



Memorandum

Date: 9/15/2020
Meeting of: City Council

File No. AM No. 20-121
Type: Staff Report

TO: Members of the City Council
FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol Helland	425-556-2107
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DEPARTMENT STAFF:

Planning and Community Development	Beverly Mesa-Zendt	Interim Deputy Director
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TITLE:

Redmond 2050: Resolution adopting the Scope, Timeline, and Public Involvement Plan

OVERVIEW STATEMENT:

This staff report is in preparation for the adoption of a resolution (**Attachment A**), scheduled for October 6, 2020. Staff will be seeking approval of the Redmond 2050 scope, timeline, and Community Involvement Plan in accordance with the requirements set forth in RCW [36.70A.130](http://app.leg.wa.gov/RCW/default.aspx?cite=36.70A.130) and RCW [36.70A.140](http://app.leg.wa.gov/RCW/default.aspx?cite=36.70A.140).

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information Provide Direction Approve

REQUEST RATIONALE:

- Relevant Plans/Policies:**
Redmond Comprehensive Plan and implementing plans, policies, and regulations.
- Required:**
Washington State Growth Management Act requires that each Washington city and county periodically review and, if needed, revise its comprehensive plan and development regulations every eight years. For King County and all the cities in King County, the "periodic review" must be completed by June 30, 2024, per WAC 365-196-610.
- Council Request:**
N/A
- Other Key Facts:**
State law requires that each city, proposing amendments to the Comprehensive Plan, establish a public participation program identifying procedures for early and continuous public involvement in the development and amendment of comprehensive land use plans and the development regulations implementing such plans. The public participation program should also inform the public of when to comment on proposed changes to the

comprehensive plan and should identify the scope and timeline for the review. Notice of the update process must be provided in accordance with RCW [36.70A.035](http://app.leg.wa.gov/RCW/default.aspx?cite=36.70A.035) <<http://app.leg.wa.gov/RCW/default.aspx?cite=36.70A.035>>. In addition to the published notice of this resolution, scope, timeline, and Community Involvement Plan, staff will be posting all documents on the Redmond 2050 Project Page at <<https://www.Redmond.gov/Redmond2050>>.

Staff is requesting approval to place this item on the consent agenda at the Business Meeting scheduled for October 6, 2020.

OUTCOMES:

Adoption of the Redmond 2050 resolution will advance public understanding and awareness of Redmond 2050 and further compliance with state law.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
A full project Scope and Timeline is provided in **Attachment B**.
- **Outreach Methods and Results:**
The full Phase One Community Involvement Plan is provided in **Attachment C**.

Public Comment Documentation and Consideration

Throughout the process, public input will be documented and considered in the following ways:

1. Public comment matrices;
2. Survey records, reports, and databases generated from digital engagement tools like the virtual lobby and Let's Connect;
3. Issues matrices developed and considered for the purposes of public hearings; and
4. Through the use of parametric modeling - live public prioritization.

Inclusive Outreach and Limited English Proficiency Strategies

Inclusive Outreach

- Utilization of trusted community partners and organizations,
- Hosting events and providing information accessible at community gathering places, and
- Providing opportunities in-person and on-line venues for gathering input.

Limited/No English Proficiency

- Use of "[Plain Language](http://www.plainlanguage.gov/about/definitions/) <<http://www.plainlanguage.gov/about/definitions/>>" that is easy to understand and translate,
- Digital Translation Services,
- Targeted Translation of Written Materials, and
- HTML formatting.

A Phase Two Community Involvement Plan will be developed at a later date more closely associated with the timeline for Phase Two tasks and will utilize lessons learned and best practices from the Phase One involvement effort. No later than December 2022, the Phase Two Community Involvement Plan will be posted on the project page at www.Redmond.gov/Redmond2050 <<http://www.Redmond.gov/Redmond2050>> and published for comment in accordance with the requirements set forth in RCW 36.70A.035.

- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

On August 18, 2020, the City Council approved contracts with IBI Group (Community Visioning) and Berk Consulting (Environmental Analysis). The total contract amount of \$480,000 will be spent over multiple years.

Approved in current biennial budget: Yes No N/A

Budget Offer Number:

The \$218,000 of funding required for 2020 is budgeted in the current biennium and the remaining amount, obligated for the 2021-2022, will be carried forward into the next biennial budget.

Budget Priority:

Vibrant Economy

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

Transportation Master Plan (TMP) Update: \$250,000 is proposed for the 2021-2022 biennium and \$100,000 was provided in the 2019-2020 biennium. TMP updates are funded by Transportation Impact Fees.

Funding source(s):

General Fund

Budget/Funding Constraints:

N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
3/27/2020	Special Meeting	Receive Information
4/14/2020	Study Session	Receive Information
5/19/2020	Study Session	Provide Direction
9/8/2020	Committee of the Whole - Planning and Public Works	Provide Direction

Attachment D includes an issue matrix with staff responses to Council question received during previous meeting held on this topic.

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
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10/6/2020	Business Meeting	Approve
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Time Constraints:

In accordance with RCW 36.70A.130, King County, and all the cities in King County must complete the periodic review no later than June 30, 2024. Staff is proposing a Phase One completion date no later than the fourth quarter of 2022.

ANTICIPATED RESULT IF NOT APPROVED:

City Council may consider and recommend changes to scope and the timeline.

ATTACHMENTS:

- Attachment A - Resolution
- Attachment B - Resolution Exhibit 1 - Scope and Timeline
- Attachment C - Resolution Exhibit 2 - Community Involvement Plan
- Attachment D - Issues Matrix