



**MEMO TO:** Members of the City Council

**FROM:** Mayor John Marchione

**DATE:** October 1, 2019

**SUBJECT:** **Approval of Consultant Agreement with Board & Vellum Architects in the Amount of \$493,103, for the Westside Park Renovation Project, Project No. 50021924**

**I. RECOMMENDED ACTION**

Approve the Consultant Agreement with Board & Vellum Architects for public outreach, preliminary and final design, and support services for the Westside Park Renovation project, Project No. 50021924, in the amount of \$493,103. Authorize the Mayor to sign the Agreement.

**II. DEPARTMENT CONTACTS**

Carrie Hite, Parks and Recreation Director	425-556-2326
Carolyn Hope, Park Planning and Cultural Arts Manager	425-556-2313
Jeff Aken, Senior Parks Planner	425-556-2328
Rob Crittenden, P.E., Construction Project Manager	425-556-2838

**III. DESCRIPTION/BACKGROUND**

**Project Purpose**

The purpose of this current renovation project is to revisit the 2009 Master Plan for Westside Park with the local residents through open houses or other public outreach, and to then develop a specific set of improvements to be constructed in the park.

**Project Background**

Westside Park is a 47-year-old neighborhood park in the Overlake Neighborhood. It is in the northeast residential section of the neighborhood. The park is located east of 156<sup>th</sup> Avenue NE and is just south of NE 59<sup>th</sup> Way.

The park was acquired by the City in 1968 and initially developed in the 1970s. It was last renovated in 1991. A draft master plan was completed in 2009 to update the park based on input from residents in the neighborhood. The park is both a neighborhood destination for activities and an important connection for pedestrians, cyclists and equestrians.

Existing recreation features include a small playground, open play field, half basketball court, and open space. The park's current condition provides limited recreational opportunities due to poor drainage and outdated play equipment. The Bridle Crest Trail traverses the east side of the park from West Lake Sammamish Parkway, near King County's Marymoor Park. The natural trail climbs west through the wooded section of the park, then ends at the grassy developed area of the park. However, trail users continue west through the park, head north on 156<sup>th</sup> Ave NE and cross SR 520 to reconnect with the Bridle Crest Trail.

### **Project Description**

The proposed scope of work at this time includes the following:

- Construct playground in new location
- Install drainage for open lawn space (with stormwater treatment as needed)
- Construct an enhanced or expanded sport court
- Construct an open picnic shelter
- Install a drinking fountain (including new water meter service)
- Expand irrigation system
- Construct new pathways and trails to connect park elements and the Bridle Crest Trail

The planned scope of improvements to the park will be adjusted as needed to fit the project budget.

### **Consultant Selection Process**

As part of the consultant selection process, the City advertised a Request for Qualifications, and two firms delivered proposals.

<b>Consultant</b>	<b>Business Location</b>
Board & Vellum	Seattle, WA
Berger Partnership	Seattle, WA

The City's selection team evaluated the proposals and determined that Board & Vellum was the most qualified firm to provide design services for this project. After selection, negotiations were held to finalize the scope of work and to determine a fair and reasonable cost for this work. The scope and fee have been incorporated into the City's Standard Consultant Agreement (Attachment B).

## **IV. PREVIOUS DISCUSSIONS HELD**

September 24, 2019 – FAC Committee

## **V. IMPACT**

### **A. Service/Delivery:**

This project will refine the Master Plan for Westside Park through public outreach to the local residents. This will result in a specific set of improvements to move into preliminary and final design. The final scope of construction will be dependent on the available project budget.

### **B. Fiscal Note:**

Estimated costs for this phase of the project are shown below:

#### Current Project Budget:

Parks CIP	\$2,600,000
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#### Estimated Project Cost:

Public Outreach, Preliminary and Final Design Phase	\$600,000
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Construction Phase	\$2,000,000
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Total Estimated Project Cost	\$2,600,000
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## **VI. ALTERNATIVES TO STAFF RECOMMENDATION**

The City Council could choose not to approve this Consultant Agreement at this time and direct staff to continue to negotiate the scope of work and the fee estimate with the Consultant. This would delay the start of this project.


## **VII. TIME CONSTRAINTS**

The goal is to begin construction on the Park in summer 2020. However, this timeline is dependent on the weather window and the project may begin in spring 2021.

## **VIII. LIST OF ATTACHMENTS**

A. Draft Master Plan for Westside Park (2009)

B. Consultant Agreement



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**Carrie Hite, Parks and Recreation Director**



Approved for Agenda \_\_\_\_\_

**John Marchione, Mayor**