

Subcommittee	Lead Department	Project Overview	Role of Councilmembers in the Project	Time Commitment (estimated # of hours, # of months, etc.)	Other Considerations
<b>Budget</b>	<i>Finance</i>	The BP Process relies on community feedback to validate that the budget reflects the priorities most important to the people of Redmond. What started with the focus groups in January, Finance will engage the Civic Results Team (made up of Community members) in June to discuss the City's revised priorities, outcomes, and programs to align the budget with community priority services.	Engage with Civic Results Team to discuss service outcomes of highest priority to the community  Collect feedback from community on priorities, outcomes, and budget alignment  Work as liaison with other Councilmembers during budget discussions on what is learned	5 meetings for 1 ½ hours each = 7.5 hours total  Every Thursday evening for 5 weeks beginning tentatively in June	The process is geared toward listening to the Community's priorities and gaining an understanding of what the residents and businesses view as the highest priority services the City provides. It would not be the appropriate place to debate policy issues.
<b>Community Center</b>	<i>Parks</i>	Renovation or replacement of the Redmond Senior Center  Community engagement to present recommendations to Council  Once Council decision is made, possible demolition of current building, construction of new Senior and Community Recreation facility  Continued community engagement to participate in the design development process	Engage with Recreation Stakeholders Committee to discuss options, designs, and development of a new community space and dedicated senior space  Attend community wide open houses to collect feedback from the community on priorities, design input, and creation of a new community space and dedicated senior space  Work as liaison with other Councilmembers during discussion on potential options, financing, and path forward	2 meetings for 1 hour each to prepare for the study session with Council to discuss the Recreation Stakeholders recommendation and summary report  Ongoing commitment of attendance at community open houses, 2-3 open houses, 2 hours each over the course of 8-10 months during design development  Ongoing commitment of 1 meeting per month, 2-3 hours, to meet with Recreation Stakeholders group to incorporate community input, work with lead architects on the design of the space	Council President Tanika Padhye has already been participating in the Recreation Stakeholders group, so the continuity would be helpful.  In addition, Council President Padhye assigned CM Forsythe to this group at the beginning of the year. Since CM Forsythe has been engaged, and is the COTW chair for Parks, it would be ideal for her to continue with this group as well.
<b>C-19 Recovery Plan</b>	<i>Executive</i>	Development of the recovery plan for COVID-19  Includes community involvement, economic, financial and social aspects	Support recovery efforts and outreach to community	6 months to 1 year	
<b>Council Norms and Rules</b>	<i>Executive</i>	Establish communication norms for Council  Review and update the existing Council Rules of Procedures document	Draft set of 5-6 Communications Norms  Begin process of reviewing and updating the existing Rules of Procedures document	3 months	

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<b>Community Outreach</b>	<i>Communications</i>	Redmond's decision-making is informed by robust community involvement that meaningfully and effectively engages the community early and often, focusing on key topics of interest in a manner that is equitable, barrier-free, and recognizes the needs and interests of the community.	Be aware of current community involvement efforts and provide updates to Council members, as needed.  Advise staff regarding Council's interest in (a) level of community involvement regarding specific projects, and (b) timing throughout a project on Council updates and feedback.	Ongoing; 2-3 hours per month including:  Meetings with staff  Email correspondence  Attending community meetings or open houses for City projects/programs where community feedback is desired	
<b>Smart Cities</b>	<i>Technology &amp; Information Services</i>	Smart City Strategy Development  City Fiber plan – utilization, dig once policies, new fiber (TIS/PW)  Adaptive Traffic Lights pilot (PW)  Parking Study – leading to Smart Parking pilots (Planning)  SCADA upgrade (PW)	Direction on and oversight of key objectives  Conduit for feedback from public on community-facing initiatives  Communicate with other council members on progress	Up to an hour a month for 12 months  May be up to 2 hours/month while projects ramp up	Process is a combination of gathering feedback and providing input on strategy  Process will also extend to procurement of new tools and services
<b>Comprehensive Plan</b>	<i>Planning</i>	Community Advisory Committee Comprehensive Plan Periodic Review  Review and refine documents and report related to  - SEPA scoping documents - Existing conditions - Visioning - Land Use Alternatives (development, analysis, selection criteria, preferred alternative selection) - Implementation options and priorities - Draft plan, and policy updates – options and alternatives - Draft EIS	Serve as part of a team that includes stakeholders from various community sectors	3 years  3-5 hours monthly  Starting July 2020	Would recommend including Planning Commission Members on this subcommittee  Any comp plan or code update would go before the Planning Commission

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Business Outreach	Planning	<p>StartUp425 will be launching financial service support for eastside small businesses. Three significant offerings will include:</p> <p>1) The creation of a single contact point and phone number (hotline) that any business can use to speak to a directly to a person who can guide them on next steps, answer questions, and set appointments for more in-depth services</p> <p>2) 1:1 meetings to help businesses package their loans for funding and provide in-depth answers to other financial questions</p> <p>3) Frequent communications and webinars responding to common concerns and questions for funding applications to help reach even more businesses faster who are in need of support</p> <p>-A regionwide “We’re Open For Business” map will be launching shortly enabling our small businesses to share their business hours, format of operation, and any other changes in real time. The public will be able to use the map to see all open businesses and sort by sector from car repair to grocery stores, pharmacies, doctors, restaurants, and more.</p> <p>-Webinars being held regionwide on local and federal resources including a number of Q&amp;A</p>	<p>To call local business and share out these resources with owners and field general navigation questions that we could use when considering how to tailor information, marketing and resources</p>	<p>As many as they would like or be available to contribute</p>	<p>If they know of financial or legal professionals who would be willing to lend 1-2 hours a week to help field additional preliminary questions and walk-through checklists with local businesses we are seeking contacts</p>
		<p>Identify new ways to help the small business community in addition to funneling money through a non-profit such as OneRedmond or Startup425</p>	<p>Share what they are hearing about small business needs</p> <p>Brainstorm opportunities</p>	<p>Ongoing</p> <p>2-3 hours per month during pandemic response until recovery plan is in place and transition is made including:</p> <p>1) meetings with staff</p> <p>2) email correspondence</p>	<p>Work would be guided by RCW 35.21.703 regarding economic development. The statute says that “It shall be in the public purpose for all cities to engage in economic development programs. In addition, cities may contract with nonprofit corporations in furtherance of this and other acts relating to economic development.”</p> <p>Need to coordinate closely with Jim Haney to ensure any option is for a public purpose and is not a gift.</p>