

NON-CODE

**CITY OF REDMOND
ORDINANCE NO. XXXX**

AN ORDINANCE OF THE CITY OF REDMOND, WASHINGTON, ESTABLISHING THE POSITION OF CHIEF OPERATING OFFICER; PROVIDING FOR APPOINTMENTS TO THE POSITION; SPECIFYING THE DUTIES OF THE POSITION; AMENDING THE EXECUTIVE PAY PLAN "E" FOR THE YEAR 2018 TO INCLUDE THE CHIEF OPERATING OFFICER; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the management and operations needs of the City have grown and become increasingly complex and the Mayor has recommended the creation of a new position entitled Chief Operating Officer; and

WHEREAS, the classification research in the Human Resources Department has resulted in the recommendation of the content of the duties of the position and placement of the position within the Executive Pay Plan "E"; and

WHEREAS, implementation of the recommendations will require an amendment of the 2018 Executive Pay Plan (Pay Plan "E").

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Position Created - Appointment and Duties. The position of Chief Operating Officer is hereby created in order to perform a variety of managerial, professional, and administrative support for the Mayor and City Council in internal and external

operations of the City, including directing and coordinating the activities of the senior leadership group and integrating interdepartmental activities. The full classification description is attached to this ordinance as Exhibit 1, and incorporated herein by this reference, as if set forth in full. The Chief Operating Officer shall be appointed and supervised by the Mayor and shall be required to take an official oath or affirmation and furnish a bond as required by RCW 35A.12.080.

Section 2. Executive Pay Plan "E" Amended. Pay Plan "E" covering Executive Employees, as previously amended by Ordinance 2904, passed by the City Council on December 5, 2017, is hereby amended to include the new position of Chief Operating Officer. The amended Pay Plan is attached to this ordinance as Exhibit 2, and incorporated herein by this reference, as if set forth in full.

Section 3. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 4. Effective Date. This ordinance shall take effect five days after its publication, or publication of a summary thereof, in the City's official newspaper, or as otherwise provided by law.

ADOPTED by the Redmond City Council this ____ day of July,
2018.

CITY OF REDMOND

MAYOR JOHN MARCHIONE

ATTEST/AUTHENTICATED:

CITY CLERK, MICHELLE M. HART, MMC

(SEAL)

APPROVED AS TO FORM
OFFICE OF THE CITY ATTORNEY:

By: _____

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
SIGNED BY THE MAYOR:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO.: _____