



Memorandum

Date: 7/6/2021

Meeting of: Committee of the Whole - Parks and Human Services

File No. CM 21-317

Type: Committee Memo

TO: Committee of the Whole - Parks and Human Services

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

| | | |
|-------|-------------|--------------|
| Parks | Carrie Hite | 425-556-2326 |
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DEPARTMENT STAFF:

| | | |
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| Parks | Jeff Aken | Park Planning Manager |
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TITLE:

Parks, Arts, Recreation, Culture, Conservation (PARCC) Plan Scope and Overview

OVERVIEW STATEMENT:

The PARCC plan provides a strategic plan for the parks and recreation department, it fits into the Parks element in Redmond 2050 and allows us to pursue state grant funding through the Recreation and Conservation Office.

☒ **Additional Background Information/Description of Proposal Attached**

The attached PowerPoint will not be presented but is included for background.

REQUESTED ACTION:

☒ **Receive Information**

☐ **Provide Direction**

☐ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
PARCC Plan, Redmond 2050, Washington State Growth Management Act.
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**
The PARCC plan is updated every six years to remain in compliance with the Washington State Recreation and Conservation Office. We anticipate returning to City Council for approval of a consultant agreement to assist with this effort in the Fall of 2021.

OUTCOMES:

Updating the PARCC plan ensures we are consistent with the City's comprehensive plan. It allows us to capture emerging parks and trail needs and better understand the needs of the community. Lastly, it prioritizes those needs into a strategic plan that is used for the biennial budget process and yearly workplan.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
Fall of 2021-Fall 2022
- **Outreach Methods and Results:**
Outreach efforts will be refined but will involve all facets of the community in both City led efforts and joining people out in our parks to learn their needs. Some of the methods we intend to use are:
 - Statistically valid survey
 - Stakeholder groups
 - Let's Connect online questionnaires
 - Boards and Commission
 - Community Events
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
\$126,000 is budgeted for a consultant to update the PARCC plan.

Approved in current biennial budget: ☒ **Yes** ☐ **No** ☐ **N/A**

Budget Offer Number:
00247 - Parks, Trails and Open Space

Budget Priority:
Healthy and Sustainable

Other budget impacts or additional costs: ☒ **Yes** ☐ **No** ☐ **N/A**

If yes, explain:
Significant staff time will be part of this effort.

Funding source(s):
General Fund (one-time)

Budget/Funding Constraints:
N/A

☐ **Additional budget details attached**

COUNCIL REVIEW:

Previous Contact(s)

| Date | Meeting | Requested Action |
|------|--|------------------|
| N/A | Item has not been presented to Council | N/A |

Proposed Upcoming Contact(s)

| Date | Meeting | Requested Action |
|------|----------------------------|------------------|
| N/A | None proposed at this time | N/A |

Time Constraints:

The current PARCC plan needs to be updated with the Washington State Recreation and Conservation Office by March of 2023. Staff is targeting City Council approval in Winter 2023.

ANTICIPATED RESULT IF NOT APPROVED:

Opportunities for grant funding through the Washington State Recreation and Conservation Office will not be available to the City.

ATTACHMENTS:

Attachment A: PARCC Plan Update 2021