



Memorandum

Date: 5/4/2021

Meeting of: Committee of the Whole - Parks and Human Services

File No. CM 21-174

Type: Committee Memo

TO: Committee of the Whole - Parks and Human Services

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol Helland	425-556-2107
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DEPARTMENT STAFF:

Planning and Community Development	Brooke Buckingham	Human Services Manager
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TITLE:

Human Services Quarterly Update

OVERVIEW STATEMENT:

Staff will provide a quarterly update on the work of the Human Services staff to advance the workplan, the activities of the Human Services Commission, and the local and sub-regional response to pandemic related community needs.

☐ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☒ **Receive Information**

☐ **Provide Direction**

☐ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Redmond Comprehensive Plan, Human Services Strategic Plan
- **Required:**
N/A
- **Council Request:**
Requested at February 2, 2021, Committee of Whole
- **Other Key Facts:**

The following is a summary of first quarter activities.

Human Services Funding Awards

- The majority of 2021/2022 contracts have been finalized. Two of 64 contracts are pending.
- Share1app, the online portal for submitting applications and reports on behalf of 16 cities in North, East, and South King County, has been reconfigured to allow for new contract information and quarterly reports to be submitted. Redmond staff is the lead administrator for this software.

- Programs have submitted first quarter invoices and reports which are being processed.

Human Services Commission

- The Human Services Commission has scheduled time at each meeting to invite new and/or not currently funded programs to share more about their services.
- The Commission has authorized the use of formerly approved cultural navigator 'set-aside' funds to support a six-month pilot program with Centro Cultural Mexicano. This program will promote access for bi- and monolingual Spanish speakers, and support for limited English proficient individuals working with Redmond Community Court and/or those who want to access the Community Resource Center services.

Vaccination Update

- Staff has been working closely with community-based organizations who are providing direct outreach and navigation support for vaccinations. Staff has been sharing resources, monitoring ongoing needs, and will be assessing whether additional funding is needed to support ongoing efforts.

Human Services Strategic Plan

- Staff has drafted a scope of work for consultant proposals to develop the Human Services Strategic Plan. This is scheduled to be released in early May.

New Supplemental Staff Member

- Staff has completed the recruitment for the supplemental staff position that will provide administrative and outreach support to the Homelessness Outreach Administrator and contract administrative support for COVID related funding disbursement. Staff hopes to on-board the new staff member in May.

OUTCOMES:

A continued focus on responding to existing and emerging community human services needs in a dynamic environment.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

\$1,407,280 provided for Housing and Human Services staff resources needed to manage the human services work program, Human Services Commission support, and homeless outreach.

Approved in current biennial budget:

☒ Yes

☐ No

☐ N/A

Budget Offer Number:

000248 - Housing and Human Services

Budget Priority:

Vibrant and Connected

Other budget impacts or additional costs: ☐ Yes ☐ No ☒ N/A

If yes, explain:

N/A

Funding source(s):

019 Human Services Fund
100 General Fund

Budget/Funding Constraints:

N/A

☐ Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

N/A

ATTACHMENTS:

N/A