



Memorandum

Date: 10/6/2020
Meeting of: City Council

File No. AM No. 20-134
Type: New Business

TO: Members of the City Council
FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol Helland	425-556-2107
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DEPARTMENT STAFF:

Planning and Community Development	Beverly Mesa-Zendt	Interim Deputy Director
Planning and Community Development	Judy Fani	Principal Planner

TITLE:

Adoption of an Ordinance for the RZC 21.76.070.J Docketing Process Amendments

- a. Ordinance No. 3010: An Ordinance Amending Redmond Zoning Code Section 21.76.070.J in Order to Clarify Procedures and Create a More Consistent Process for Docketing and Approving Annual Comprehensive Plan Amendments

OVERVIEW STATEMENT:

Planning Commission recommends adoption of amendments to RZC 21.76.070.J Docketing Process Amendments. These amendments have been developed in response to concerns raised by Councilmembers, Planning Commissioners, staff, and the community. Proposed amendments to the docketing process are intended to provide greater transparency, predictability, and efficiency in the annual Comprehensive Plan amendment process.

Additional Background Information/Description of Proposal Attached

Motion Text: Move to adopt Ordinance No. 3010 Amending Redmond Zoning Code Section 21.76.070.J Comprehensive Plan Map and/or Policy Amendment as provided in Attachment C.

REQUESTED ACTION:

- Receive Information** **Provide Direction** **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Redmond Zoning Code
- **Required:**
Washington Growth Management Act
- **Council Request:**

During the September 1, 2020 meeting, the Council requested that staff return with this topic for consideration under New Business.

- **Other Key Facts:**
N/A

OUTCOMES:

Proposed amendments to the docketing process provide for greater transparency, predictability, and efficiency in the annual Comprehensive Plan amendment process. The recommended code amendments: set clear process expectations and timelines for applicants and staff; provide a transparent and predictable annual intake and review schedule for ease of tracking by applicants and community members; refine and clarify threshold decision criteria to evaluate proposals, as well as decision criteria for proposed amendments; formalizes the process for consideration of amendments proposed by Council, the Planning Commission, and staff; and reaffirms Council’s legislative discretion over docketing decisions.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
Public comments on proposed amendments were invited at the following public meetings.
 - Planning Commission Study Session, June 10, 2020
 - Planning Commission Study Session, June 24, 2020
 - Planning Commission Study Session, July 8, 2020
 - Planning Commission Study Session/Public Hearing - July 22, 2020
 - Planning Commission, Report Approval - August 12, 2020
- **Outreach Methods and Results:**
All individuals and entities (approximately 45) who proposed a Comprehensive Plan amendment or expressed interest in the docketing process during the last five application cycles were notified about the hearing and provided proposed code revisions to review in advance of the hearing. In addition, the proposed revisions were provided to OneRedmond along with an opportunity for a staff presentation. The public hearing notice was published in the Eastside edition of the *Seattle Times* on June 1, 2020. Public notices were posted at City Hall. Notice was also provided by announcing the hearing in the Planning Commission agendas and extended agendas, as well as postings on the City’s web site.
- **Feedback Summary:**
No written comments or public testimony were submitted; however, staff were aware of concerns about the existing docketing process that had been expressed by Councilmembers, Planning Commissioners, and applicants during recent docketing cycles. These concerns were considered during the development of the code amendment and largely influenced the recommended code language.

BUDGET IMPACT:

Total Cost:

Staff does not anticipate a fiscal impact associated with Council adoption of these amendments.

Staff anticipates proposing an application fee later this year which may result in a fiscal impact, the details of which would be discussed at the time Council reviews and considers the application fee proposal.

Approved in current biennial budget: Yes No N/A

Budget Offer Number:

N/A

Budget Priority:

N/A

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

N/A

Funding source(s):

N/A

Budget/Funding Constraints:

N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
8/11/2020	Committee of the Whole - Planning and Public Works	Provide Direction
9/1/2020	Business Meeting	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
	None Proposed at this Time	N/A

Time Constraints:

Timely adoption of the amendments will ensure that the amended comprehensive plan docketing process is in place for the next docketing cycle beginning on January 1, 2021.

ANTICIPATED RESULT IF NOT APPROVED:

If the recommended amendments are not adopted, the intended benefits of the process improvements would not be realized, and the docketing process would continue under the current regulatory structure provided in (RZC) 21.76.070.J.

ATTACHMENTS:

- Attachment A: Proposed Ordinance Zoning Code Amendment for Annual docketing procedures
- Attachment B: Edited version of Recommended Amendments
- Attachment C: Clean version of Recommended Amendments