



## Memorandum

**Date:** 12/8/2020

**Meeting of:** Committee of the Whole - Planning and Public Works

**File No.** CM 20-353

**Type:** Committee Memo

**TO:** Committee of the Whole - Planning and Public Works

**FROM:** Mayor Angela Birney

**DEPARTMENT DIRECTOR CONTACT(S):**

Public Works	Dave Juarez	425-556-2733
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**DEPARTMENT STAFF:**

Public Works	Gary Schimek	Manager EUSD
Public Works	Lisa Rigg	Senior Utility Engineer

**TITLE:**

Approval of an Interlocal Agreement with City of Kirkland to allow Kirkland Sewer Service for an Existing Residence within the City of Redmond on Parcel 123750-0460 for Jarosz Andrzej

**OVERVIEW STATEMENT:**

Staff seeks Councils approval to allow an Interlocal Agreement (ILA) between City of Kirkland and City of Redmond to allow Kirkland to provide sewer service for an existing single-family home located on Parcel 123750-0460. Approval of the ILA will:

- Authorize sewer service by City of Kirkland to a home located within City of Redmond.
- Authorize the Mayor to sign the Interlocal Agreement with Kirkland to allow temporary sewer service to the Andrzej property.

Authorize the Mayor to sign the Utility Service Agreement with the property owner to document requirements associated with the connection.

☒ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☐ **Receive Information**      ☒ **Provide Direction**      ☐ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
Comprehensive Plan Policies UT-12, UT-27, UT-28, UT-33, UT-34, NE-3, NE-4, NE-5
- **Required:**  
N/A

- **Council Request:**  
N/A
- **Other Key Facts:**  
N/A

**OUTCOMES:**

Approval of the ILA allows the applicant to connect to the existing Kirkland sewer main in N.E. 132<sup>nd</sup> Street, while maintaining the home as a Redmond Customer. Doing so will allow the existing home to be occupied.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
N/A
- **Outreach Methods and Results:**  
N/A
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**

All costs associated with the utility service and any required future extension are paid by the owners.

**Approved in current biennial budget:** ☐ Yes ☐ No ☒ N/A

**Budget Offer Number:**

N/A

**Budget Priority:**

N/A

**Other budget impacts or additional costs:** ☐ Yes ☐ No ☒ N/A

*If yes, explain:*

N/A

**Funding source(s):**

N/A

**Budget/Funding Constraints:**

N/A

☐ **Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
1/5/2021	Business Meeting	Approve

**Time Constraints:**

Mr. Andrzej would like to get authorization to connect to City services as soon as possible as the home is currently not habitable due to the failure of the septic system.

**ANTICIPATED RESULT IF NOT APPROVED:**

The City of Kirkland would not provide sewer service and the home will not be habitable until Redmond sewer is available.

**ATTACHMENTS:**

Attachment A: Vicinity Map  
Attachment B: Additional Background Information  
Attachment C: Draft Interlocal Agreement  
Attachment D: Draft Utility Service Agreement