



## Memorandum

**Date:** 7/6/2021  
**Meeting of:** City Council

**File No.** AM No. 21-092  
**Type:** Consent Item

**TO:** Members of the City Council  
**FROM:** Mayor Angela Birney  
**DEPARTMENT DIRECTOR CONTACT(S):**

Executive	Malisa Files	425-556-2166
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**DEPARTMENT STAFF:**

N/A	N/A	N/A
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**TITLE:**

Adoption of an Ordinance to Revise the Redmond Municipal Code 2.02.050 to Add Council Confirmation of the Chief Operating Officer

- a. Ordinance No. 3040: An Ordinance of the City of Redmond, Washington, Amending Redmond Municipal Code (RMC) 2.02.050 to Add Chief Operating Officer to the List of Department Heads to be Confirmed by a Majority of the City Council and Establishing an Effective Date

**OVERVIEW STATEMENT:**

At the May 18, 2021, meeting, Council requested the Redmond Municipal Code (RMC) be revised to include the Chief Operating Officer position in the list of department directors that must be confirmed by the City Council. The Revised Code of Washington (RCW) 35A.12.090 allows confirmation of Mayoral appointments as long as the City has established, by ordinance, the need for the confirmation. RMC 2.02.050 requires all department directors be confirmed by the City Council with the exception of the Chief Operating Officer. A revision to the Redmond Municipal Code is outlined in the attached ordinance (Attachment A).

☐ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☐ **Receive Information**      ☐ **Provide Direction**      ☒ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
N/A
- **Required:**  
Ordinances require Council approval.
- **Council Request:**  
Council requested the change to the Redmond Municipal Code on May 18, 2021.

- **Other Key Facts:**  
N/A

**OUTCOMES:**

In order to confirm the Chief Operating Officer for the City of Redmond, City Council will need to revise RMC 2.02.050 to add the position to the list of department directors confirmed by the Council. The attached ordinance accomplishes the code change.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
N/A
- **Outreach Methods and Results:**  
N/A
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**  
N/A

**Approved in current biennial budget:** ☐ Yes ☐ No ☒ N/A

**Budget Offer Number:**

The Chief Operating Officer position is budgeted in Offer No. 000237.

**Budget Priority:**

Strategic and Responsive

**Other budget impacts or additional costs:** ☐ Yes ☐ No ☒ N/A

***If yes, explain:***

N/A

**Funding source(s):**

General Fund

**Budget/Funding Constraints:**

N/A

☐ **Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
5/18/2021	Business Meeting	Receive Information
6/22/2021	Committee of the Whole - Finance, Administration, and Communications	Provide Direction

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

**Time Constraints:**

N/A

**ANTICIPATED RESULT IF NOT APPROVED:**

N/A

**ATTACHMENTS:**

Attachment A: Ordinance