



## City of Redmond City Council

### Finance, Administration and Communications Committee: Committee Workplan – 2020

Quarter	Finance	Administration/HR	Communications	Information Technology
1 <sup>st</sup>	<ul style="list-style-type: none"> <li>Monthly Financial Reports</li> <li>Quarterly OT Report</li> <li>Budget Planning Overview</li> <li>Sound Transit Easement Releases</li> <li>Fire Department Master Plan Consultant Agreement</li> </ul>	<ul style="list-style-type: none"> <li>Committee Workplan</li> <li>Refugee Resettlement Discussion</li> <li>Pay Plan “N” Update</li> </ul>	<ul style="list-style-type: none"> <li>Communications Update</li> </ul>	<ul style="list-style-type: none"> <li>Records Management Project Update</li> </ul>
2 <sup>nd</sup>	<ul style="list-style-type: none"> <li>Monthly Financial Reports</li> <li>Quarterly Financial Report</li> <li>Long Range Financial Strategy</li> <li>Fiscal Policy Review</li> <li>Quarterly OT Report</li> <li>Potential: Budget Adjustment</li> <li>Budget Update</li> </ul>	<ul style="list-style-type: none"> <li>Community Strategic Plan Progress Report</li> <li>Fire contact approval</li> <li>Safety Program update</li> <li>Compensation/Classification Project Update</li> <li>Training Update (Navigation Series)</li> <li>Workforce Management update</li> </ul>	<ul style="list-style-type: none"> <li>Monthly Communications Update</li> <li>Communications and Outreach Strategic Plan Framework</li> </ul>	<ul style="list-style-type: none"> <li>Cable Franchise Renewal: Contract Preparation Update</li> <li>Smart City Program</li> <li>TIS/Big4 Project Update</li> </ul>
3 <sup>rd</sup>	<ul style="list-style-type: none"> <li>Monthly Financial Reports</li> <li>Quarterly Financial Report</li> <li>Quarterly OT Report</li> <li>CIS/TIP Update</li> <li>Budget Study Session Calendar</li> </ul>	<ul style="list-style-type: none"> <li>Community Strategic Plan Progress Report</li> <li>Benefits updates</li> <li>Workforce Management Update</li> <li>Compensation/Classification Project Update</li> <li>Benefit updates/open enrollment</li> </ul>	<ul style="list-style-type: none"> <li>Monthly Communications Update</li> <li>Annual Citizen Surveys and new options</li> <li>Council community outreach/communication options</li> <li></li> </ul>	<ul style="list-style-type: none"> <li>Frontier/NW Fiber Cable Franchise Renewal City Data Program</li> </ul>



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4 <sup>th</sup>	<ul style="list-style-type: none"><li>• Monthly Financial Reports</li><li>• Quarterly Financial Report</li><li>• Quarterly OT Report</li><li>• Potential: Budget Adjustment</li><li>• Preliminary Budget Overview</li></ul>	<ul style="list-style-type: none"><li>• Committee Holiday Schedule</li><li>• Year-end pay plan changes</li><li>• Final benefit changes</li><li>• Compensation/Classification Update</li></ul>	<ul style="list-style-type: none"><li>• Monthly Communications Update</li><li>• Communications and Community Involvement Year in Review</li></ul>	<ul style="list-style-type: none"><li>• TIS/Big4 Update</li><li>• Smart City Program</li></ul>
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