



Memorandum

Date: 2/23/2021

Meeting of: Committee of the Whole - Finance, Administration, and Communications

File No. CM 21-054

Type: Committee Memo

TO: Committee of the Whole - Finance, Administration, and Communications

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Technology and Information Services	Jonny Chambers	425-556-2160
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DEPARTMENT STAFF:

Technology and Information Services	Simrat Sekhon	TIS Security and Compliance Manager
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TITLE:

Overview of Recent Cyber Incidents, Incident Response Approach, and Status Update on Cybersecurity Audit with Office of Washington State Auditor (SAO)

OVERVIEW STATEMENT:

Information security events can have a significant impact on the confidentiality, integrity, and availability of the City's Information systems, applications, and data. It is essential to manage information security incidents to minimize their impact and restore operations affected by such incidents. We wanted to give an overview of how we have been impacted by the recent cyber incidents, and how we approach incident response to ensure that the City complies with all legal requirements and obligations of reporting such incidents, and promptly notifying the individuals that are impacted. We also wanted to provide an update on the Cybersecurity Audit with Office of the Washington State Auditor (SAO) that began in March 2020.

☐ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☒ **Receive Information**

☐ **Provide Direction**

☐ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

City's effective approach to managing security incidents limits the negative consequences to both the City and its residents and improves the City's ability to promptly restore operations affected by such incidents.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:**Total Cost:**

N/A

Approved in current biennial budget:☐ Yes☐ No☒ N/A**Budget Offer Number:**

N/A

Budget Priority:

N/A

Other budget impacts or additional costs:☐ Yes☐ No☒ N/A***If yes, explain:***

N/A

Funding source(s):

N/A

Budget/Funding Constraints:

N/A

☐ Additional budget details attached**COUNCIL REVIEW:****Previous Contact(s)**

Date	Meeting	Requested Action
	Item has not been presented to Council	N/A

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Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None Proposed at this Time	N/A

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

N/A

ATTACHMENTS:

none