

**REDMOND CITY COUNCIL
FINANCE, ADMINISTRATION, AND COMMUNICATIONS COMMITTEE
MEETING SUMMARY**

Remote Meeting
Tuesday, January 26, 2021

Council

Vanessa Kritzer, Presiding Officer
Jeralee Anderson
David Carson
Steve Fields
Jessica Forsythe
Varisha Khan (*not in attendance*)
Tanika Padhye

Staff

Malisa Files, Finance Director
Kelley Cochran, Interim Finance Director
Jenny Lybeck, Sustainability Program Manager
Ryan Spencer, Recreation Program Administrator
Denise Shinoda, Program Coordinator
Cheryl Xanthos, MMC, City Clerk

Convened: 4:30 p.m.

Adjourned: 5:11 p.m.

Presiding Officer Vanessa Kritzer called the meeting to order, reviewed attendance, and overviewed the agenda.

Monthly Financial Report through December 2020

Kelley Cochran, Interim Finance Director, reported to the Members of the Committee regarding: preliminary numbers; 2020 invoices; interfund payments; grants; above revenue targets due to one time sales tax revenue; property tax revenue; lag in utility tax; General Fund is below budget; overtime report; salary and benefits saving; Human Services funding; recovery indicators;

General discussion ensued throughout regarding biennial budget expenditures; senior lunch program; public safety vacancies for 2020; and purpose of the recovery plan.

Environmental Sustainability Dashboard and Plan Update

Jenny Lybeck, Sustainability Program Manager, reported to the Members of the Committee regarding: a Study Session will be held in February and overviewed items to be covered during the meeting.

General discussion ensued regarding tracking measures; sharing data and information; carbon neutrality; and public participation.

Business Licensing Partnership - RMC Revisions

Ryan Spencer, Customer Service Administrator, reported to the Members of the Committee regarding: aligning the municipal code to the state code; Council action will be needed at the February 16, 2021 business meeting on the consent agenda; and the change to the state business licensing program will take place in March 2021.

Committee Work Plan Updates for 2021

Items to be added or removed and process improvements were discussed.