



Memorandum

Date: 2/9/2021
Meeting of: City Council Special Meeting

File No. SPC 21-016
Type: Verbal Report

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Executive	Malisa Files	425-556-2166
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DEPARTMENT STAFF:

Executive	Cheryl Xanthos	City Clerk
Executive	Kalli Biegel	Deputy City Clerk

TITLE:
Design Review Board Candidate Interviews

OVERVIEW STATEMENT:

Three vacancies exist on the Design Review Board, due to the term expirations of Ralph Martin, Kevin Sutton and Craig Krueger. Staff is requesting Council conduct interviews for candidates Josiah Cline and Ana Cisneros, to fill two of these positions.

Josiah Cline would fill the vacancy left by Ralph Martin, and Ana Cisneros would fill the vacancy left by Kevin Sutton. If appointed, both terms would expire on March 31, 2024.

☐ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☒ **Receive Information** ☐ **Provide Direction** ☐ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
Redmond Municipal Code 4.23.030(A) specifies that the appointment of new Members to the Design Review Board is subject to confirmation by the Redmond City Council.
- **Council Request:**
N/A
- **Other Key Facts:**
Both candidates were interviewed by the Mayor and City Staff, and have passed a background check.

OUTCOMES:

If appointed, Josiah Cline and Ana Cisneros would fill two of the three existing vacancies on our Design Review Board.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
The Design Review Board vacancies were advertised and open to the public, and all completed applications were considered.
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

N/A

Approved in current biennial budget:

☐ Yes

☐ No

☒ N/A

Budget Offer Number:

N/A

Budget Priority:

N/A

Other budget impacts or additional costs:

☐ Yes

☐ No

☒ N/A

If yes, explain:

N/A

Funding source(s):

N/A

Budget/Funding Constraints:

N/A

☐ Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
2/16/2021	Business Meeting	Approve

Time Constraints:

These positions are currently vacant.

ANTICIPATED RESULT IF NOT APPROVED:

Our Design Review Board might possibly have quorum issues for upcoming meetings. The Mayor would need to interview additional candidates to fill the vacancies.

ATTACHMENTS:

None.