

KING COUNTY FIRE PROTECTION DISTRICT 34
8450 161st Avenue N.E.
Redmond, WA 98052
(425) 556-2226
Fax: (425) 556-2227
www.kcfd34.org

BOARD OF COMMISSIONERS

Thomas Johnston, Chair
Joe Pylant, Vice-Chair

Don Horton, Acting Fire Chief

**KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
July 28, 2020**

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held via Zoom on July 28, 2020. The meeting was called to order at 5:00 p.m. by Commissioner Johnston, Chair.

2. Roll Call

Present: Commissioner Johnston, Commissioner Pylant, Commissioner Nuernberger.
Commissioner Johnston confirmed that everyone had working video and audio.

Others Attending:

Kinnon Williams, Attorney
Ron Seng, Project Manager
Beth Padilla, District Secretary

Don Horton, Acting Fire Chief
Tom Langton, Acting Deputy Fire Chief

3. Approval of Agenda

Motion made by Commissioner Johnston to approve the July 28, 2020 agenda.
Motion seconded by Commissioner Pylant. Motion passed unanimously.

4. Approval of Minutes

A. Motion made by Commissioner Pylant to approve the June 23, 2020 Meeting Minutes as presented. Motion seconded by Commissioner Nuernberger. Motion passed unanimously.

5. Public Comments (4 minutes per person)

No public comments.

6. Reports of City of Redmond

A. MDC 2020 Q2 Reports –

The reports were reviewed. Commissioner Pylant asked Gus Olivo to investigate the low percentages on E118 arrived and cleared for the last few months and advise the Commission.

B. Fire Chief Announcements –

- Following King County's regional approach, the mayor has advised that all city facilities (including fire stations) are closed through the remainder of 2020. Stations remain available for emergency situations.
- Chief Horton thanked the Commission for its involvement in the interview process for the new deputy chief. He may contact them for further dialog before a final decision is made.
- The process to balance the budget continues with the City.
- Signage for construction work at FS 14 and 18 is in the process of being made.
- The Master Plan process is still underway with division heads being contacted by the consultant this week.
- There were two promotions to driver/engineer.
- Deputy Chief Langton thanked the commission and Ron Seng for the help in addressing the septic issue at FS 13. Chief Langton is working with the City to ensure the project is compliant with small works procedures. He is working with both the Facilities and Public Works Departments.
- The graduation of the trainee in North Bend has been postponed indefinitely and will likely be combined with the next promotional ceremony. Commissioner Pylant requested that the Commission be made aware of any upcoming event so that they can attend if possible.

7. Reports of Attorney

- A. An email from a citizen complaining about the use of illegal fireworks was reviewed. The Commission has no authority in this issue but reviewed the email.

8. Reports of Commissioners

A. Stations 14 and 18 Seismic Upgrades –

Commissioner Pylant reviewed his summary of a meeting held to address the temporary housing situation during construction at the stations. Based on cost implications, it was decided NOT to put the housing in the bid contracts and the City would be responsible to find/provide needed trailers. In addition, it is possible that only one trailer would be used and moved from one station to the other after work has been completed in the living quarters.

In addition, Joe O'Leary has provided a cost update that shows the project over budget by just over one million dollars. Part of this overage includes the temporary housing, which, based on the changes in this area, may be reduced markedly by the new plan. Commissioner Pylant was not sure why the housing was still included (at \$500,000) nor why the estimate was so high.

Motion made by Commissioner Johnston to approve the authorization of \$4.5 million for the completion of the FS 14/18 Seismic Upgrade Projects. Motion seconded by Commissioner Nuernberger. Motion passed unanimously.

B. FS 13 Septic Issues –

Attorney Williams will contact Jim Haney in order to make certain the District is following the proper procurement process in regards to the feasibility study in relation to the septic system at FS 13. Attorney Williams did feel that once the construction phase began, the city should take the lead in the project.

Ron Seng discussed the Critical Areas Designation needed from the County and its timeline running out for submittal.

MOTION made by Commissioner Pylant to have Ron Seng ask Jensen Engineering to seek an extension for the submittal of the Critical Areas Designation AND

To authorize Commissioner Pylant to sign a contract with Northwest Environmental Consulting not to exceed \$1000 for a wetlands update report AND

To authorize a new contract with Jensen Engineering not to exceed \$3000 for a Feasibility study.

Motion seconded by Commissioner Nuernberger. Motion passed unanimously.

9. Reports of District Secretary

- A. Budget Reports – June 2020
 The reports we reviewed.

- B. Legal Usage –

	June 2020	June 2020	YTD	YTD
General Services	3 hours 30 min.	\$1225	16 hours 12 min.	\$5670.65
Capital Projects	42 min.	\$245	8 hours 48 min.	\$1715
			YTD TOTAL	\$5915.65

- C. Project Manager Usage –

June 2020	June 2020	Contract Balance**
14 hours	\$1260	133 \$12,040

** Original contract for 277 hours and \$25,000

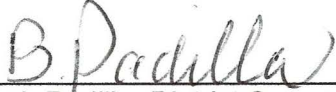
- D. King County Investment Pool –
 May - 1.39
 June - 1.38

- E. Approval of June 2020 Vouchers and Remittances -
 Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of June 30, 2020, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

June		
Operating Fund	1040-41 and 43-44	\$ 3165.72
• Remittances		\$ 3703.19
Capital Reserve Fund	8217-19	\$21,910.64

The meeting was adjourned at 6:22 p.m.

ATTEST:

A handwritten signature in cursive script, appearing to read "B. Padilla", is written over a horizontal line.

Beth Padilla, District Secretary
King County Fire Protection District 34