



## City of Redmond City Council

### Finance, Administration and Communications Committee: Committee Workplan – 2021

| Quarter         | Finance   | Administration and Communications  | Technology Information Services   | Human Resources   |
|-----------------|---|--|---|---|
| 1 <sup>st</sup> | <ul style="list-style-type: none"> <li>Monthly Financial Reports</li> <li>Quarterly Overtime Report</li> <li>Revenue Options</li> <li>Budget Process Review</li> <li>Real Property Items (as needed)*</li> <li>Fiscal Policy Review</li> <li></li> </ul>  | <ul style="list-style-type: none"> <li>Strategic Communications Plan</li> </ul>  | <ul style="list-style-type: none"> <li>Sustainability data dashboard</li> <li>Cable Franchise Renewals</li> <li>Cybersecurity Audit read-out</li> </ul>   | <ul style="list-style-type: none"> <li>RPA Transition to Teamster Contract Format Updates*</li> <li>Pay Plan Changes (as needed)*</li> </ul>  |
| 2 <sup>nd</sup> | <ul style="list-style-type: none"> <li>D365 BI Reporting Environment Contract*</li> <li>Monthly Financial Reports</li> <li>Quarterly Overtime Report</li> <li>Budget Process Review</li> <li>Real Property Items (as needed)*</li> <li>Local impacts of state fiscal policy decisions in legislative session</li> </ul> | <ul style="list-style-type: none"> <li>Communications Update</li> <li>DEI Update</li> <li>PA Case Management Contract</li> </ul>         | <ul style="list-style-type: none"> <li>Big 4 Update               <ul style="list-style-type: none"> <li>Workforce Management</li> <li>D365 Financial System</li> <li>EnerGov</li> <li>Records Management</li> <li>Data Dashboard</li> </ul> </li> <li>Cable Franchise Renewals</li> <li>City Data Platform Update</li> </ul> | <ul style="list-style-type: none"> <li>Pay Plan Changes (as needed)*</li> </ul>   |
| 3 <sup>rd</sup> | <ul style="list-style-type: none"> <li>Monthly Financial Reports</li> <li>Deep Dive on Overtime and Quarterly Report</li> <li>Budget Process Review</li> <li>Real Property Items (as needed)*</li> </ul>  | <ul style="list-style-type: none"> <li>Communications Update</li> <li>DEI Update</li> <li>Environmental Sustainability Update</li> </ul> | <ul style="list-style-type: none"> <li>Cable Franchise Renewals</li> <li>City Data Platform and Metrics Update</li> </ul>   | <ul style="list-style-type: none"> <li>Benefits Updates – Prep for Year-End Changes</li> <li>Benefits Updates – Open enrollment</li> <li>Pay Plan Changes (as needed)*</li> </ul>   |
| 4 <sup>th</sup> | <ul style="list-style-type: none"> <li>Monthly Financial Reports</li> <li>Quarterly Overtime Report</li> <li>Budget Process Review</li> <li>Real Property Items (as needed)*</li> </ul>   | <ul style="list-style-type: none"> <li>Communications Update</li> <li>DEI Update</li> <li>Environmental Sustainability Update</li> </ul> | <ul style="list-style-type: none"> <li>Big 4 Update               <ul style="list-style-type: none"> <li>Workforce Management</li> <li>D365 Financial System</li> <li>EnerGov</li> <li>Records Management</li> <li>Data Dashboard</li> </ul> </li> <li>Cable Franchise Renewals</li> <li>City Data Platform Update</li> </ul> | <ul style="list-style-type: none"> <li>Benefits Updates – Final Changes*</li> <li>Union Contract Approvals – 5 Contracts, Special Meeting for each*</li> <li>Pay Plan Changes (as needed)*</li> <li>Pay Plan Changes for 2022*</li> </ul> |

\*Indicates an item that council will be voting on that quarter

Approved by Council: