

CODE

CITY OF REDMOND
ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF REDMOND,
WASHINGTON REPEALING RMC 2.86, SELECTION OF
ARCHITECTURAL AND ENGINEERING CONSULTANTS

WHEREAS, on December 1, 1981, the Redmond City Council adopted Ordinance No. 1013, RMC 2.86, Architectural and Engineering Consultants for the contracting and procurement of these service types; and

WHEREAS, RCW 39.80, governs procedures in this regard; and

WHEREAS, RMC 2.86 is redundant in this purpose and this ordinance is being brought forward to the Council as a house-keeping item to remove these duplicative administrative procedures from the Code.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City Code.

Section 2. Repeal of Chapter. RMC 2.86, Selection of Architectural and Engineering Consultants, is hereby repealed in its entirety as follows:

~~[CHAPTER 2.86
SELECTION OF ARCHITECTURAL AND ENGINEERING
CONSULTANTS*~~

~~SECTIONS:~~

~~2.86.010 NOTICE OF CITY'S REQUIREMENTS FOR
PROFESSIONAL SERVICES.~~

~~2.86.020 PROJECTS OVER TWENTY-FIVE THOUSAND DOLLARS
— SOLICITATION OF WRITTEN PROPOSALS.~~

~~2.86.030 DIRECTOR'S RECOMMENDATIONS.~~

~~2.86.040 SCOPE OF NEGOTIATIONS — EXEMPTION FOR
FUNDING SOURCE REQUIREMENTS.~~

~~2.86.050 EXEMPTION FOR EMERGENCY WORK.~~

~~*PRIOR LEGISLATION: ORDS. 1647, 1373, 1013.~~

~~**2.86.010 NOTICE OF CITY'S REQUIREMENTS FOR
PROFESSIONAL SERVICES.**~~

~~THE MAYOR IS AUTHORIZED TO CONTRACT WITH ECITYGOV, OR
ANOTHER SIMILAR ENTITY, TO ADOPT FOR CITY USE A SHARED
ELECTRONIC DATABASE THAT MAINTAINS A ROSTER FOR
ARCHITECTURAL, ENGINEERING, OR SURVEYING PROFESSIONAL
SERVICES IN ACCORDANCE WITH THE REQUIREMENTS OF
CHAPTER 39.80 RCW. AT LEAST ONCE A YEAR, ON BEHALF OF
THE CITY, ECITYGOV, OR A SIMILAR ENTITY WITH WHOM THE
CITY CONTRACTS, SHALL PUBLISH IN A NEWSPAPER OF
GENERAL CIRCULATION WITHIN THE JURISDICTION A NOTICE
OF THE EXISTENCE OF THE PROFESSIONAL SERVICES ROSTER
OR ROSTERS AND SOLICIT STATEMENTS OF QUALIFICATIONS
FROM FIRMS PROVIDING CONSULTING SERVICES. FIRMS OR
PERSONS PROVIDING PROFESSIONAL SERVICES SHALL BE ADDED~~

~~TO APPROPRIATE ROSTERS AT ANY TIME THAT THEY SUBMIT A
WRITTEN REQUEST AND NECESSARY RECORDS.~~

~~**2.86.020 PROJECTS OVER TWENTY-FIVE THOUSAND DOLLARS
SOLICITATION OF WRITTEN PROPOSALS.**~~

~~IN THE CASE OF EACH PROJECT TO BE UNDERTAKEN BY THE
CITY WHICH WILL REQUIRE ARCHITECTURAL, ENGINEERING, OR
SURVEYING SERVICES WHICH ARE LIKELY TO COST IN EXCESS
OF TWENTY-FIVE THOUSAND DOLLARS (\$25,000), THE
DIRECTOR OF THE APPLICABLE CITY DEPARTMENT SHALL
INVITE WRITTEN PROPOSALS FROM TWO OR MORE FIRMS,
WHICH, BASED UPON THE STATEMENTS AND QUALIFICATIONS ON
FILE WITH THE CITY AND OTHER AVAILABLE INFORMATION,
APPEAR TO BE THE MOST QUALIFIED FIRMS TO PROVIDE THE
PARTICULAR SERVICES REQUIRED. THE WRITTEN PROPOSALS
SHALL INCLUDE THE FOLLOWING:~~

~~(A) EVIDENCE OF THE FIRM'S CURRENT ABILITY TO PROVIDE
THE REQUIRED SERVICES;~~

~~(B) A PROPOSED SCOPE OF WORK TO BE PROVIDED;~~

~~(C) THE ESTIMATED NUMBER OF MAN-HOURS NECESSARY TO
COMPLETE THE PROPOSED SCOPE;~~

~~(D) A CURRENT STATEMENT OF REFERENCES AND ANY OTHER
INFORMATION WHICH WILL BE HELPFUL IN EVALUATING THE
APPLICANTS' QUALIFICATIONS FOR THE PROPOSED PROJECT.~~

~~2.86.030 DIRECTOR'S RECOMMENDATIONS.~~

~~(A) FOR ARCHITECTURAL, ENGINEERING OR SURVEYING CONTRACTS WHICH ARE EXPECTED TO EXCEED TWENTY-FIVE THOUSAND DOLLARS (\$25,000) DURING ANY CALENDAR YEAR, THE DIRECTOR OF THE APPLICABLE CITY DEPARTMENT OR DESIGNEE, AFTER RECEIVING AND REVIEWING THE WRITTEN PROPOSALS, SHALL SELECT THE MOST QUALIFIED PROVIDER OF THE REQUIRED SERVICES. FOR ARCHITECTURAL, ENGINEERING, OR SURVEYING SERVICES WHICH ARE NOT EXPECTED TO EXCEED TWENTY-FIVE THOUSAND DOLLARS (\$25,000) DURING ANY CALENDAR YEAR, THE DIRECTOR OF THE APPLICABLE DEPARTMENT OR DESIGNEE MAY SELECT THE MOST QUALIFIED PROVIDER OF THE REQUIRED SERVICES BASED ON THE STATEMENTS OF QUALIFICATIONS ON FILE WITH THE ROSTER, WITHOUT THE REQUIREMENT TO SOLICIT WRITTEN PROPOSALS. THE DIRECTOR OF THE APPLICABLE CITY DEPARTMENT OR DESIGNEE SHALL ATTEMPT TO NEGOTIATE WITH THE SELECTED PROVIDER OF SERVICES FOR A PRICE BASED ON THE FINAL AGREED SCOPE OF WORK NOT EXCEEDING THE PRICE DETERMINED TO BE FAIR AND REASONABLE. IF SUCH AN OFFER CANNOT BE SECURED, THE DIRECTOR OF THE APPLICABLE CITY DEPARTMENT OR DESIGNEE MAY ENTER INTO NEGOTIATIONS WITH THE NEXT MOST QUALIFIED PROVIDER OF SERVICES AND~~

~~SHALL CONTINUE IN THIS MANNER UNTIL AN ACCEPTABLE PRICE HAS BEEN SECURED.~~

~~(B) ONCE AN ACCEPTABLE PRICE HAS BEEN OBTAINED, THE DIRECTOR OF THE APPLICABLE CITY DEPARTMENT SHALL FORWARD RECOMMENDATIONS REGARDING THE SELECTION AND AGREED PRICE TO EITHER THE MAYOR OR THE CITY COUNCIL. THE MAYOR IS AUTHORIZED TO APPROVE ALL CONTRACTS FOR ARCHITECTURAL, ENGINEERING, OR SURVEYING PROFESSIONAL SERVICES THAT DO NOT EXCEED A TOTAL OF TWENTY-FIVE THOUSAND DOLLARS (\$25,000) DURING ANY CALENDAR YEAR. ALL CONTRACTS FOR ARCHITECTURAL, ENGINEERING, OR SURVEYING PROFESSIONAL SERVICES THAT WILL EXCEED TWENTY-FIVE THOUSAND DOLLARS (\$25,000) DURING ANY CALENDAR YEAR SHALL REQUIRE APPROVAL OF THE CITY COUNCIL.~~

~~2.86.040 SCOPE OF NEGOTIATIONS — EXEMPTION FOR FUNDING SOURCE REQUIREMENTS.~~

~~THE REGULATIONS SET FORTH IN THIS CHAPTER SHALL GOVERN SELECTION OF ARCHITECTURAL, ENGINEERING, AND SURVEYING CONSULTANTS FOR ALL CITY PROJECTS; PROVIDED, THAT WHEN THESE REGULATIONS ARE IN CONFLICT WITH REQUIREMENTS APPLICABLE TO THE USE OF FEDERAL FUNDS OR FUNDS SUPPLIED BY THE STATE, THE REQUIREMENTS OF THIS~~

~~CHAPTER SHALL BE DEEMED TO BE MODIFIED TO THE EXTENT
NECESSARY TO AVOID SUCH CONFLICT.~~

~~**2.86.050 EXEMPTION FOR EMERGENCY WORK.**~~

~~THE SELECTION PROCEDURES SET FORTH IN THIS CHAPTER
NEED NOT BE COMPLIED WITH WHEN THE MAYOR DECLARES THAT
AN EMERGENCY SITUATION EXISTS THAT REQUIRES THE
IMMEDIATE EXECUTION OF THE WORK INVOLVED. UPON
DECLARATION OF SUCH AN EMERGENCY, THE MAYOR MAY AWARD
ALL NECESSARY CONTRACTS ON BEHALF OF THE CITY. A
WRITTEN FINDING OF THE EMERGENCY SHALL BE ENTERED OF
RECORD BY THE MAYOR OR THE CITY COUNCIL NOT LATER THAN
TWO WEEKS FOLLOWING AWARD OF THE CONTRACT.~~

Section 3. Severability. If any section, sentence,
clause or phrase of this ordinance should be held to be invalid
or unconstitutional by a court of competent jurisdiction, such
invalidity or unconstitutionality shall not affect the validity
or constitutionality of any other section, sentence, clause or
phrase of this ordinance.

Section 4. Effective date. This ordinance shall become
effective five days after its publication, or publication of a
summary thereof, in the city's official newspaper, or as
otherwise provided by law.

ADOPTED by the Redmond City Council this _____ day of
_____, 2018.

CITY OF REDMOND

JOHN MARCHIONE, MAYOR

ATTEST:

MICHELLE M. HART, MMC, CITY CLERK

(SEAL)

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY:

JAMES HANEY, CITY ATTORNEY

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
SIGNED BY THE MAYOR:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO.