



Memorandum

Date: 4/20/2021
Meeting of: City Council

File No. AM No. 21-057
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol Helland	425-556-2107
------------------------------------	---------------	--------------

DEPARTMENT STAFF:

Planning and Community Development	Beverly Mesa-Zendt	Deputy Director
Planning and Community Development	Don Cairns, PE	Transportation Planning and Engineering Manager
Planning and Community Development	Jeff Churchill	Long-Range Planning Manager
Planning and Community Development	Tam Kutzmark	Senior Planner

TITLE:

Authorize the Mayor to Execute a Professional Services Agreement with Fehr & Peers, in the Amount of \$150,000 for Travel Demand Modeling in Support of Redmond 2050, the Transportation Master Plan (TMP) Update, and the Overlake Neighborhood Plan (ONP) Update

OVERVIEW STATEMENT:

This action will approve an agreement with Fehr & Peers to perform travel demand modeling that will support and inform the TMP update and the Redmond Comprehensive Plan periodic review and update.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

Staff are asking the Council to approve this item on the Consent Agenda on April 20, 2021.

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
 - Redmond Comprehensive Plan
 - Transportation Master Plan
 - Overlake Neighborhood Plan
 - Community Strategic Plan
- **Required:**
 - RCW 36.70A.040 requires Redmond to complete a periodic update and review of its comprehensive

plan, of which transportation planning is a part, by June 30, 2024.

- RCW 39.80 and City Purchasing Policies and Procedures require Council authorization for the Mayor to sign the professional services agreement.

- **Council Request:**

N/A

- **Other Key Facts:**

Council authorized funding for travel demand modeling in the 2021-22 biennial budget as part of Phase 1 of the Redmond 2050 effort.

OUTCOMES:

This professional services agreement will facilitate the modeling and evaluation of citywide and neighborhood-specific travel demand in support of Redmond 2050, the TMP update, and the ONP update. The information will help to guide City decisions concerning mobility in a manner that supports the overall vision for the community as described in the Redmond Comprehensive Plan.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**

N/A

- **Outreach Methods and Results:**

N/A

- **Feedback Summary:**

N/A

BUDGET IMPACT:

Total Cost:

\$150,000 for travel demand modeling

Approved in current biennial budget:

☒ **Yes**

☐ **No**

☐ **N/A**

Budget Offer Number:

000343 Mobility of People and Goods

Budget Priority:

Vibrant and Connected

Other budget impacts or additional costs:

☒ **Yes**

☐ **No**

☐ **N/A**

If yes, explain:

Travel demand modeling also supports updating the Transportation Facilities Plan (20-year funding-constrained investment plan) and transportation impact fees, which impacts future revenues and costs.

Funding source(s):

Impact fees

Budget/Funding Constraints:

RCW 82.02.050 limits impact fee expenditures to those that finance system improvements to serve growth.

☐ **Additional budget details attached**

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
4/13/2021	Committee of the Whole - Planning and Public Works	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

Council approval of the professional services agreement is critical to maintaining the overall project schedule, which requires that Redmond 2050, the TMP Update, and the ONP update must be completed no later than June 30, 2024.

ANTICIPATED RESULT IF NOT APPROVED:

Redmond 2050, the TMP Update, and the ONP update will not proceed.

ATTACHMENTS:

Consulting Services Agreement
Exhibit A - Scope of Work
Exhibit B - Schedule
Exhibit C -- Budget