



## Memorandum

**Date:** 5/18/2021  
**Meeting of:** City Council

**File No.** AM No. 21-074  
**Type:** Consent Item

**TO:** Members of the City Council  
**FROM:** Mayor Angela Birney  
**DEPARTMENT DIRECTOR CONTACT(S):**

Planning and Community Development	Carol Helland	425-556-2107
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**DEPARTMENT STAFF:**

Planning and Community Development	Sarah Pyle	Community Development and Implementation Manager
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**TITLE:**

Acceptance of a Port of Seattle Economic Development Grant in the Amount of \$60,000

**OVERVIEW STATEMENT:**

The City has worked with the Port of Seattle, Startup425, and OneRedmond to prepare an application for 2021 grant funding through the Economic Development Program offered by Port of Seattle. The application included funding requests for continued COVID-19 response, the continuation of small business retention interviews and resources (for Downtown and Overlake this year), mentorship and workshops for new entrepreneurs and a workforce development profile, and analysis of unemployment and underemployment to help define how to support training and access to opportunities for employers throughout the City. The 2021-2022 approved and adopted biennium budget offers and work plans anticipated this grant revenue and scope of work.

☐ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☐ **Receive Information**      ☐ **Provide Direction**      ☒ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**
  - Comprehensive Plan policies EV-4, EV-8, EV-13, EV-14, EV-19, EV-20 and EV-21.
  - Long-Term Recovery Plan (August 2020): Principles of Recovery section on page 15, Current Conditions section on page 28 and economic development Recovery Strategies as listed on pages 81 and 82.
- **Required:**

Per RCW 35A.11.040, acceptance of a grant requires Council approval.
- **Council Request:**

N/A

- **Other Key Facts:**

The partnership between the City of Redmond and the Port of Seattle began in 2016 with the inception of the Port's Economic Development Partnership Program. Since that time, with the Port's support, the City and our local partners have been able to support the business development of more than 2000 individuals and recruit new employers that make investments in the community. This partnership also provides backend support such as responding and analyzing regional issues affecting our small businesses, support businesses during times of crisis and identify and mitigate (where possible) the impacts of redevelopment.

**OUTCOMES:**

Over the next six months, the City of Redmond will work collaboratively with our partners at OneRedmond, the Greater Seattle Partners, StartUp425, and Innovation Triangle. This collaboration's goal is to implement the activities included in the Scope of Work identified in Attachment A. The Scope of Work is anticipated to serve hundreds of businesses through cultivating entrepreneurship, continued pandemic support; as well as, increase traffic to small businesses and respond to unemployment/underemployment within the community as a result of COVID-19.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**

N/A

- **Outreach Methods and Results:**

N/A

- **Feedback Summary:**

N/A

**BUDGET IMPACT:**

**Total Cost:**

The grant is for \$60,000.00 and will be matched by the City through activities already funded and adopted within biennial budget. No additional or new costs to the City will be incurred.

**Approved in current biennial budget:**

☒ **Yes**

☐ **No**

☐ **N/A**

**Budget Offer Number:**

000250 - Community and Economic Development

**Budget Priority:**

Vibrant and Connected Community

**Other budget impacts or additional costs:**

☐ **Yes**

☒ **No**

☐ **N/A**

**If yes, explain:**

N/A

**Funding source(s):**

Grant and General Fund

**Budget/Funding Constraints:**

The 2021-2022 approved and adopted biennial budget offers and workplans anticipated this grant revenue and scope of work.

☐ **Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
5/18/2021	Business Meeting	Approve

**Time Constraints:**

Activities associated with this grant may not commence until the Agreement has been approved by City Council and signed by the Mayor. All activities must be completed by October 31, 2021.

**ANTICIPATED RESULT IF NOT APPROVED:**

If the agreement is not approved, Redmond will not receive the additional \$60,000 in funding and support to enhance our economic development efforts and aid in our COVID-19 small business response and recovery work.

**ATTACHMENTS:**

Attachment A: Grant Agreement and Scope of Work