



MEMO TO: Parks and Human Services Committee

FROM: Alaric Bien

DATE: September 4, 2018

SUBJECT: 2019 Community Development Block Grant Allocation

I. PURPOSE ☐ For Info Only ☐ Potential Agenda Item ☒ Scheduled for Council Action

II. RECOMMENDATION
Forward to full council for approval on September 18, 2018 consent agenda.

III. DEPARTMENT CONTACTS
Erika Vandenbrande, Director, Planning and Community Development, 425-556-2457
Colleen Kelly, Assistant Director, Community Planning, 425-556-2423
Alaric Bien, Senior Planner, Human Services, 425-556-2458

IV. DESCRIPTION/BACKGROUND
As part of the Interlocal agreement with King County, each year Redmond must develop a plan for allocating its Community Development Block Grant (CDBG) entitlement funds. Projects eligible to receive CDBG funds are limited due to various federal requirements. Funds may be used for public services (i.e. human services programs) and capital projects that demonstrate a direct benefit to Redmond residents and that meet the low to moderate income requirements. The proportion of funds available for each type of activity is determined by the interlocal agreement between Joint Agreement Cities and King County. Funds may be used in three categories; Capital, Public Service and Administration as described below.

Capital Funding Process and Recommendation: CDBG may support certain Public Improvement and/or Parks projects, and there are a number of constraints related to use of these funds. Support for affordable housing is an allowed use, and staff is recommending that the 2019 CDBG capital funds be allocated to A Regional Coalition for Housing (ARCH), as they have been for several years.

Public Service Funding Process and Recommendation: Programs that may be considered for public service funding are dedicated to human service activities that must also meet strict CDBG eligibility and reporting requirements. Staff reviewed applications that were received as part of the regular 2019-2020 Human Services allocation process.

Only proposals for new or expanded services may be considered for CDBG funding, though continuing programs that have been supported using CDBG are eligible to continue receiving those funds. Based on these criteria, staff is recommending that Redmond allocate its 2019 CDBG Public Services funds to Congregations for the Homeless to continue supporting the services and operation of a winter shelter for homeless men on the Eastside.

Planning & Administration Funding Recommendation: CDBG allows up to 20 percent of the grant for planning and administration purposes. While this may be waived and applied to capital projects, our experience has been that the amount of staff time spent on eligible activities consistently exceeds the maximum allowed. The rest has been supported by City funds. Staff is recommending the full 20 percent be allocated to planning and administration of this grant.

The full plan for which approval is needed is summarized here:

2019 Redmond CDBG Allocation Plan

Public Services		
1	Congregations for the Homeless-Homeless Services	\$32,450
Capital Projects		
1	ARCH	\$123,308
Planning & Administration		
1	Admin	\$32,450
Contingency Projects		
1	Since the CDBG funds are an estimate from the federal government, Redmond must also adopt a contingency plan. Accordingly, above projects will receive proportionate increases/decreases to CDBG funding.	

NOTE: All dollar amounts are estimates until the County is officially notified by the Department of Housing and Urban Development (HUD).

A. Analysis (Please include process to-date and any service delivery or fiscal considerations.)

To meet the County requirement for a 14 day public comment period, notice of the city's intent was published on July 2, 2018, and a public hearing was held as part of the July 23, 2018 Human Services Commission meeting. No comments were received. Staff proposes a briefing at the Parks and Human Services Committee meeting on September 4 and Council Action on September 18.

V. TIME CONSTRAINTS

The City is required to provide evidence of Council approval to King County by October 8, 2018.

VI. LIST OF ATTACHMENTS

None.