



MEMO TO: Members of the City Council

FROM: Mayor Angela Birney

DATE: June 16, 2020

SUBJECT: Setting the 2019-20 Comprehensive Plan Amendment Docket

I. RECOMMENDED ACTION

Consider approving the Planning Commission's recommendation to establish the 2019-20 Comprehensive Plan Amendment docket as described in the Planning Commission Report provided at the May 12, 2020 Council meeting. Refer to Attachment A: Ordinance; Attachment B: Planning Commission Report; and Attachment C: Summary Descriptions of Recommended Docket Items.

II. DEPARTMENT CONTACTS

Carol Helland, Director	425-556-2107
Beverly Mesa-Zendt, Interim Deputy Director	425-556-2423
Judy Fani, Principal Planner	425-556-2406

Planning and Community Development

III. DESCRIPTION/BACKGROUND

The Growth Management Act, RCW 36.70A, provides that Comprehensive Plan amendments can occur no more than once a year with limited exceptions. The City provides an application process by which applications for Comprehensive Plan amendments may be reviewed and considered for inclusion on the annual docket of proposed amendments. Per RZC 21.76.070, City Council reviews and establishes the docket of amendments to be considered in a given year by means of an adopting ordinance. This procedure accomplishes two principal objectives. First, it enables the City to comply with state requirements for concurrent review of the cumulative effects of all proposed amendments. Second, detailed review of each amendment can occur as each is brought forward separately to the Technical Committee, Planning Commission, and City Council.

Public hearings for the various proposals are held, allowing proposals to be considered and acted upon individually, and enabling citizens to focus their review and comment on areas of specific interest. By adopting the annual docket, the City Council establishes only those items that will be considered by the Planning Commission and City Council; it does not imply that an amendment will be approved.

IV. PREVIOUS DISCUSSIONS HELD

Staff briefed the Planning and Public Works Committee of the Whole on the recommendation of the Planning Commission on May 12, 2020, and provided a staff report to the full Council on May 19, 2020.

V. IMPACT

A. Service/Delivery:

The process of proposing amendments to the Comprehensive Plan is consistent with the Growth Management Act and ensures that stakeholders have an opportunity to propose changes.

B. Fiscal Note:

Staff does not anticipate additional fiscal impact associated with Council adoption of the Comprehensive Plan docket. There will be fiscal impacts associated with review and action on individual amendments, including dedicated staff resources and public noticing fees.

VI. ALTERNATIVES TO STAFF RECOMMENDATION

The Planning Commission's recommended docket contains eleven proposals. The City Council could choose to add or remove proposed amendments from the list, in which case a new ordinance would need to be prepared for Council action at a future business meeting.

VII. TIME CONSTRAINTS

Approval of the proposed Docket will establish the amendments to be considered in the 2020-2021 review cycle in accordance with the state requirements.

VIII. LIST OF ATTACHMENTS

Attachment A: Ordinance for 2019-20 Comprehensive Plan Docket
Attachment B: Planning Commission Recommendation
Attachment C: Summary Descriptions of Recommended Docket Items

Carol V. Helland

Carol Helland, Director of Planning and Community Development

Angela Birney

Approved for Agenda _____
Angela Birney, Mayor