

Community Involvement Plan

Downtown Strategic Parking Management Plan

	Inform		Consult			Involve	
What It Means	<p><u>Public participation goal:</u> To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.</p> <p><i>We will keep you informed.</i></p>		<p><u>Public participation goal:</u> To obtain public feedback on analysis, alternatives and/or decisions.</p> <p><i>We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision. We will seek your feedback on drafts and proposals.</i></p>			<p><u>Public participation goal:</u> To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.</p> <p><i>We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.</i></p>	
Existing Conditions Report Nov 19 -Feb 20	City Council		General Public			Parking Advisory Committee	Staff
	<p>Tools: Staff Report February 18th</p>		<p>Tools: Survey – completed</p> <ul style="list-style-type: none"> Existing Conditions Report posted online after council briefing 			<p>Tools: Re-occurring meetings – completed</p>	
Draft Strategies Nov 19-March 20	Planning Commission		<p>User Groups/ Stakeholders: Commuters, businesses, original survey respondents, Downtown residents, visitors with and without accessibility needs</p>			Steering Committee & City Council	Staff
	<p>Tools: Planning Commission: Briefing on draft strategies - March 5th</p>		<p>Tools:</p> <ul style="list-style-type: none"> Let's Connect Story Map Updated information on project page inviting comments Targeted presentations 			<p>Tools:</p> <ul style="list-style-type: none"> Meetings Email review of documents & process <p>City Council: Study Session with consultant - March 10</p>	
Final Strategies March-May 2020	General Public	Parking Advisory Committee	General Public	Planning Commission	City Council	Staff	
	<p>Tools: Updated information on project page</p>		<p>Tools: Invite public comments at PC Meetings</p>	<p>Tools: Planning Commission review and refinement</p>	<p>Tools: Review and adoption by resolution</p>	<p>Tools: Meetings to review and collaborate on implementation process for final strategies.</p>	
Implementation Plan						<p>Tools: Collaboration with relevant staff & departments on implementation process</p> <p>Strategies assigned and adopted into department workplans</p>	

OUTREACH GOALS:

The intention of the proposed parking management strategies is to make Downtown Redmond an accessible and vibrant place for all users. City of Redmond staff want to ensure that the suggested strategies to manage parking in the Downtown core are reviewed, refined, and supported by the community before a plan to implement the changes are adopted.

There will be an additional focus to consult with users who will be most impacted by any changes, i.e. commuters, businesses, visitors with and without accessibility needs, and Downtown residents.

The goals of outreach for the Downtown Parking Management Strategic Plan are to:

1. Educate community on findings of the Existing Conditions Report
2. Confirm that what we heard from public is accurately reflected in the Existing Conditions Report and Preliminary Strategies
3. Have public help to prioritize the Preliminary Strategies.

Parking Advisory Committee Members:

Amy Webber	Cindi Gyselinck	Eugene Zakhareyev	Nakisa Samakar	Tim Heuer
Angela Rozmyn	Claire Walton	JD Klein	Paul Miller	Tim Short
Brian Baker	Neil Johnson	Keith Meyer	Sabrinath Rao	Tom Markl
Christopher Maloney	Eric Jonsson	Matt Lefler	Shannon Tait	

Existing Conditions Report Outreach Plan

	Inform		Consult	Involve	
	City Council	Public	General Public	Parking Advisory Committee	Staff
Existing Conditions Report Nov 2019-Feb 2020	Tools: <ul style="list-style-type: none"> • Staff Report - Feb 18 2020 • Webpage updates • StoryMap 		Tools: <ul style="list-style-type: none"> • Questionnaire – completed, March 2019 • Existing Conditions Report posted online after Council briefing 	Tools: Re-occurring meetings - completed	

Overview:

With the Existing Conditions Report completed, the drafted document and results will be shared with City of Redmond staff, City Council, Parking Advisory Committee, and the general public. By sharing the results of the Existing Conditions Report, staff can confirm that the report accurately reflects the community experience. The results of the Existing Conditions Report set the stage and provide the rationale for the Preliminary Strategies that are being developed.

Outreach Tools:

- Community Questionnaire (to inform Existing Conditions)
- Meetings with staff and City Council
- Meetings with Parking Advisory Committee
- Project webpage updates
- StoryMap (results of Existing Conditions Report)
- Social media and enews

Key Dates:

- November 2018: Consultant contract approved by Council
- March 2019: Online parking user questionnaire
- March-June 2019: Parking data collection
- August 2019: First draft of Existing Conditions Report
- November 2019: Parking Advisory Committee Meeting to review findings
- January 2020: Staff Advisory Committee to review findings & comment
- February 2020: Share Public Outreach Process & strategy refinement with Parking Advisory Committee
- February 3, 2020: 3P Briefing
- February 18th 2020: Council Staff Report
- March 5th, 2020: Planning Commission Staff Report

Preliminary Strategies Outreach Plan

	Inform	Consult	Involve	
Draft Preliminary Strategies	Planning Commission	User Groups/ Stakeholders: Commuters, businesses, original survey respondents, Downtown residents, visitors with and without accessibility needs	Steering Committee & City Council	Staff
	Tools: Planning Commission: Briefing on draft strategies - March 5th	Tools: <ul style="list-style-type: none"> • Let's Connect • Story Map • Updated information on project page inviting comments • Targeted presentations 	Tools: <ul style="list-style-type: none"> • Meetings • Email review of documents & process City Council: Study Session with consultant - March 10	

Overview:

Outreach around the preliminary strategies will help staff refine and prioritize what parking management techniques were developed in response to the Existing Conditions Report. Staff will use the feedback from the stakeholder groups to develop the Implementation Plan, which will include strategy phasing and prioritization.

Outreach Tools:

- Let's Connect, Redmond
- StoryMap
- Targeted presentations

Key Dates:

- November 2019: Parking Advisory Committee Meeting to review Preliminary Strategies
- January: 1:1 staff meetings to refine proposed strategies
- February 2020: Share Public Outreach Process & strategy refinement with Advisory Committee

- February/March 2020: Community refinement of draft Preliminary Strategies
 - Consult with Targeted Presentations:
 - One Redmond-small and Downtown businesses
 - Greater Redmond TMA-system users, commuters
 - Consult: Let's Connect & StoryMap
 - Original questionnaire respondents
 - Go Redmond outreach (Commuters)
 - Downtown apartments list serv
 - Downtown businesses
 - Inform: City of Redmond Weekly eNewsletter

Final Strategies & Implementation Plan Outreach

	Inform		Consult			Involve
	General Public	Steering Committee	General Public	Planning Commission	City Council	City of Redmond Staff
Final Strategies March-June 2020	Tools: Updated information on project page		Tools: Invite public comments at PC Meetings	Tools: Planning Commission review and refinement	Review and adoption by resolution	Tools: Meetings to review and collaborate on implementation process for final strategies.
Implementation Plan						Collaboration with relevant staff & departments on implementation process Strategies assigned and adopted into department workplans

Overview:

Once the Parking Management Strategies have been finalized, a more detailed Implementation Plan will be created by Planning Staff. The Implementation Plan will consider the appropriate department owners for each of the proposed strategies and the process that will be needed to make the suggested changes. Long Range Planning Staff is responsible for meeting with the appropriate owners for each of the elements that are set to be adopted. Some strategies will have associated budgetary considerations (ie enforcement) and additional outreach needs (ie changing management of commuter parking facilities) which will be enumerated in the Implementation Plan.

Outreach Tools:

- Project webpage
- Public Comment at Planning Commission
- Interdepartmental collaboration with City of Redmond staff

Key Dates:

- March 2020: Planning Commission Meeting
- March 10, 2020: Council Study Session
- June 2020: Downtown Parking Strategies Implementation Plan adopted by City Council Resolution
- Ongoing: Implementation Actions managed by appropriate City of Redmond staff team