

**REDMOND CITY COUNCIL  
FINANCE, ADMINISTRATION, AND COMMUNICATIONS COMMITTEE  
MEETING SUMMARY**

Remote Meeting  
Tuesday, July 28, 2020

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**Council**

Vanessa Kritzer, Presiding Officer  
Jeralee Anderson  
David Carson  
Steve Fields  
Jessica Forsythe  
Varisha Khan  
Tanika Padhye

**Staff**

Malisa Files, Finance Director  
Jeff Churchill, Senior Planner  
Peter Holte, Senior Planner  
  
Cheryl Xanthos, MMC, City Clerk

Convened: 4:30 p.m.

Adjourned: 5:32 p.m.

Presiding Officer Vanessa Kritzer called the meeting to order, reviewed attendance, and overviewed the agenda.

**Monthly Financial Report and Quarterly Overtime Report**

Ms. Malisa Files, Finance Director, reported to the Members of the Committee regarding: revenue projections are over budget, and has gone down; under expenditures; one-time sales tax on construction is increasing; on-going sales tax is declining; and the overtime report.

General discussion ensued regarding recreation fund risk; transferring funds; utility fund rebalancing; and planning for weather events.

**Long-Range Financial Strategy (LRFS) Review**

Ms. Files reported to the Members of the Committee regarding: financial management and a building block for the budget.

General discussion ensued regarding key issues; using common wording; timeline; targets and goals; sustainability; policies; schedule; and providing feedback.

**40th Street Underpass Operations and Maintenance Agreement**

Mr. Jeff Churchill, Senior Planner, reported to the Members of the Committee regarding: ready for Council review and action; the agreement needs to be in place prior to construction; the City will own and maintain the underpass; other infrastructure; and the light rail station.

General discussion ensued regarding the bike trail; annual maintenance cost; discussion and agreement; and this item is approved to go forward for Council action on the Consent Agenda.

## **Revisions to RMC 15.04 Flood Insurance**

Mr. Peter Holte, Senior Planner, reported to the Members of the Committee regarding:

- the code needs to be updated to continue in the FEMA Flood Insurance program;
- frequently flooded areas;
- the federal insurance rate maps were recently updated;
- special flood hazard areas;
- takes effect on August 19, 2020;
- the City code must be in compliance with the Washington State model code ordinance;
- current City code includes older language;
- the code changes must be adopted by August 19, 2020;
- clarifications to existing requirements;
- allows the ability to buy flood insurance;
- eligible for long-term flood damage coverage;
- changes require a SEPA review; and
- this will go to the Council for action on August 18, 2020 with an emergency clause to allow for adoption immediately upon action and requires a super majority for passage.

General discussion ensued regarding process improvement; changes in state code; and this item is approved to go forward for Council action on the Consent Agenda.

Miscellaneous:

- Etiquette and process of the use of Teams and the chat function, and
- Reminder to vote.