

FY20 EMPG **SUPPLEMENTAL** APPLICATION

Deadline: Tuesday, May 15, 2020

INSTRUCTIONS

- **GREEN worksheet tabs** are for reference, in particular the Ref-Guidance tab.
- **BLUE worksheet tabs** are the 20EMPG-S Application.
- GREY CELLS INDICATE WHERE EMO INPUT IS NEEDED
- Applications are **due May 15, 2020**, and must be submitted via email to preparedness.grants@mil.wa.gov. To ensure the application is received, please CC your EMD Primary Point of Contact (see list below).

Please include:

- 1) Excel application workbook
- 2) Indirect Cost Rate Agreement (if costs are included in the Budget)
- 3) Director's Certification, signed and scanned

Please do NOT send a PDF version of the Excel workbook.

All applications **MUST BE RECEIVED** by the due date.

TIMELINE

Date	Activity
Mid-April	Application to local and tribal Emergency Management Organizations
Mid-Apr through May 15, 2020	SHORTENED application and technical assistance period (4 weeks)
May 15, 2020	APPLICATIONS DUE TO EMD (can submit before) PREPAREDNESS.GRANTS@MIL.WA.GOV
June/July 2020	Grant agreements processed (as applications approved)
Jan 27, 2020 - Dec 31, 2021	Agreement Performance Period

If you have questions, please contact:

EMD Primary Point of Contact			Responsibility for counties (and cities and tribes within)	
Michael Alston	253-512-7083	michael.alston@mil.wa.gov	Benton	Kittitas
			Chelan	Klickitat
			Douglas	Okanogan
			Franklin	Walla Walla
			Grant	Yakima
Zoie Choate	253-512-7461	zoie.choate@mil.wa.gov	Cowlitz	Skamania
			Clark	Snohomish
			Island	Wahkiakum
			San Juan	Whatcom
			Skagit	
Deborah Henderson	253-512-7470	deborah.henderson@mil.wa.gov	Adams	Lincoln
			Asotin	Pend Oreille
			Columbia	Spokane
			Ferry	Stevens
			Garfield	Whitman
John Hollingsworth	253-512-7044	john.hollingsworth@mil.wa.gov	Grays Harbor	Pacific
			Lewis	Pierce
			Mason	Thurston
Gary Stumph	253-512-7483	gary.stumph@mil.wa.gov	Clallam	King
			Jefferson	Kitsap

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GUIDANCE

[Link to FFY 2020 EMPG Supplemental Notice of Funding Opportunity \(NOFO\)](#)

[Link to FEMA Administrator Gaynor's Letter to Emergency Managers Requesting Action on Critical Steps \(March 27, 2020\)](#)

[Link to FEMA Administrator Gaynor's Letter to Emergency Managers \(April 15, 2020\)](#)

[Link to Community Lifelines Implementation Toolkit](#)

[Link to Disaster Financial Management Guide](#)

Authorizing Authority for Program

Coronavirus Aid, Relief, and Economic Security (CARES) Act, Div. B (Pub. L. No. 116-136); section 662 of the *Post-Katrina Emergency Management Reform Act of 2006* (PKEMRA), as amended (Pub. L. No. 109-295) (6 U.S.C. § 762); *Robert T. Stafford Disaster Relief and Emergency Assistance Act*, as amended (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 et seq.); *Earthquake Hazards Reduction Act of 1977*, as amended (Pub. L. No. 95-124) (42 U.S.C. §§ 7701 et seq.); and *National Flood Insurance Act of 1968*, as amended (Pub. L. No. 90-448) (42 U.S.C. §§ 4001 et seq.)

Purpose

The Fiscal Year (FY) 2020 Emergency Management Performance Grant Program – COVID-19 Supplemental (EMPG-S) assists states, territories, tribes, and local governments with their public health and emergency management activities supporting the prevention of, preparation for, and response to the ongoing Coronavirus Disease 2019 (COVID-19) public health emergency. Through this funding opportunity, FEMA will award funding to support planning and operational readiness for COVID-19 preparedness and response, development of tools and strategies for prevention, preparedness, and response, and ongoing communication and coordination among federal, State, local, tribal, and territorial partners throughout the response.

Priorities

In general, the priorities under this funding opportunity will address the States' response to the COVID-19 public health emergency. In keeping with FEMA Administrator Gaynor's priorities as outlined in his March 27, 2020 letter to emergency managers, FEMA encourages funding to be used for:

1. Mitigation activities (related to slowing the spread of COVID-19);
2. Integration of emergency management and public health operations;
3. Collection and display of public, private, and governmental data of hospital bed and ventilator capacity and usage;
4. Collection and display of PPE inventories and establishment of burn rates to forecast future needs;
5. Planning for alternate care sites;
6. Identifying all sources to surge medical professionals.

EMPG-S funding also can be used to assist emergency managers with implementing community lifelines to prevent, prepare for, and respond to the COVID-19 public health emergency. The lifelines concept simplifies incident information to provide decision makers with clearly identified impacts to critical community services and root causes that inform response and recovery actions. The Community Lifelines Implementation Toolkit provides whole community partners the information and resources to understand lifelines and to coordinate with entities using lifelines. The toolkit serves as basic guidance for how to implement the lifeline construct during incident response.

Examples of areas eligible for funding under this funding opportunity include, but are not limited to:

1. Data Collection and Analysis
2. Plan Development
3. Jurisdictional Recovery
4. Information Sharing
5. Emergency Public Information and Warning and Risk Communication
6. Logistics and Supply Chain Management
7. Development of Distribution Management Plans

Consistent with 2 C.F.R. Part 200, **none of the funds awarded may duplicate the same costs already paid for with funding under FEMA's Public Assistance Program or any other Federal program.** In addition, consistent with section C.4., below, funding in this EMPG-S NOFO is not eligible to be used to pay the non-Federal cost share under other Federal grant programs and/or pay back loans with the Federal government, unless expressly allowed under the terms of the Federal award.


Eligibility

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As with the normal EMPG program, EMPG-S funds are governed by Washington Administrative Code (WAC) 118-09-030 Eligibility criteria. To be eligible for funds, specific criteria must be met:

- Have a current Comprehensive Emergency Management Plan (CEMP)
- Have at least a ½ time employee whose job duties are specifically dedicated to performing emergency management functions
- Have a designated emergency management agency, department, division, or office established with a dedicated budget to perform emergency management functions
- Have adopted an ordinance, code, or resolution establishing the EMO. If applicable, an EMO that consists of two or more political subdivisions (cities/towns) shall have an executed interlocal agreement establishing the multijurisdictional EMO
- Hire and appoint personnel in accordance with applicable employment laws, rules, regulations, and policies
- Comply with all federal and state emergency management program requirements
- Demonstrate that EMPG-S funds will only be used to sustain and/or enhance the EMO's existing emergency management program and capabilities
- Demonstrate that EMPG-S funds will not be used to supplant or replace EMO existing dedicated emergency management budgeted funding
- Meet all applicable matching fund requirements

Within the ELIGIBILITY tab of the application workbook, the EMO must certify compliance with each eligibility criteria and if not fully compliant, describe the plan to reach compliance to include specific timeframes and activities. 

Allowable Costs

All costs must be directly related to emergency management needs specifically related to the COVID-19 emergency.

Allowable costs include:

- *Management and Administration (M&A) Costs* : M&A activities are those directly relating to the management and administration of the EMPG-S funds
- *Indirect Facilities & Administrative (F&A) Costs*
- *Direct Costs* for Planning, Organization, Equipment, and Training. (Exercise costs are **not allowed** under this program.)
- *Consultants/Contractors* : Hiring of full-time or part-time contract planners or consultants to assist with planning and training activities
- *Travel* : Domestic travel costs
- *Supply* costs
- *Equipment* purchases are allowable under the following AEL categories:
 - Section 1: Personal Protective Equipment
 - Section 4: Information Technology
 - Section 6: Interoperable Communications Equipment
 - Section 7: Detection Equipment
 - Section 8: Decontamination Equipment
 - Section 9: Medical Equipment
 - Section 10: Power Equipment
 - Section 14: Physical Security Enhancement Equipment
 - Section 19: CBRNE Logistical Support Equipment
 - Section 21: Other Authorized Equipment

See the 20EMPG-S NOFO for more information.

Unallowable Costs

Grant and match funds **cannot** be used for:

- Activities and projects unrelated to the completion and implementation of the EMPG-S
- Anything unrelated to COVID-19 planning, prevention, or response
- Exercise and exercise-related costs
- Consistent with 2 C.F.R. Part 200, **none of the funds awarded may duplicate the same costs already paid for with funding under FEMA's Public Assistance Program or any other Federal program**
- Unallowable Equipment: Grant funds must comply with IB 426 and may not be used for the purchase of the following equipment: firearms, ammunition, grenade launchers, bayonets, or weaponized aircraft, vessels, or vehicles of any kind with weapons installed (See FEMA Information Bulletin 426)
- Expenditures for weapons systems and ammunition
- Costs to support hiring sworn public safety officers for the purposes of fulfilling traditional public safety duties or to supplant traditional public safety positions and responsibilities
- International travel

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GUIDANCE

Funding Allocation

EMPG-S funds were allocated based on a funding methodology formula proposed to the EMAG. The EMAG concurred with the proposed funding allocation and the Director approved the methodology. The calculation of award amounts is located on the **Ref-Funding Formula** tab of this application workbook.

Timeline

Dates are listed on the **Instructions** tab of the application workbook.

- Applications are due to EMD May 15, 2020
- The grant agreement performance period will be January 27, 2020 to December 31, 2021.

Match Requirement

EMPG-S funds require a dollar for dollar match (50% local/tribal and 50% federal funds). Matching funds can come from:

- Funds from state, local, or tribal units of government that have been budgeted/appropriated for the emergency management program
- Funds contributed from private sources for the emergency management program

FEMA administers cost matching requirements in accordance with 2 C.F.R. § 200.306. Matching funds must be documented by the subrecipient and be verifiable through the jurisdiction's records. Match contributions must be **verifiable, reasonable, allowable, allocable, and necessary**. Matching funds cannot be comprised of other federal funds or used to match another award and must be allowable under the grant provisions. ⓘ

Determining Match

Requirement: Subrecipient must provide a match of 50% of the total project cost.

Types of Matching: 1) Cash Contributions or 2) Third party in-kind contributions.

How to calculate the Total Project Cost:

Federal Award Amount / Federal Percentage = Total Project Cost (e.g. \$26,420 / 50% = \$52,840)

How to calculate the Subrecipient Match Amount:

Total Project Cost * Required Match Percentage = Subrecipient Match Amount (e.g. \$52,840 * 50% = \$26,420)

OR

Total Project Cost - Federal Award Amount = Subrecipient Match Amount (e.g. \$52,840 - \$26,420 = \$26,420)

Reimbursement

Each grant agreement will have a schedule for biannual reimbursements based on the award amount and activities planned for the funding cycle. Each reimbursement will include an A-19 Invoice Voucher and a Reimbursement Spreadsheet. (A Reimbursement Workbook will be emailed to the subrecipient upon execution of the agreement.) No back-up documentation is requested with the request for reimbursement; however, documentation for all expenditures, grant- and match-funded, must be kept by the EMO until the statutory time period has expired. (Refer to your grant agreement Terms and Conditions for specifics.)

Monitoring

EMD is required to monitor all passthrough funds. Monitoring efforts will be grant agreement based, involve reimbursement backup documentation review, and include a validation area (e.g., equipment inventory, NIMS tracking, etc.).

Reporting

With each reimbursement request, the Program Area number will be entered on the Reimbursement Spreadsheet for each corresponding expenditure. If an expenditure does not have a link to a Program Area in the Work Plan, the expenditure will not be reimbursed until the Work Plan is updated. At the end of the grant cycle, a final report will be due detailing all accomplishments for activities within the Work Plan. Additionally, a report of all required trainings completed by grant- and match-funded personnel will be due.

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EMERGENCY MANAGEMENT ORGANIZATION INFORMATION

Emergency Management Organization	City of Redmond Office of Emergency Management (OEM)
Address	PO Box 97010, Mailstop: FDADM Redmond, WA 98073-9710
Emergency Management Director	Tommy Smith
Title	Fire Chief
Email	tfsmith@redmond.gov
Telephone Number	425-556-2202
Grant Agreement Contact	Previously Rafael Corrales
Title	
Email	
Telephone Number	
DUNS #	022829899
UBI #	176-000-016
Statewide Vendor # (SWV)	SWV0003729-00
Employer/Tax ID # (EIN or TIN)	91-6001492
Legislative District(s)	45, 48
Congressional District(s)	1, 8
Grant Agreement Signatory	John Marchione
Title	Mayor
Second Signatory (if required)	
Title	
Comments	
Additional Key Personnel	
Name	Pattijean Hooper
Title	Emergency Manager
Email	phooper@redmond.gov
Telephone Number	425-556-2219

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EMPG-S ELIGIBILITY

Emergency Management Organization: City of Redmond Office of Emergency Management (OEM)

To be eligible for Emergency Management Performance Grant Supplemental (EMPG-S) funds certain specific criteria **must** be met by the EMO applying for funds, as outlined in WAC 118-09-030 ELIGIBILITY CRITERIA.

WAC 118-09-030 ELIGIBILITY CRITERIA

"An EMO is eligible to receive EMA funds if the following criteria is met by the EMO prior to the beginning of the application period for which the EMA funds are sought "

INSTRUCTIONS:

For each Eligibility Criteria below, select Yes or No from the drop down menu. If the EMO does not meet the Eligibility Criteria as listed (NO is selected), please explain why.

1) Have a current CEMP, or schedule for plan development or maintenance, verified by the director.

Does the EMO have a CEMP or schedule of plan development/maintenance?

Select from menu

Date that last CEMP was submitted to the State EMD for review:

mm/dd/yyyy

If NO is selected, please explain why:

2) Have at least a half-time employee whose job duties are specifically dedicated to performing emergency management functions.

Is this true for the EMO? Select from menu

If NO is selected, please explain why:

3) Have a designated emergency management agency, department, division, or office established with a dedicated budget to perform emergency management functions.

Is this true for the EMO? Select from menu

If NO is selected, please explain why:

4) Have adopted an ordinance, code, or resolution establishing the EMO. Additionally, an EMO that consists of two or more political subdivisions (cities/towns) shall have an executed interlocal agreement establishing the multijurisdictional EMO.

Is this true for the EMO? Select from menu

If NO is selected, please explain why:

5) Hire and appoint personnel in accordance with applicable employment laws, rules, regulations, and policies.

Is this true for the EMO? Select from menu

If NO is selected, please explain why:

6) Comply with all federal and state emergency management program requirements.

Is this true for the EMO? Select from menu

If NO is selected, please explain why:

7) Demonstrate that EMA funds will only be used to both sustain and enhance the EMO's existing emergency management program and capabilities.

Is this true for the EMO? Select from menu

If NO is selected, please explain why:

8) Demonstrate that EMA funds will not be used to supplant or replace EMO existing dedicated emergency management budgeted funding.

Is this true for the EMO? Select from menu

If NO is selected, please explain why:

9) Meet all applicable matching fund requirements for receipt of EMA funding.

118-09-040 (1)(e)(i) The EMO shall meet all matching fund requirements associated with receipt of the funds only through a hard, dollar-for-dollar, match from a dedicated EMO emergency management budgeted fund

Is this true for the EMO? Select from menu

118-09-040 (1)(e)(ii) The match shall not include any funds otherwise prohibited for such use by federal funding requirements

Is this true for the EMO? Select from menu

If NO is selected, please explain why:

Emergency Management Organization: City of Redmond Office of Emergency Management (OEM)

The purpose of EMPG-S funds is to assist state, local, and tribal emergency management activities supporting the prevention of, preparation for, and response to the ongoing Coronavirus Disease 2019 (COVID-19) public health emergency. Funding will be used to support planning and operational readiness for COVID-19 preparedness and response, development of tools and strategies for prevention, preparedness, and response, and ongoing communication and coordination among federal, State, local, tribal, and territorial partners throughout the response. EMPG-S grant funds are intended to support the the National Preparedness Goal and fund activities and projects that build and sustain the capabilities necessary to prevent, protect against, mitigate the effects of, respond to, and recover from those threats and hazards that pose the greatest risk to the security of the Nation.

The Work Plan must include the EMO's COVID-19 prevention, preparedness, response, and recovery priorities to include *EMPG and Matching funds*.

INSTRUCTIONS:

1. Think through the activities that will be included within the EMPG-S Work Plan (EMPG-S and Match funded).
2. Categorize the activities into 4-5 groups. ** If more Program Areas are needed, copy and paste entire Program Area section below Program Area #5. Number sequentially.
3. Enter the activities in the "Work Planned" column, following the directions. ** Not all rows need to be filled.
4. Enter the result/outcome of the activity in the "Result of the Work" column.
5. Add rows and expand rows as needed.

Program Area #1 Title

WORK PLANNED	RESULT OF THE WORK
Enter the tasks that are planned for this Program Area. Use the questions below to guide what information to include.	Enter what the expected result for the activity to the left. Use the questions below to guide what information to include.
Questions to answer: - What activities will be completed? - What major purchases are included?	Questions to answer: - What impact will the activities or funding make for preparing for, or responding to, the COVID-19 public health emergency? - What benefits will the activities have on future incidents?
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Program Area #2 Title

WORK PLANNED	RESULT OF THE WORK
Enter the tasks that are planned for this Program Area. Use the questions below to guide what information to include.	Enter what the expected result for the activity to the left. Use the questions below to guide what information to include.
Questions to answer: - What activities will be completed? - What major purchases are included?	Questions to answer: - What impact will the activities or funding make for preparing for, or responding to, the COVID-19 public health emergency? - What benefits will the activities have on future incidents?
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Program Area #3 Title

WORK PLANNED	RESULT OF THE WORK
Enter the tasks that are planned for this Program Area. <i>Use the questions below to guide what information to include.</i>	Enter what the expected result for the activity to the left. <i>Use the questions below to guide what information to include.</i>
Questions to answer: - What activities will be completed? - What major purchases are included?	Questions to answer: - What impact will the activities or funding make for preparing for, or responding to, the COVID-19 public health emergency? - What benefits will the activities have on future incidents?

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Program Area #4 Title

WORK PLANNED	RESULT OF THE WORK
Enter the tasks that are planned for this Program Area. <i>Use the questions below to guide what information to include.</i>	Enter what the expected result for the activity to the left. <i>Use the questions below to guide what information to include.</i>
Questions to answer: - What activities will be completed? - What major purchases are included?	Questions to answer: - What impact will the activities or funding make for preparing for, or responding to, the COVID-19 public health emergency? - What benefits will the activities have on future incidents?

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Program Area #5 Title

WORK PLANNED	RESULT OF THE WORK
Enter the tasks that are planned for this Program Area. <i>Use the questions below to guide what information to include.</i>	Enter what the expected result for the activity to the left. <i>Use the questions below to guide what information to include.</i>
Questions to answer: - What activities will be completed? - What major purchases are included?	Questions to answer: - What impact will the activities or funding make for preparing for, or responding to, the COVID-19 public health emergency? - What benefits will the activities have on future incidents?

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GRANT AND MATCH FUNDED PERSONNEL

Emergency Management Organization:	City of Redmond Office if Emergency Management (OEM)
-------------------------------------------	------------------------------------------------------

Note: If the position is listed as EMPG-S or match-funded in the Spend Plan, the employee must be included here. A revised Personnel Tab can be submitted at any point in the grant cycle.

Total funded by EMPG-S

Total funded by Local Funds

\$0	
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0.00

\$0	
-----	--

0.00

% OF TIME

spent on
Emergency Management

% OF TIME
spent on
non - EM
activities

Name	Title	Position to whom Employee reports	FUNDED BY EMPG-S FUNDS	FUNDED BY NORMAL EMPG	FUNDED BY OTHER FEDERAL FUNDS	FUNDED BY LOCAL FUNDS	ALL FUNDING SOURCES	TOTAL	GROSS Salary & Benefits Information	
			0.00%	0.00%	0.00%	0.00%	100.00%	100.00%	Gross Annual Salary	\$0
List COVID-19 related job duties:									Gross Annual Benefits	\$0
									Total Personnel Costs	\$0
									Amount funded by EMPG-S	\$0
									Amount funded by Local Funds	\$0
									FTE Status	Please select
			0.00%	0.00%	0.00%	0.00%	100.00%	100.00%	Gross Annual Salary	\$0
List COVID-19 related job duties:									Gross Annual Benefits	\$0
									Total Personnel Costs	\$0
									Amount funded by EMPG-S	\$0
									Amount funded by Local Funds	\$0
									FTE Status	Please select
			0.00%	0.00%	0.00%	0.00%	100.00%	100.00%	Gross Annual Salary	\$0
List COVID-19 related job duties:									Gross Annual Benefits	\$0
									Total Personnel Costs	\$0
									Amount funded by EMPG-S	\$0
									Amount funded by Local Funds	\$0
									FTE Status	Please select
			0.00%	0.00%	0.00%	0.00%	100.00%	100.00%	Gross Annual Salary	\$0
List COVID-19 related job duties:									Gross Annual Benefits	\$0
									Total Personnel Costs	\$0
									Amount funded by EMPG-S	\$0
									Amount funded by Local Funds	\$0
									FTE Status	Please select
			0.00%	0.00%	0.00%	0.00%	100.00%	100.00%	Gross Annual Salary	\$0
List COVID-19 related job duties:									Gross Annual Benefits	\$0
									Total Personnel Costs	\$0
									Amount funded by EMPG-S	\$0
									Amount funded by Local Funds	\$0
									FTE Status	Please select
			0.00%	0.00%	0.00%	0.00%	100.00%	100.00%	Gross Annual Salary	\$0
List COVID-19 related job duties:									Gross Annual Benefits	\$0
									Total Personnel Costs	\$0
									Amount funded by EMPG-S	\$0
									Amount funded by Local Funds	\$0
									FTE Status	Please select
			0.00%	0.00%	0.00%	0.00%	100.00%	100.00%	Gross Annual Salary	\$0
List COVID-19 related job duties:									Gross Annual Benefits	\$0
									Total Personnel Costs	\$0
									Amount funded by EMPG-S	\$0
									Amount funded by Local Funds	\$0
									FTE Status	Please select
			0.00%	0.00%	0.00%	0.00%	100.00%	100.00%	Gross Annual Salary	\$0
List COVID-19 related job duties:									Gross Annual Benefits	\$0
									Total Personnel Costs	\$0
									Amount funded by EMPG-S	\$0
									Amount funded by Local Funds	\$0
									FTE Status	Please select
			0.00%	0.00%	0.00%	0.00%	100.00%	100.00%	Gross Annual Salary	\$0
List COVID-19 related job duties:									Gross Annual Benefits	\$0
									Total Personnel Costs	\$0
									Amount funded by EMPG-S	\$0
									Amount funded by Local Funds	\$0
									FTE Status	Please select
			0.00%	0.00%	0.00%	0.00%	100.00%	100.00%	Gross Annual Salary	\$0
List COVID-19 related job duties:									Gross Annual Benefits	\$0
									Total Personnel Costs	\$0
									Amount funded by EMPG-S	\$0
									Amount funded by Local Funds	\$0
									FTE Status	Please select

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SPEND PLAN & TIMELINE

Emergency Management Organization: City of Redmond Office of Emergency Management (OEM)

The Spend Plan is the detailed budget for your EMPG-S award and match expenditures. What is entered can be modified as circumstances warrant, but the entries will inform your grant agreement and matching funds budget.

20EMPG-S Award **\$12,373** *see calculation below*

EMPG-S Budget Amount	\$0.00	<i>not enough allocated; please adjust</i>	M&A Amount	\$0.00
Match Budget Amount	\$0.00	<i>not enough allocated; please adjust</i>	<i>M&A under allowable 5%</i>	
EMPG-S Indirect Amount	\$0.00	<i>% of expenditures</i>	0.00%	

Item #	Position&Name or Item	Amount	Program Area #	Solution Area	Budget Category	Fund Source
1				Please Select		
2				Please Select		
3				Please Select		
4				Please Select		
5				Please Select		
6				Please Select		
7				Please Select		
8				Please Select		
9				Please Select		
10				Please Select		
11				Please Select		
12				Please Select		
13				Please Select		
14				Please Select		
15				Please Select		
16				Please Select		
17				Please Select		
18				Please Select		
19				Please Select		
20				Please Select		
		\$0.00				

SPENDING TIMELINE

Please select your general time frame for **EMPG-S** spending (by category) below. The answers will help draft the reimbursement dates for your grant agreement.

Budget Category	Start Date	End Date
Salaries & Benefits	Please Select	Please Select
Overtime/Backfill	Please Select	Please Select
Consultants/Contractors	Please Select	Please Select
Goods & Services	Please Select	Please Select
Travel/Per Diem	Please Select	Please Select
Equipment	Please Select	Please Select

Standard Agreement Timeline

Date	Activity
January 27, 2020	Grant Agreement start date
July 31, 2020	Submit reimbursement request (optional)
January 31, 2021	Submit reimbursement request
July 31, 2021	Submit reimbursement request

December 31, 2021	Grant Agreement end date
February 15, 2022	Submit final reimbursement request, additional reports, and/or deliverables.

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CERTIFICATION

Emergency Management Organization: City of Redmond Office of Emergency Management (OEM)

By signing, I certify:

- The EMO has met all eligibility requirements per WAC 118-09-030.
- Grant funds are being used to support the prevention of, preparation for, and response to the ongoing Coronavirus Disease 2019 (COVID-19) public health emergency.
- The EMO will not supplant local funds with grant funds.
- The EMO understands match requirements and is able to meet the match for the current award amount.
- The EMO will ensure and maintain adoption and implementation of the National Incident Management System (NIMS), a condition of receipt of DHS preparedness funding.
- All EHP rules and regulations will be adhered to.
- All information provided is accurate.
- If any information changes during the grant performance period, a revised application will be submitted, as appropriate.

Signature of Director (or Assistant Director)

Date

Name of Director

Title

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GRANT AGREEMENT BUDGET

Emergency Management Organization: City of Redmond Office of Emergency Management (OEM)

Below is the consolidated data from the Spend Plan tab that will be inserted in your grant agreement.

This is for reference only.

20EMPG-S GRANT AWARD AMOUNT \$ - review Blue Spend Plan tab - award not allocated correctly

SOLUTION AREA	CATEGORY	Federal Award Amount	Match Amount
PLANNING	Salaries & Benefits	\$ -	\$ -
	Overtime/Backfill	\$ -	\$ -
	Consultants/Contractors	\$ -	\$ -
	Goods & Services	\$ -	\$ -
	Travel/Per Diem	\$ -	\$ -
	Subtotal	\$ -	\$ -
ORGANIZATION	Salaries & Benefits	\$ -	\$ -
	Overtime/Backfill	\$ -	\$ -
	Consultants/Contractors	\$ -	\$ -
	Goods & Services	\$ -	\$ -
	Travel/Per Diem	\$ -	\$ -
	Subtotal	\$ -	\$ -
TRAINING	Salaries & Benefits	\$ -	\$ -
	Overtime/Backfill	\$ -	\$ -
	Consultants/Contractors	\$ -	\$ -
	Goods & Services	\$ -	\$ -
	Travel/Per Diem	\$ -	\$ -
	Subtotal	\$ -	\$ -
EQUIP	Equipment	\$ -	\$ -
	Subtotal	\$ -	\$ -
M&A	Salaries & Benefits	\$ -	\$ -
	Overtime/Backfill	\$ -	\$ -
	Consultants/Contractors	\$ -	\$ -
	Goods & Services	\$ -	\$ -
	Travel/Per Diem	\$ -	\$ -
	Subtotal	\$ -	\$ -
	Indirect	\$ -	\$ -
Indirect Cost Rate Agreement on file		XX%	for Time Period of XXXX
TOTAL Grant Agreement AMOUNT:		\$ -	\$ -

FY20 EMPG SUPPLEMENTAL		
20EMPG-S Allocation Funding Formula		
National appropriation	\$	100,000,000
WA State Award	\$	2,126,974
M&A	\$	106,349
Remaining for allocation	\$	2,020,625
		% after M&A
EMD Operational	\$	303,094
Local Pass Through	\$	1,717,532
base to small counties	\$	282,888
Balance	\$	1,434,644
Tribes	\$	121,238
Balance for counties/cities	\$	1,313,406
per capita	\$	0.19
minimum small county population		75,291
\$14,144	20	# of counties
Recipient/Subrecipient	Population	FY20 Supplemental Allocation
EMD M&A	n/a	\$ 106,349
EMD Operational	n/a	\$ 303,094
Adams County	20,150	\$ 14,144
Asotin County	22,520	\$ 14,144
Auburn	81,720	\$ 15,352
Bainbridge Island	24,520	\$ 4,606
Bellevue	145,300	\$ 27,297
Bellingham	90,110	\$ 16,928
Benton County	201,800	\$ 37,911
Bothell	46,750	\$ 8,783
Chelan County	78,420	\$ 14,732
Clallam County	76,010	\$ 14,280
Clark County (CRESA)	488,500	\$ 91,771
Columbia County	4,160	\$ 14,144
Covington	20,280	\$ 3,810
Cowlitz County	108,950	\$ 20,468
Douglas County	42,820	\$ 14,144
Everett	111,800	\$ 21,003
Federal Way	97,840	\$ 18,381
Ferry County	7,830	\$ 14,144
Franklin County	94,680	\$ 17,787
Garfield County	2,220	\$ 14,144
Grant County	98,740	\$ 18,550
Grays Harbor County	74,160	\$ 14,144
Island County	84,820	\$ 15,935
Issaquah	37,590	\$ 7,062
Jefferson County	31,900	\$ 14,144
Kent	129,800	\$ 24,385
King County	424,045	\$ 79,663
Kirkland	88,940	\$ 16,709
Kitsap County	245,580	\$ 46,136
Kittitas County	46,570	\$ 14,144
Klickitat County	22,430	\$ 14,144
Lake Forest Park-NEMCo	36,570	\$ 6,870
Lakewood	59,670	\$ 11,210
Lewis County	79,480	\$ 14,931
Lincoln County	10,960	\$ 14,144
Maple Valley	26,180	\$ 4,918
Marysville	67,820	\$ 12,741
Mason County	64,980	\$ 12,207
Okanogan County	42,730	\$ 14,144
Olympia	52,770	\$ 9,914
Pacific County	21,640	\$ 14,144
Pend Oreille County	13,740	\$ 14,144
Pierce County	565,680	\$ 106,271
Puyallup	41,570	\$ 7,809
Redmond	65,860	\$ 12,373
Renton	104,700	\$ 19,669
Sammamish	64,410	\$ 12,100
San Juan County	17,150	\$ 14,144
SeaTac	29,180	\$ 5,482
Seattle	747,300	\$ 140,390
Shoreline	56,370	\$ 10,590
Skagit County	129,200	\$ 24,272
Skamania County	12,060	\$ 14,144
Snohomish County	620,900	\$ 116,644
Snoqualmie Valley EMO	30,695	\$ 5,766
Spokane County	515,250	\$ 96,797
Stevens County	45,570	\$ 14,144
Tacoma	211,400	\$ 39,714
Thurston County	233,030	\$ 43,778
Tukwila	20,930	\$ 3,932
Wahkiakum County	4,190	\$ 14,144
Walla Walla County	62,200	\$ 14,144
Whatcom County	135,190	\$ 25,397
Whitman County	50,130	\$ 14,144
Yakima County	255,950	\$ 48,084
TRIBES	175,056	\$ 121,238
TOTAL	7,546,410	\$ 2,126,974.00
	555,130	TRUE
		\$ -