

**REDMOND CITY COUNCIL  
FINANCE, ADMINISTRATION, AND COMMUNICATIONS COMMITTEE  
MEETING SUMMARY**

Remote Meeting  
Tuesday, February 23, 2021

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**Council**

Vanessa Kritzer, Presiding Officer  
Jeralee Anderson  
David Carson  
Steve Fields (*not in attendance*)  
Jessica Forsythe  
Varisha Khan  
Tanika Padhye

**Staff**

Malisa Files, Chief Operating Officer  
Kelley Cochran, Interim Finance Director  
Jenny Lybeck, Sustainability Program Manager  
Jonny Chambers, Technology and Information  
Services Director  
Simrat Sekhon, TIS Security and Compliance  
Manager  
Cathryn Laird, Human Resources Director  
Cheryl Xanthos, MMC, City Clerk

Convened: 4:30 p.m.

Adjourned: 5:07 p.m.

Presiding Officer Vanessa Kritzer called the meeting to order, reviewed attendance, and overviewed the agenda.

**Monthly Financial Report through January 2021**

Kelley Cochran, Interim Finance Director, reported to the Members of the Committee regarding: general fund revenues are up; sales tax revenues; utilities; licenses and permits; expenditures are lower; City operations; recreation fund; comparing with a previous biennium; key indicators; the quarterly financial report will be provided in March; and refunding bonds.

General discussion ensued throughout regarding expenditures; changes to utility business customers; and bond savings.

**Overview of Recent Cyber Incidents, Incident Response Approach, and Status Update on Cybersecurity Audit with Office of Washington State Auditor (SAO)**

Jonny Chambers, Technology and Information Services Director, and Simrat Sekhon, TIS Security and Compliance Manager, reported to the Members of the Committee regarding:

- Data assets;
- Cyber incidents;
- Three vendor data breaches;
- Investigations;
- City process; and
- Cyber security performance audit.

General discussion ensued regarding improving security;

### **Administrative Updates to the Teamsters Police Support and Teamsters Police Officers Collective Bargaining Agreements**

Cathryn Laird, Human Resources Director, reported to the Members of the Committee regarding:

- Moving from the Redmond Police Association to the Teamsters Union;
- This item was pulled from the March 2, 2021 Council meeting agenda due to last minute changes;
- Update to the contracts;
- Changes to the contracts requires Council approval; and
- This item will come back to the committee on March 23, 2021.

### **Committee Work Plan Updates for 2021**

Changes and updates to items were discussed.