



**MEMO TO:** Planning and Public Works Committee of the Whole

**FROM:** Gary Schimek, Interim Public Works Assistant Director

**DATE:** October 8, 2019

**SUBJECT:** Draft Utilities Strategic Framework

**I. PURPOSE** ☐ For Info Only ☐ Potential Agenda Item ☒ Scheduled for Council Action

**II. RECOMMENDATION**

Provide 2PW Council of the Whole briefing associated with the Draft Utilities Strategic Framework on October 8, 2019.

**III. DEPARTMENT CONTACTS**

Dave Juarez, Public Works Director	425-556-2733
Gary Schimek, Interim Public Works Assistant Director	425-556-2742
Aaron Moldver, Environmental Program Supervisor	425-556-2753

**IV. DESCRIPTION/BACKGROUND**

The development of the Redmond Utilities Strategic Plan is identified as a 2019-20 priority project under the Infrastructure Section within the City Council's Community Strategic Plan. Redmond Utilities include water, wastewater, stormwater and solid waste.

The Redmond Utilities Strategic Plan will:

- Define the Utilities mission statement, shared principles and values, opportunities and challenges, and objectives and strategies,
- Provide high-level guidance and direction to the City's Utilities projects, programs and activities through 2050,
- Identify priority Utilities projects/actions that will be implemented over the next 6-years, and
- Document the success measures and costs associated with each project/action.

This work effort is divided into two distinct phases. Phase 1 is the development of a Utilities Strategic Framework that will provide the high-level guidance and direction. Phase 2 is the development of the Utilities Strategic Plan building upon the Framework. Phase 1 of this effort, the development of a Utilities Strategic Framework, was recently completed in draft form based on the work of staff from Public Works, Planning,

Finance, TIS and Communication. The Draft Utilities Strategic Framework, which follows the format for all City strategic plans, includes the following elements:

- mission statement,
- shared values and principles,
- opportunities and challenges,
- six objectives and twenty strategies, and
- background, target and performance measure for each strategy.

The Draft Utilities Strategic Framework will be presented to Council at the October 22, 2019 Study Session for review and comments. With 3P approval, Council will be asked to complete an on-line survey after the 2PW Meeting on October 8, 2019 and in preparation for the October 29, 2019 Study Session. The survey will ask each Council Member to rate each Strategy from “High Priority” to “Low Priority”.

A multi-faceted community involvement effort will commence after the Council Study Session. The Draft Utilities Strategic Plan presented to Council in 1Q 2020 after the community involvement effort. The Draft Plan will incorporate comments from both the Council Study Session and community involvement effort.

**A. Analysis** (Please include process to-date and any service delivery or fiscal considerations.)

<b>Date (MM/DD/YYYY)</b>	<b>Action/Committee Presentation</b>
12/04/2018	Council Meeting - Approved Budget Offer 00185 as part of the 2019-2020 biennial budget packet
08/13/2019	Council Study Session - Community Strategic Plan Update

Development of a Utilities Strategic Plan to guide Redmond in achieving long-term objectives and strategies.

Council approval of this effort was obtained as part of the 2019-2020 biennial budget adopted by City Council on December 4, 2018.

## **V. TIME CONSTRAINTS**

The Utilities Strategic Plan is to be completed in 2020 per the City Council’s Community Strategic Plan.

## **VI. LIST OF ATTACHMENTS**

None