

**Community Facility District No. 2016-1  
Board of Supervisors Meeting Minutes**

**September 4, 2018**

The regular meeting of Community Facilities District (CFD) No. 2016-1 was called to order by Vice-Chair David Carson at 7:10 p.m. in in Room 135, Redmond City Hall (the room location changed due to the unexpected unavailability of the Council Conference Room).

**Board Member Present**

- ☐ Don Marcy, Chair
- ☒ David Carson, Vice-Chair
- ☒ Angela Birney
- ☒ Hank Margeson
- ☒ Jim Stanton

Staff in Attendance: Ms. Malisa Files, Redmond Finance Director and CFD Treasurer; Mr. Don Cairns, Engineering Manager; Mr. Peter Dane, Planner; and Ms. Cheryl Xanthos, Deputy City Clerk.

**Agenda**

I. **Public Comment:** There was no one present wishing to address the Board.

II. **Approval of Minutes:**

**MOTION:** Board of Supervisor Birney moved to approve the minutes for the Special Meeting of July 10, 2018. The motion was seconded by Board of Supervisor Margeson.

**VOTE:** The motion passed without objection. (4 - 0)

III. **Items of Business:**

A. Approval of Invoices

**Invoice No. 20**

**Invoice No. 21**

**Invoice No. 13 – NE 40<sup>th</sup> Stormwater Trunk Extension Progress Billing**

**Invoice No. 14 – NE 40<sup>th</sup> Stormwater Trunk Extension Progress Billing**

**MOTION:** Board of Supervisor Birney moved to approve Invoice Nos. 20, 21, 13 and 14. The motion was seconded by Board of Supervisor Stanton.

**VOTE:** The motion passed without objection. (4 - 0)

B. CFD 2016-1 Transportation Project Update

Mr. Peter Dane, Planner, and Mr. Don Cairns, Engineering Manager, provided an update on 51<sup>st</sup> Street Sound Transit coordination, street paving, and the grade separation schedule.

C. Audit Exit Conference

Ms. Wendy Choy, Audit Manager, stated that the audit scope was for June 21, 2016, through December 31, 2017, and was an accountability audit. It was found that the District complied with applicable state laws, regulations, and its own policies, and provided adequate controls over the safeguarding of public resources. The report will be posted on the State Auditor's website. Audit costs are approximately \$4,000. The next scheduled audit will be in the summer 2019. A rate increase will go into effect for next year's audit.

**IV. Next Meeting:** The next regular meeting of CFD No. 2016-1 is scheduled for Tuesday, October 2, 2018, in the Redmond City Hall Council Conference Room, beginning at 7:10 p.m.

Meeting adjourned at 7:29 p.m.

Minutes approved on this 2nd day of October, 2018.

Redmond Community Facility District  
No. 2016-1



David Carson, Vice-Chair