Boundary Review Board for King County on February 23, 2024, commencing a 45-day review period by the Board.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Redmond Comprehensive Plan Policies in the Annexation Element A-8 through A-17 call for the City to support annexation of designated potential annexation areas.
- **Required:**

RCW 35A.14.130 establishes that when a sufficient petition is filed, the city council may consider it, fix a date for a public hearing, and provide notice specifying the time and place of the hearing to invite interested persons to appear and voice approval or disapproval of the annexation.

RCW. 35A.14.140: following the hearing, if the City Council determines to effect the annexation, it shall do so by ordinance.

- **Council Request:**

N/A

- **Other Key Facts:**

The proposal is located within the City of Redmond Potential Annexation Area (PAA). The area in the proposal is 13.5 acres and contains 13 parcels, of which 4 are vacant.

The current population of the proposed annexation is estimated to be 20 residents in 8 dwelling units (7 single family units and 1 mobile home).

The annexation was initiated through the 60% Direct Petition method under RCW 35A.14.120 through .150.

- The City Council accepted the Notice of Intent to Annex this Potential Annexation Area on September 5, 2023.
- After the Notice of Intent to Annex was accepted, the proponent gathered signatures of the owners of more than sixty percent, by assessed value, of the proposed annexation.
- The petition was certified as sufficient by the King County Assessors on February 13, 2024.
- The Boundary Review Board for King County received the Notice of Intention to Annex by the City on February 23, 2024.

The following steps must be followed to annex the territory:

- City Council sets the date for the public hearing (RCW 35A.14.130)
- Following the public hearing, the City Council decides on whether to approve the annexation. (RCW 35A.14.140)
- City staff provide various notifications and materials as provided by state law.

OUTCOMES:

Setting a date for the public hearing moves the annexation process forward. After the public hearing the City Council can take final action on the annexation.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**

The proponent began outreach to the property owners of the Potential Annexation Area to gather signatures for the petition in January of 2024.

- **Outreach Methods and Results:**

The proponent circulated the petition among the property owners by mail. The petition was signed by owners of 85% of the property value in the area, computed according to the assessed valuation of the property in the proposed annexation area.

- **Feedback Summary:**

N/A

BUDGET IMPACT:

Total Cost:

Staff time to process the annexation is budgeted in the Community and Economic Development offer, which has a total value of \$4,616,401.

Approved in current biennial budget: ☒ Yes ☐ No ☐ N/A

Budget Offer Number:

0000040

Budget Priority:

Vibrant and connected

Other budget impacts or additional costs: ☐ Yes ☒ No ☐ N/A

If yes, explain:

None

Funding source(s):

General Fund

Budget/Funding Constraints:

N/A

☐ Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
8/2/2023	Committee of the Whole - Planning and Public Works	Provide Direction
9/5/2023	Special Meeting	Approve
3/5/2024	Committee of the Whole - Planning and Public Works	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
4/16/2024	Business Meeting	Approve

Time Constraints:

The Annexation cannot be effective until after the 45-day review period by the Boundary Review Board period closes. City staff recommends holding the hearing on April 16, 2024.

ANTICIPATED RESULT IF NOT APPROVED:

If the City Council declines to hold a public hearing, the annexation will not move forward. The initiating parties have no right of appeal. The property owners maintain the right to file another petition at any time.

ATTACHMENTS:

Attachment A: Direct Petition

Attachment B: King County Certificate of Sufficiency

Attachment C: Vicinity Map

Attachment D: Financial Analysis