



MEMO TO: Members of the City Council

FROM: Mayor John Marchione

DATE: December 10, 2019

SUBJECT: Environmental Sustainability Action Plan

I. RECOMMENDED ACTION

Staff Briefing

II. DEPARTMENT CONTACTS

Maxine Whattam, Chief Operating Officer	425-556-2310
Dave Juarez, Public Works Director	425-556-2733
Gary Schimek, P.E., EUSD Manager	425-556-2742
Amanda Balzer, LG, Science and Data Analytics Section Supervisor	425-556-2753

III. DESCRIPTION/BACKGROUND

The Environmental Sustainability Study is a step in achieving the strategies identified under the Environmental Initiative of the Community Strategic Plan. This body of work will propel efforts forward to reduce the City's carbon footprint and build resiliency into City functions and infrastructure.

The Environmental Sustainability Study will focus on conducting a gap analysis on the City's current environmental sustainability efforts and developing a framework for the roll out of an Environmental Sustainability Program. The framework is a precursor to hiring an Environmental Sustainability Program Manager.

The Study Session will provide an informational briefing on the stakeholder involvement process to date and seek input from Council. The presentation will focus on the following topics:

- Study Status Update
- Stakeholder Involvement Process
- Next Steps

Staff proposes extending the schedule for the Action Plan by one month to generate interest in the project and increase the Let's Connect response rate, similar to the processes during the Community Strategic Plan outreach effort. The draft Action Plan is anticipated in Q1 of 2020 with the one-month extension in schedule.

IV. PREVIOUS DISCUSSIONS HELD

Date	Action/Committee Presentation
Various	Committee and Council Community Strategic Plan Updates
09/10/2019	Public Works and Planning Committee
09/17/2019	Approve Consultant Agreement No. 9252
11/19/2019	Staff Report
Today	Study Session

V. IMPACT

A. Service/Delivery:

The Environmental Sustainability Study will conclude with the development of an Environmental Sustainability Action Plan to enable the City to advance the strategies outlined with the Community Strategic Plan Environmental Initiative. The Plan will also act as a roadmap for the new Environmental Sustainability Program Manager position approved in the 2019-2020 Budgeting by Priorities process.

B. Fiscal Note:

Funding for the Environmental Sustainability Study is included as part of the 2019-2020 biennial budget adopted by City Council on December 4, 2018. The contract funds for this project are set to not exceed the budget of \$149,949.

VI. ALTERNATIVES TO STAFF RECOMMENDATION

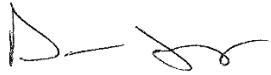
None

VII. TIME CONSTRAINTS

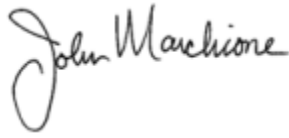
N/A

VIII. LIST OF ATTACHMENTS

Attachment A: Study Session Presentation



Dave Juarez, Public Works Director



Approved for Agenda _____
John Marchione, Mayor