



# City of Redmond

15670 NE 85th Street  
Redmond, WA

## Memorandum

**Date:** 7/6/2021  
**Meeting of:** City Council

**File No.** AM No. 21-089  
**Type:** Consent Item

**TO:** Members of the City Council  
**FROM:** Mayor Angela Birney  
**DEPARTMENT DIRECTOR CONTACT(S):**

Public Works	Dave Juarez	425-556-2733
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**DEPARTMENT STAFF:**

Public Works	Emily Flanagan	Senior Engineer
Public Works	Roger Dane	Environmental Scientist
Parks	Jeff Aken	Planning Manager
Public Works	Rob Crittenden	Senior Engineer

**TITLE:**

Approval of Supplemental Consultant Agreement 2 with Osborn Consulting in the Amount of \$65,000 for Construction Engineering Support Services for the Smith Woods Stream and Pond Rehabilitation, Project No. 20021811

**OVERVIEW STATEMENT:**

Smith Woods is a City park property located in northeast Redmond. The property includes a small stream that is a headwater to Monticello Creek. The stream flows into a small pond on the property which appears to have been built by the former owner before the City secured the land in 2000 and 2011. Due to concerns regarding the stability of the berm surrounding the pond, the City completed an emergency project in December 2015, cutting a temporary channel to reduce pond volume to eliminate the immediate risk of berm failure. This work was done under an emergency Hydraulic Permit Approval (HPA) from the Washington Department of Fish and Wildlife. As a condition of this HPA, the City is required to rehabilitate this pond and stream to create a fish-passable channel by the end of 2021.

A supplemental consultant agreement with Osborn Consulting is needed so they can provide services to the City during construction including submittal review, response to questions from the contractor, field observation and assistance with change orders as needed.

Contractor bids for the construction of this project were opened on June 24, 2021. There were 5 bidders, and the low bid was \$277,430. Since this bid amount is below \$300,000, the Award of Bid was routed directly to the Mayor for approval.

☐ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☐ **Receive Information**      ☐ **Provide Direction**      ☒ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
Stormwater and Parks CIP
- **Required:**  
Revised Code of Washington 39.80 and City Purchasing Policies and Procedures requires Council authorization for the Mayor to sign the consultant agreement.
- **Council Request:**  
N/A
- **Other Key Facts:**  
**Osborn - Contract Summary**
  - Consultant Agreement (Alternatives Analysis, Preliminary Design) on 8/21/2019
    - Amount \$180,000
    - Completion date 6/30/2020
  - Supplemental Agreement 1 (Final Design) on 7/27/2020
    - Amount \$190,000
    - Extended completion date to 12/31/2021
  - Supplemental Agreement 2 (Construction Services) pending Council approval
    - Amount \$65,000
    - Extends completion date to 12/31/2022
  - **Total Cost for All \$435,000**

**OUTCOMES:**

The rehabilitation of the stream and pond in Smith Woods will improve the fish passage on this reach of the Monticello Creek, stabilize the berm supporting the pond, and meet the requirements of the emergency HPA issued by the Department of Fish and Wildlife.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
N/A
- **Outreach Methods and Results:**  
Project web page on City of Redmond website, SEPA Determination sent to stakeholders in summer 2020, Presentation to City Council in July 2020, Construction sign will be posted on-site.
- **Feedback Summary:**  
The public and City Council members both expressed interest in keeping the existing pond as part of this project as an amenity for the future Smith Woods Park.

**BUDGET IMPACT:**

**Total Cost:**  
\$1,158,000

Approved in current biennial budget: ☒ Yes ☐ No ☐ N/A

Budget Offer Number:  
30

Budget Priority:  
Clean and Green

Other budget impacts or additional costs: ☐ Yes ☒ No ☐ N/A

If yes, explain:  
N/A

Funding source(s):  
Stormwater CIP \$921,890  
Parks CIP \$474,114  
Total \$1,396,004

Budget/Funding Constraints:  
N/A

☐ Additional budget details attached

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
7/14/2020	Committee of the Whole - Planning and Public Works	Provide Direction
7/21/2020	Business Meeting	Approve
6/8/2021	Committee of the Whole - Planning and Public Works	Provide Direction

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
N/A		

**Time Constraints:**

Approval of the Supplement Agreement will allow construction on this project to begin in July 2021 with a goal of completing work on the project in 2021.

**ANTICIPATED RESULT IF NOT APPROVED:**

If the City Council chooses not to approve the supplemental consultant agreement it will delay construction of the project. The cost to construct later would likely be higher.

**ATTACHMENTS:**

Attachment A: Smith Woods Stream and Pond Vicinity Map

Attachment B: Smith Woods Stream and Pond Supplemental Agreement 2