

 <p><b>Redmond</b> WASHINGTON</p>	<p>REDMOND CITY COUNCIL COMMITTEE OF THE WHOLE - FINANCE, ADMINISTRATION, AND COMMUNICATIONS MEETING SUMMARY</p> <p>June 11, 2024, 4:30 p.m.</p>
	<p>Current and past meeting agendas and materials: <a href="https://redmond.legistar.com/Calendar.aspx">https://redmond.legistar.com/Calendar.aspx</a></p>

Presiding Officer Steve Fields called the meeting to order, reviewed attendance, and overviewed the agenda. The meeting was held in Redmond City Hall Council Chambers.

Committee Members present and establishing a quorum:

- Jeralee Anderson
- Steve Fields
- Jessica Forsythe
- Vanessa Kritzer
- Angie Nuevacamina
- Osman Salahuddin
- Melissa Stuart

**1. 2025-2026 Budget Process Monthly Update**

*Department: Finance*

*Action: Informational*

Kelley Cochran, Finance Director, and Haritha Narra, Financial Planning Manager, reported to the Members of the Committee:

- Budget process milestones;
- Budget balancing in July;
- Capital Investment Program funding process;
- Public hearing will be held;
- Capital Investment Program:
  - Revenue forecast;
  - Allocation;
  - Expenditures;
  - Program and policy changes/recommendations;
  - Engineering contingency;
  - Reserves;
- Upcoming study session topics;
- General fund:
  - Revenue;
  - Expenditure; and
  - Recommendations.

Discussion ensued regarding: loan repayment; bond action; further discussion; utilizing finance system; engineering contingency amount; reserves process; balancing funds; indirect costs study; forecasting for emergencies; non-departmental expenditures; art funding; opioid settlement funding restrictions; funding stability and uses; next quarterly report; and level of report detail.

**2. Development Services Platform Modernization (Energov) Project**

*Department: Technology and Information Services*

*Action: Consent, June 18th*

Michael Marchand, Chief Technology Officer, reported to the Members of the Committee: permit management program and approved in the BTIP.

Discussion ensued regarding: timeline.

**3. 2024 Process for Updating Council Benefits and Mayor's Salary**

*Department: Human Resources*

*Action: Study Session, June 25th*

Cathryn Laird, Human Services Director, reported to the Members of the Committee: subjects to be covered during the Study Session.

Discussion ensued regarding: bringing forward the Council's previous decision; equitable impact regarding benefits; and previous Council contacts.

**4. Quarterly Overtime Report, January 1, 2023, through March 31, 2024**

*Department: Finance*

*Action: Informational*

Kelley Cochran, Finance Director, Haritha Narra, Financial Planning Manager, Daniel Morgan, Senior Financial Analyst, and Adrian Sheppard, Fire Chief, responded to Councilmember inquiries.

Discussion ensued regarding: Fire Department is less than budget; actuals; and new Fire personnel.

Meeting adjourned at 5:33 p.m.