



Memorandum

Date: 4/6/2021

Meeting of: Committee of the Whole - Parks and Human Services

File No. CM 21-111

Type: Committee Memo

TO: Committee of the Whole - Parks and Human Services

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Parks	Carrie Hite	425-556-2326
-------	-------------	--------------

DEPARTMENT STAFF:

Parks	Jeff Aken	Senior Planner
Public Works	Rob Crittenden	Senior Engineer

TITLE:

Westside Park Renovation Bids

OVERVIEW STATEMENT:

Westside Park is a 47-year-old neighborhood park in the Overlake Neighborhood which was last renovated in 1991. The purpose of this project is to upgrade the Park to improve play field drainage, construct a new playground and sport court, and install a paved path looping through the Park.

Staff received 3 bids on March 25, 2021 to construct the project and is working on certifying the low bid. Staff will be prepared to bring the award of bid forward for Council approval on April 20, 2021.

A supplemental consultant agreement with Board & Vellum Architects is needed so they can provide services to the City during construction including submittal review, response to questions from the contractor, and assistance with change orders as needed.

☐ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☒ **Receive Information**

☐ **Provide Direction**

☐ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Westside Park Master Plan, PARCC Plan
- **Required:**
Council approval is required to award a construction contract over \$300,000 per 2018 City Resolution 1503.

Revised Code of Washington 39.80 and City Purchasing Policies and Procedures requires Council authorization for the Mayor to sign the consultant agreement.

- **Council Request:**

N/A

- **Other Key Facts:**

Board & Vellum Architects - Contract Summary

- Consultant Agreement on 10/11/2019
 - Amount \$493,103
 - Completion date 12/31/2020
- Supplemental Agreement 1 on 11/3/2020
 - Extended completion date to 12/31/2021
- Supplemental Agreement 2 pending Council approval
 - Amount \$100,000
 - Extends completion date to 12/31/2022
- **Total Cost for All \$593,103**

OUTCOMES:

The overall park project will increase the parks use and community benefit by making it useable year around with picnic shelter, pathways, improved drainage and nature play elements.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**

Community Outreach for the Westside Park Master plan occurred in three open houses in late 2019 and early 2020 which helped define the layout of the Park

- **Outreach Methods and Results:**

Survey of community asking for preferred outcomes

- **Feedback Summary:**

The community was interested in seeing nature play, trail connections/wayfinding, improved sports court and a more useable lawn area.

BUDGET IMPACT:

Total Cost:

\$2.6M

Approved in current biennial budget:

☒ Yes

☐ No

☐ N/A

Budget Offer Number:

Part of the Healthy and Sustainable area in the Capital Improvement Program, Map #137, Overlake Investments.

Budget Priority:

Healthy and Sustainable

Other budget impacts or additional costs: ☐ Yes ☒ No ☐ N/A

If yes, explain:

N/A

Funding source(s):

Parks CIP

Budget/Funding Constraints:

N/A

☐ **Additional budget details attached**

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
1/4/2021	Committee of the Whole - Parks and Human Services	Receive Information
3/24/2020	Study Session	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
4/20/2021	Business Meeting	Approve

Time Constraints:

Staff will bring contract to City Council on April 20, 2021 in order to start construction in late spring of 2021.

ANTICIPATED RESULT IF NOT APPROVED:

If the City Council chooses not to award the bid for this contract on April 20, 2021. it will delay construction of the project to the summer of 2022. The cost to construct next year would likely be higher.

ATTACHMENTS:

N/A