

KING COUNTY FIRE PROTECTION DISTRICT 34
8450 161st Avenue N.E.
Redmond, WA 98052
(425) 556-2226
Fax: (425) 556-2227
www.kcfd34.org

BOARD OF COMMISSIONERS
Thomas Johnston, Chair
Joe Pylant, Vice-Chair
Pete Lucarelli

Tommy Smith, Fire Chief

**KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
May 28, 2019**

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held at 8450 161st Ave NE., Redmond, WA on May 28, 2019. The meeting was called to order at 5:00 p.m. by Commissioner Johnston, Chair.

2. Roll Call

Present: Commissioner Johnston, Commissioner Lucarelli, Commissioner Pylant.

Others Attending:

Kinnon Williams, Attorney
Ron Seng, Project Manager
Beth Padilla, District Secretary

Tommy Smith, Fire Chief
Don Horton, Deputy Fire Chief
Todd Short, Fire Marshal
Tom Langton, Battalion Chief

3. Approval of Agenda

Motion made by Commissioner Johnston to approve the May 28, 2019 agenda as presented. Motion seconded by Commissioner Pylant. Motion passed unanimously.

4. Approval of Minutes

Motion made by Commissioner Pylant to approve the April 23, 2019 meeting minutes as presented. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

5. Public Comments (4 minutes per person)

No public comments.

6. Reports of City of Redmond

- A. Red Barn – Fire Marshal Short advised that King County told him that the Red Barn is currently having compliance issues as they did some grading without a permit. Until that issue is settled the County offered a Voluntary Compliance which allows ten dates on which events could be held, however, the property owners have not approved/accepted this. The situation seems to be in a holding pattern. There are a few designations within the County that would allow for a few limited events but full use of the venue as a commercial facility is not permitted. The Commission and Chief Smith suggested that Fire Marshal Short ask King County to inspect the venue during an event to identify any compliance issues or force the property owner to hire a “fire watch” during events.

- B. MDC Usage Reports –
The reports were reviewed. Gus was unable to attend the meeting today but Commissioner Pylant again requested that number of calls be added to future data. In addition, he requested that the reports be made available by the time the electronic packet is distributed the week before the Board Meeting. Chief Horton will follow up with Gus to try and address these requests.
- C. Q1 City of Redmond Financial Report –
The report was reviewed.
- D. Station 13 Septic Evaluation –
Covered in section 8A.
- E. Stations 14 and 18 Seismic Upgrades –
Covered in section 8B.
- D. Fire Chief Announcements – Chief Smith advised the following:
 - Five new hires will begin an Academy in September
 - Joe McGrath's replacement has been hired and will hopefully be at the next Board Meeting
 - The Department is adding a third Fire Marshal to support all of the work at Microsoft
 - As of June 1, Chief Smith will be acting Public Safety Director and Deputy Chief Horton will be acting Fire Chief. A new police chief will likely be hired by August.
 - The City is conducting interviews for a new Public Works Director next week.
 - The Office of Emergency Management has hired someone to replace Debbie Newman
 - The Department held an "EMS Week" in April. Various events were held with the support of the CERT team.

7. Reports of Attorney

- A. Interlocal Agreement -
Attorney Williams discussed the County ILA being proposed to address improvements to real property within districts. It is close to being signed and being presented to the County Council on June 11th. The Commission requested that Attorney Williams attend the council meeting.

8. Reports of Commissioners

- A. Station 13 Septic Evaluation –
Commissioner Lucarelli advised that he had attended an ad-hoc meeting on FS 13 prior to this Board Meeting. The Osborn invoices that total just over 41k have been paid and the Commission is looking to Attorney Williams to attempt to get new legislation that would allow for the hook up to the existing force main. Ron Seng will confirm that the line has enough capacity, however, as this line was intended to service a high school that was never built, capacity is likely not an issue.

Attorney Williams advised that he is working on the legislation with Kathy Lambert's office. It has been drafted and he needs to connect with the person who wrote it in order to move forward. He is pleased with the draft as it specifically addresses the District's situation. He is hoping to see the legislation passed within the next three months.

- B. Stations 14 and 18 Seismic Upgrades – ReidMiddleton Contract Approval -
Commissioner Lucarelli advised that he had attended an FS 14/18 Committee Meeting at which a representative from ReidMiddleton and various City employees attended. While the cost estimate is higher than what was originally projected to see the project to

completion, a few cost savings were identified. These include adding folding doors to only the front of each station (instead of front and back) and getting a new generator for FS 14 only. In addition, the mezzanine at FS 18 may offer some cost savings through the use of different materials used for the stairs, moving the storage to a different area that may get built out or abandoning the use of it all together. So far these issues alone save over 125K in direct costs.

The project is likely to have the Construction contract awarded in April of 2020 with completion, hopefully, by the end of that year. The stations will likely be bid separately but that doesn't mean the same contractor will not get both contracts.

At the 60% design phase the Commission will revisit making any changes that may be required in an attempt to reduce costs.

Motion made by Commissioner Lucarelli to approve the FS 14/18 \$754,981 budget projections as presented in the City's FS 14 and 18 budget document that covers City costs and the new ReidMiddleton Contract through the final design phase. Motion seconded by Commissioner Johnston. Motion passed unanimously.

9. Reports of District Secretary

- A. Budget Reports – April
The reports were reviewed.

- B. City of Redmond First-half invoice –
The invoice was reviewed.

- C. 2016-2017 Final Audit Documents -
The documents were reviewed.

- D. Fire Forum Date –
The Commission directed Secretary Padilla to contact the mayor's office and arrange a date for the forum.

- E. Legal Usage –

	April 2019	April 2019	YTD	YTD
General Services	3 hrs. 36 min.	\$1,260	21 hrs. 54 min.	\$7,423
Capital Projects	4 hrs. 6 min.	\$1,435	24 hrs. 36 min.	\$8,610
			YTD TOTAL	\$16,033

- F. Project Manager Usage –

April 2019	April 2019	Contract Balance
11 hours	\$880	46 hours \$3,720

** Original contract for 312 hours/\$25,000

- G. King County Investment Pool –
April – 2.26%

- H. Approval of April 2019 Vouchers and Remittances -
Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of April 30, 2019, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

April			
Operating Fund	9970-72		\$ 7,865.08
• Remittances			\$ 3,440.29
Capital Reserve Fund	8183-84		\$ 4,315.00

The meeting was adjourned at 6:15 p.m.

ATTEST:

Beth Padilla, District Secretary
King County Fire Protection District 34