



Memorandum

**Date:** 11/17/2020  
**Meeting of:** City Council

**File No.** AM No. 20-146  
**Type:** Consent Item

**TO:** Members of the City Council  
**FROM:** Mayor Angela Birney  
**DEPARTMENT DIRECTOR CONTACT(S):**

Finance	Malisa Files	425-556-2166
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**DEPARTMENT STAFF:**

Finance	Kelley Cochran	Deputy Finance Director
Finance	Marissa Flynn	Senior Financial Analyst

**TITLE:**

Adoption of an Ordinance Amending Ordinance No. 2943 and Ordinance No. 2972 by Making Adjustments to the City's 2019-2020 Biennial Budget

- a. Ordinance No. 3011: An Ordinance of the City Council of the City of Redmond, Washington, Amending Ordinance No. 2943 and 2792, by Making Adjustments to the City's 2019-2020 Biennial Budget, in Exhibit 1

**OVERVIEW STATEMENT:**

Periodically the Finance Department adjusts the budget to recognize revenue and expenditure changes during the biennium. These adjustments can either increase or decrease each of the City's budgeted funds as shown in Exhibit 1. The changes in this budget adjustment include minor housekeeping changes and items previously approved by Council. The details of each adjustment are outlined in Exhibit 2.

**Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

- Receive Information       Provide Direction       Approve

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
Fiscal Policies
- **Required:**  
RCW 35A.33.120 Funds-Limitations on expenditures-Transfers and adjustments.

- **Council Request:**  
N/A
- **Other Key Facts:**  
N/A

**OUTCOMES:**

This budget adjustment is necessary to align City financial records with decisions made by the Council and sync anticipated revenues with actual results.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
N/A
- **Outreach Methods and Results:**  
N/A
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**  
\$8,006,838

**Approved in current biennial budget:**       Yes       No       N/A

**Budget Offer Number:**  
N/A

**Budget Priority:**  
N/A

**Other budget impacts or additional costs:**       Yes       No       N/A

*If yes, explain:*  
N/A

**Funding source(s):**  
N/A

**Budget/Funding Constraints:**  
N/A

**Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

<b>Date</b>	<b>Meeting</b>	<b>Requested Action</b>
10/27/2020	Committee of the Whole - Finance, Administration, and Communications	Receive Information

**Proposed Upcoming Contact(s)**

<b>Date</b>	<b>Meeting</b>	<b>Requested Action</b>
N/A	None proposed at this time	N/A

**Time Constraints:**

All budget adjustments for the 2019-2020 biennium must be approved no later than December 31, 2020.

**ANTICIPATED RESULT IF NOT APPROVED:**

N/A

**ATTACHMENTS:**

- Attachment A: Ordinance: 2019-2020 Budget Adjustment
- Exhibit 1: Summary of 2019-2020 Budget Adjustments
- Exhibit 2: Description of 2019-2020 Budget Adjustment #2